Dear pupils

**Ofsted’s point-in-time questionnaire for pupils aged 2–19 at non-association independent schools**

**Why have you sent me this questionnaire?**

This is a questionnaire for all pupils at independent schools to complete. It is from Ofsted, the people who inspect your school. We would like you to fill in this questionnaire to help us understand how well your school looks after you and educates you.

If you fill in this paper copy of the questionnaire, please send it to the address at the top of the letter in a sealed envelope, marked ‘confidential’. Or, if you prefer, you can download a copy of the questionnaire from the Ofsted website ([www.gov.uk/government/publications/annual-questionnaire-of-pupils-at-non-association-independent-schools](http://www.gov.uk/government/publications/annual-questionnaire-of-pupils-at-non-association-independent-schools)) which you can complete and email back to Ofsted (surveys@ofsted.gov.uk) – please put ‘confidential’ and the name of your school in the subject line of the email.

**What will you do with the answers I give you?**

You don’t have to fill in the questionnaire – but we hope you will! You can ask someone else to help you to fill it in if you want. One day, we will inspect your school – it could be soon, it could be some time in the future. What you have said in your questionnaire will help us to decide how soon your school needs inspecting. When they visit your school, the inspectors will know what all the pupils who filled in the questionnaire wanted them to know about the school.

When we write our report on your school, we may mention what you and other pupils have said but we will not say who said what. We may also use what you said in other reports that Ofsted writes about the work we do. We will store what you have told us on our computers and then destroy your responses after three years. We will make certain that your name or any details that can identify you are not given to anyone else so that no one will find out what you told us and we only share personal details when we are worried about your safety.

If you have any concerns about how we use your information, then you can email Ofsted’s Data Protection Officer at informationrequest@ofsted.gov.uk or write to:

# Information management team Ofsted 2 Rivergate Temple Quay Bristol BS1 6EH

You can find out more about how we use information at: [www.gov.uk/government/publications/ofsted-privacy-notices/schools-ofsted-privacy-notice#pupil-independent-school](http://www.gov.uk/government/publications/ofsted-privacy-notices/schools-ofsted-privacy-notice#pupil-independent-school).

**Do I have to put my name on the form?**

You do not have to put your name on the questionnaire. We only ask for your name just in case you tell us you are in danger of getting seriously harmed, so we can tell the right person to try to get that sorted out. We are not going to tell your school who said what to us in this questionnaire. If you are not sure about giving your details, check it out with your parent, carer or a staff member first. But you must fill in the name of your school. We won’t be able to get in touch with you about what you say in the questionnaire – but if you’re worried about something big or small, you can talk to a staff member you trust, you can talk to your parents or your carer, or you can phone ChildLine on 0800 1111. You can also get in touch with the Office of the Children’s Commissioner in England on 0800 528 0731, who can raise issues that he thinks are important about the rights and welfare of children or young people in care.

**How do I fill in the point-in-time questionnaire?**

* Please read each statement and put a cross in the answer that best fits what you think about your school.
* Please only put **one** cross for each question.
* If you cannot answer a question, just leave it blank and try the next one.
* If you would like to tell us anything else about your school, please write it in the box at the end.
* This is not a test and there are no right or wrong answers.

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| --- |
| **Your name** (you can leave this blank if you want to):  |
| **Your age** (you can leave this blank if you want to):  |
| **The name of your school** (you must fill this in):  |
| **The address of your school** (if known):  |
| **Unique reference number of your school** (if known):  |

Please read the following statements and put an ‘x’ in the answer which best fits what you think about the school. Please only put one ‘x’ per statement.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Please put an ‘x’** | Strongly agree | Agree | Disagree | Strongly disagree  | Don’t know |
| 1 | I enjoy school |  |  |  |  |  |
| 2 | I feel safe when I am at school |  |  |  |  |  |
| 3 | Overall, teaching is good at my school |  |  |  |  |  |
| 4 | Behaviour is good at my school |  |  |  |  |  |
| 5 | Teachers explain to me how I can achieve more |  |  |  |  |  |
| 6 | My school takes account of my views |  |  |  |  |  |
| 7 | My school encourages me to do things for myself and to take on responsibility |  |  |  |  |  |
| 8 | My school helps me to understand and respect people from other backgrounds |  |  |  |  |  |
| 9 | My school helps me to prepare for the future (for example to change year group, to change school, or for pupils finishing school, to enter further or higher education, or to enter employment) |  |  |  |  |  |
| 10 | The leaders in my school do a good job |  |  |  |  |  |

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| --- |
| If you wish to explain any of your answers, or add any further comments or issues about the school, please give details here. If you want to tell us anything about child protection please include your name. (Box will expand on typing. If you are completing this questionnaire in writing, please use an extra sheet of paper if necessary.) |
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Thank you for taking the time to fill in this questionnaire.

Yours faithfully

Ofsted’s inspection support team