

Fair Processing Notice Export Readiness

Information provided whilst using this service, including personal information, may be published or disclosed in accordance with access to information regimes, primarily the Freedom of Information Act 2000 (FOIA) and UK Data Protection legislation.

The Department for International Trade will process personal data supplied in this service in accordance with the DPA. The information you provide will be processed on a lawful basis in (insert system name) to enable DIT to perform a task in the public interest or to fulfil an official function, and the task or function has a clear basis in law and/or the processing is necessary for a contract DIT have with an individual and/or the individual has given consent for the processing of their personal data for a specific task.

This information will be shared within the department and with selected third parties for purposes connected with DIT performing a task in the public interest or to fulfil an official function and the task or function has a clear basis in law, including

- To provide a personalised, step by step guide for exporters depending on their level of experience, aspiration and attributes
 - To provide relevant information and data depending on their industry
 - To suggest relevant digital services depending on their country of incorporation and level of experience
 - To manage relationships with businesses the department is supporting to trade or invest internationally
 - To identify businesses with the greatest propensity to trade or invest and direct them to the most appropriate advice, events and services
 - To evaluate the impact of the service
 - To better understand the trade and investment environment
 - To better understand the domestic and international business landscape
 - To target financial support at businesses to secure trade and investment opportunities
 - To understand barriers to trade and investment
 - To design effective and intelligent trade and investment policy, services and make business decisions
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- Third parties with whom this information will be shared are:
 - Local Enterprise Partnerships and trade bodies
 - Devolved Administrations
 - Allan Webb – data entry services
 - Adetiq
 - Kantar Public
 - UK Export Finance
 - UK Shared Business Services
 - Core

Aggregated analysis of responses may also be shared with the Information Commissioner's Office (ICO) the Government Internal Audit Agency (GIAA) and the National Audit Office (NAO).

Consent will be sought in accordance with the DPA should there be a requirement to share information with any other third parties outside of those listed above. If you want the information you provide to be treated confidentially, please be aware that, in accordance with the FOIA, public authorities are required to comply with a statutory code of practice which deals, amongst other things, with obligations of confidence. In view of this, it would be helpful if you could explain to us why you wish that information to be treated confidentially. If we receive a request for disclosure of that

information, we will take full account of your explanation, but we cannot give an assurance that confidentiality can be maintained in all circumstances.