



Licence Application Form

Application for a licence to disturb or take Schedule 1 birds: For the purposes of science, research, education and conservation

This application form is designed for applications to undertake activities affecting wild birds for the above purposes, and not for those covered by other arrangements, such as bird ringing and nest recording. All applications to ring or nest record wild birds (including Schedule 1 species) must be made to the British Trust for Ornithology (BTO). The BTO issue permits for ringing (see: <https://www.bto.org/volunteer-surveys/ringing/about-ringing/faqs>) and for disturbance of Schedule 1 species for ringing and nest recording (see: <https://www.bto.org/volunteer-surveys/ringing/taking-part/protected-birds/england-s1>) on behalf of Natural England.

To avoid unnecessary disturbance to wild birds, and maximise the potential of activities, Natural England and the BTO closely co-ordinate licensing activities and as such are likely to consult each other regarding applications submitted, especially those concerning Schedule 1 species.

If you wish to apply for a licence to disturb Schedule 1 birds for photography (including filming) you should use a different application form, see: <https://www.gov.uk/government/publications/wild-birds-apply-for-a-licence-to-disturb-them-for-photography>

Wildlife Licensing
Natural England
Horizon House
Deanery Road
Bristol
BS1 5AH.
T. 020802 61089
wildlife.scicons@naturalengland.org.uk

- Please complete this application form using **dark ink** and **BLOCK CAPITALS**.
- Return the completed form to the address shown.
- All questions should be answered as appropriate. Questions marked with ‘*’ are mandatory and failing to complete these may result in delays to your application.
- If there is insufficient space for completing answers on this form, please attach a separate sheet.
- Natural England will aim to determine the outcome of a completed licence application within its published service standards.
- If you experience any problems completing this application – please contact Wildlife Licensing.

For Office Use Only

Ref No:

1. Applicant Details

Please enter the details of the person who will become the licensee

(a) Customer Details

*Email Address

*Title

(please tick as appropriate) Mr Mrs Mx Other (Please Specify)

*Forename

Middle Name

*Surname

Professional Membership
(e.g. CIEEM, IEMA, etc)

If you represent an organisation please complete (i) (ii) and (iii)

(i) *Business Title

(ii) *Company

(iii) *Position

House Name / No.

*Address Line 1

*Address Line 2

Address Line 3

Town

*County

*Postcode

Country

Either 'Telephone No.' or 'Mobile No.' must be completed.

Telephone No.

Mobile No.

Fax no.

*Customer Type (e.g. Farmer, Householder, Ecologist, etc.)

(b) Alternative Applicant Contact Details

In the event that the applicant is unavailable to discuss the application, it would be helpful if alternative contact details could be provided. By completing this section you are confirming that this contact is authorised to act on behalf of the applicant.

Name:

Tel Number:

Email Address:

2. Communication Preferences

Applicant preferences: Email Post Telephone

If 'Yes' for telephone, please provide a contact no.

3. Previous Applications

(a) * To your knowledge, have there been any previous applications or licence decisions concerning this site or purpose?

Yes No

If 'No' please go to the next section. If 'Yes' to (a), please complete the following.

(b) *Date of most recent application:

(c) *What was the subject of the previous applications?

(d) *What is the application or licence reference number?

(e) *What was the outcome of the previous application? (Please select one of the following)

Granted Not Granted Advice Only Deferred Not Yet Known

4. Purpose

(a) *Confirm the purpose of the application:

- Science, research and education, under section 16(1)(a)
- Ringing or marking, under section 16(1)(b)
- Conserving wild birds, under section 16(1)(c)
- Conserving flora or fauna under section 16(1)(cb)

5. Justification

* Please provide a summary of your need to apply.

6. Conservation Considerations

(a) *Will any part of the proposed activity fall in and/or adjacent to a Designated Site?

Yes No N/A

If 'Yes' to (a) please complete the table below. If 'No', please go to the next section.

| Please indicate whether the activity will fall on and/or adjacent to a designated site: | Designated Site Name: | Type of Designated Site <i>E.g. National Nature Reserve (NNR), Site of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Area of Conservation (SAC), Ramsar Site, Ancient Monument, Marine Nature Reserve (MNR), Area of Outstanding Natural Beauty (AONB)</i> |
|---|-----------------------|--|
| On <input type="checkbox"/> Adjacent to <input type="checkbox"/> | | |
| On <input type="checkbox"/> Adjacent to <input type="checkbox"/> | | |
| On <input type="checkbox"/> Adjacent to <input type="checkbox"/> | | |
| On <input type="checkbox"/> Adjacent to <input type="checkbox"/> | | |
| On <input type="checkbox"/> Adjacent to <input type="checkbox"/> | | |
| On <input type="checkbox"/> Adjacent to <input type="checkbox"/> | | |

(b) Have you received permission from all the designated site managers?

Yes No Not Known

(c) Have you consulted with Natural England for advice on the implications of the application on the designated sites?

Yes No Not Known

(d) Please give either the outcome of your consultations or the reason why you have not consulted us. Please provide any relevant correspondence and the name of the local Natural England adviser or reserve manager consulted.

(e) Will work extend into future years?

(If 'Yes' please state how many years it will extend for)

Yes _____ years No

(f) Is work part of a wider project or contributing to local Biodiversity Action Plans?

Yes No Not Known

7. Authorisation

(a) *Is the applicant the owner / occupier of the land? Yes No N/A

If 'Yes' to (a) please go to the next section. If 'No' to (a) please answer (b).

(b) Have you received the owner occupier's permission to apply? Yes No

Please note that it is your responsibility as the applicant to obtain the owner or occupier's permissions to act under licence on their property.

You may be asked to provide documentation which confirms that you have owner or occupier's permissions and we will contact you if this is necessary.

8. Application Details

(a) Please add details for all licensable actions you wish to perform:

| | Licensable Action 1 | Licensable Action 2 | Licensable Action 3 |
|---|---|---|---|
| Application Subject | <i>Disturb Schedule 1 Birds – Science, research, education or conservation</i> | | |
| * Species | | | |
| * Activity | <input type="checkbox"/> Possess <input type="checkbox"/> Take <input type="checkbox"/> Disturb | <input type="checkbox"/> Possess <input type="checkbox"/> Take <input type="checkbox"/> Disturb | <input type="checkbox"/> Possess <input type="checkbox"/> Take <input type="checkbox"/> Disturb |
| * Method or Field Technique | <input type="checkbox"/> Observation <input type="checkbox"/> Nest examination <input type="checkbox"/> Retrieval of addled eggs from nest <input type="checkbox"/> Retrieval of dead chick's from nest <input type="checkbox"/> Use of tape lure | <input type="checkbox"/> Observation <input type="checkbox"/> Nest examination <input type="checkbox"/> Retrieval of addled eggs from nest <input type="checkbox"/> Retrieval of dead chick's from nest <input type="checkbox"/> Use of tape lure | <input type="checkbox"/> Observation <input type="checkbox"/> Nest examination <input type="checkbox"/> Retrieval of addled eggs from nest <input type="checkbox"/> Retrieval of dead chick's from nest <input type="checkbox"/> Use of tape lure |
| * Population size of species at the site | | | |
| * County | | | |
| * OS Grid Reference <i>Please enter the full OS grid reference (e.g. NT100900) if known, otherwise provide a 10km grid square (e.g. NT10).</i> | | | |
| * Detailed Location | | | |
| * Proposed Date From | | | |
| * Proposed Date To | | | |

(b) Please provide details of the project including the aims and objectives and how these will contribute to science, research or education.

(c) Please also provide clear timescales and details of the actions and methods proposed (for more detailed, complex or longer term work please attach a project plan).

(d) If you wish to handle birds or eggs in the nest, please explain your reasons for doing so, and any methods to be used.

(e) If you wish to remove any material from the nest (e.g. addled eggs, feathers), please give the length of time the items will be in your possession, and the name and address of any third party to whom the items will be passed.

(f) * Are you working as part of any other study group or with a third party? Yes No

If 'Yes' to (f) ... Please provide details of whom, and the outcome of any relevant discussions. If applicable, please also detail how you will co-ordinate any activity to minimise impacts.

(g) Have you previously applied, or intend to apply, to the BTO for a licence to disturb or ring or mark Schedule 1 birds, including the activity proposed in this application? Yes No

9. Authorised Individuals

* Will any additional authorised individuals / accredited agents be required to act under this license? Yes No *If 'No' please go to the next section.*

If 'Yes', for each additional authorised individual / accredited agent, please complete the details below

| | Person 1 | Person 2 | Person 3 |
|------------------|----------|----------|----------|
| *Title: | | | |
| *Forename: | | | |
| Middle Name: | | | |
| *Surname: | | | |
| House No.: | | | |
| *Address Line 1: | | | |
| *Address Line 2: | | | |
| Address Line 3: | | | |
| Town: | | | |
| *County: | | | |
| *Postcode: | | | |

Please note: The licensee and anyone acting under the licence are responsible for their actions and for complying with the licence conditions. In addition, no-one under the age of 18 may be authorised by the licensee without specific written permission from Natural England for licences that permit shooting.

10. Qualifications

If you have not held a similar type of licence within the last 3 years you will need to supply references to support your application. You must follow the guidance on our [website](#) with regard to the number and content of references required. If you submit the incorrect number of references or references with content which is not as described, it is likely your application will be refused.

(a) * Are you providing references?

Yes No

If 'Yes'
to (a) ...

Please provide details of referee(s)

(b) * Do you have qualifications and/or experience of the methods and procedures proposed?

Yes No

(c) * Please provide details of relevant experience and qualifications.

11. Supplementary Information

Please provide any additional information you may have to support your application.

12. Using and Sharing Your Information

How we use your personal information is set out in the Wildlife Licensing privacy notice which can be found here

<https://www.gov.uk/government/publications/natural-england-privacy-notice>

Important Advice:

- **If your application is made under the Wildlife and Countryside Act 1981 (as amended) or the Conservation of Habitats and Species Regulations 2017, any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence is liable, on summary conviction, to imprisonment for a term not exceeding six months or to a fine not exceeding level 5 on the standard scale, or to both. Regarding other wildlife legislation, we will look to provisions in the Fraud Act 2006 (as amended) in respect of applicants making any false representations.**
- **Natural England or the Secretary of State can modify or revoke at any time any licence that is issued, but this will not be done unless there is good reason for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false information has been provided that resulted in the issue of a licence.**

13. Declaration

13a. Convictions

* Have you or any person listed in the application been convicted of any wildlife-related or animal welfare offence?

Yes No

If 'Yes':

Please provide details of the convictions: *(including dates)*

13b. Applicant Declaration.

I have read and understood the privacy notice above.

- Where required, I undertake to obtain permission from landowners / occupiers of land to exercise any licence resulting from this application, and to allow any employee or representative of Natural England to monitor or inspect the work described in this application.
- I have read and understood the guidance provided in the application form and on the Wildlife Licensing Internet guidance pages. I declare the particulars given are correct to the best of my knowledge and belief.
- I declare the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with the information I have provided.
- I confirm that there is no satisfactory alternative to meet the need/resolve the problem detailed in this application.

I agree to the declaration above.

Signature of Applicant:

For electronic applications, please insert an electronic signature above or tick this box to confirm with the declaration.

Name: *(In BLOCK letters)*

Date:

14. Annex - Application Notes

Applicant

The applicant is the person submitting the application (usually the landowner or occupier) who, if the licence was granted, would become the licensee. The applicant may appoint agents to produce the application pack and act on their behalf. A person with specific skills and knowledge of the species concerned, such as a consultant ecologist, must be appointed to assist in the preparation and the delivery of the proposals that ensure the species protection requirements can be met.

Licensee

The "Licensee" named on the licence is responsible for ensuring that all activities carried out on site in relation to the licence comply with the terms and conditions of the licence. This means that all authorised persons have a responsibility for ensuring that the licence terms and conditions, including any annex special conditions, are understood and complied with. Failure to do so could lead to prosecution.