Item 1 – Welcome and Chair’s Opening Remarks

Stephen Speed welcomed the members of GDPB for the April Meeting, in particular Stephen Tromans who was deputising for the Acting CoRWM Chair.

Item 2 – Minutes and Actions from Last Meeting

1. A) The minutes of the 26th March 2018 Board were agreed and will be published on the GDPB page of the Gov.uk website.

B) The BEIS Project Manager updated the board on the current status of the actions on the Actions Log. Actions were complete or in hand, with one action requiring clarification.

Item 3 – IPA Recommendations

2. IPA Recommendation owners presented substantive papers on updates to their recommendations. The board noted good progress had been made. The board requested that where necessary recommendations are completed by mid-May and that sufficient plans are in place to demonstrate progress for the upcoming Major Project Review Group review (MPRG).

3. BEIS Policy Leads and Robert Williams gave verbal updates on responses to the consultations and identified some emerging themes in the early stages of analysis.

4. The next steps for parliamentary scrutiny were explained to the board with oral evidence sessions expected before summer recess.

5. More detailed analysis of the responses to the Working with Communities consultation is ongoing and will take place over the following months.

Item 5 – Project 2 Integrated Assurance and Approvals Plan (IAAP)

6. John Corderoy presented the P2 IAAP to the board. The NDA Head of Programme Waste Management noted the progress made and thanked RWM for the work. The BEIS Head of Geological Disposal agreed that the BEIS team would provide detailed comments to further improve the IAAP before submission to MPRG.

Item 6 – Update on Business Cases

7. The GDF Programme Manager advised that minor changes will be made to the Programme Business Case (PBC), in line with comments made at BEIS Projects and Investment Committee approval. The PBC will be shortened by removing repeated information as well as ensuring workflows are easily understood.

8. John Corderoy and the GDF Programme Manager agreed that further consistency checks to the PBC and Project 2 Business Case will take place prior to submission to MPRG.

Item 9 – Exception Reporting

9. Risk – The GDF Programme Manager gave a short update to the Board on the programme’s key risks. The GDF Programme Manager confirmed the date for a strategic risk workshop.

10. Stephen Speed noted that this was Robert Williams’ last board meeting before his retirement. Stephen and the board thanked Robert for the years of commitment he has given to the project and wished him well in his retirement.

AOB

11. The Chair thanked everyone for their time and closed the meeting.

12. The next meeting is scheduled for May 2018