

# RECORD OF MEETING

## East of England and North East London Headteacher Board

22 February 2018

### Members of Board, RSC, and guests in attendance

Sue Baldwin (RSC, Chair)

Nardeep Sharma (HTB)

Tom Canning (HTB)

Diane Rochford (HTB)

Andrew Aalders-Dunthorne (HTB)

Caroline Derbyshire (HTB)

Brian Conway (HTB)

Karen Kerridge (HTB)

Rachel Macfarlane (HTB)

Alan Parnum (DfE)

Claire Mycock (DfE)

### Cross-cutting discussion points

The board met and discussed:

- **Teaching School Council work across the East of England and North East London Region.** The board participated in a discussion with Teaching School Council representatives following a presentation on their work.
- **A preliminary proposition to create a Multi-academy Trust from Essex Local Authority.** The board discussed the structures that would need to be in place for the new MAT.

## Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

### Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of interest
Howard Community Primary School, Suffolk, to be sponsored by Chilford Hundred Education Trust (CHET)	Approve with conditions	<ul style="list-style-type: none"> <li>• Performance</li> <li>• Consultation</li> <li>• Leadership</li> <li>• Primary capacity</li> <li>• Trust backfilling</li> </ul>	
<b>Action required:</b> Issue academy order. Approval conditional upon CHET providing leadership capacity, above the level stated in their application, at Howard.			
Stutton CofE VC Primary, Suffolk, to be sponsored by Asset Education	Approve with conditions	<ul style="list-style-type: none"> <li>• Viability</li> <li>• Local context</li> <li>• Due diligence</li> </ul>	
<b>Action required:</b> Issue academy order. Approval conditional upon Asset Education providing the RSC office with information detailing how student numbers will be increased and how Asset collaboration between its schools to improve the educational offer at Stutton.			
Raleigh Infant and Nursery School, Norfolk, to be sponsored by the Eastern MAT	Approve	<ul style="list-style-type: none"> <li>• Primary capacity</li> <li>• Governance</li> <li>• Performance</li> <li>• Safeguarding</li> <li>• Trust structure</li> </ul>	
<b>Action required:</b> Trust to be informed			
All Saints CofE Primary, Suffolk. to be sponsored by Diocese of St Edmundsbury and Ipswich	Approve with conditions	<ul style="list-style-type: none"> <li>• Financial</li> <li>• SEND provision</li> <li>• School improvement</li> <li>• Performance</li> </ul>	
<b>Action required:</b> Issue academy order. Trust to undertake an SEND review and a MAT structural review			

## Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
St George's Catholic Primary, St Joseph's Catholic Primary, St Teresa's Catholic Primary, St Helen's Catholic Primary, Holy Family Catholic Primary, Our Lady of Ransom Catholic Primary, Essex/Southend, to join the Assisi Catholic Trust	Approve	<ul style="list-style-type: none"> <li>• Capacity</li> <li>• Finance</li> <li>• School improvement plan</li> </ul>	
<b>Action required:</b> Issue academy orders.			
Chigwell Row Infants, Hereward Primary, Hillhouse CE Primary, Limes Farm Infant, Oak View Special School, Staples Road Primary, The Alderton Infant and Theydon Bois Primary, Essex, to join Epping Forest Schools Partnership Trust (EFSPT)	Approve	<ul style="list-style-type: none"> <li>• Trust improvement plan</li> <li>• Trust Structures</li> <li>• Finance</li> <li>• Governance</li> <li>• Capacity</li> </ul>	
<b>Action required:</b> Issue academy orders.			
Old Buckenham High School, Norfolk, to join Sapientia Trust	Approve	<ul style="list-style-type: none"> <li>• Capacity</li> <li>• Governance</li> <li>• Leadership</li> <li>• Future plans</li> </ul>	
<b>Action required:</b> Issue academy order.			
Litcham School, Norfolk, to join Synergy Trust	Approve	<ul style="list-style-type: none"> <li>• Trust background</li> <li>• Performance</li> <li>• Capacity</li> <li>• Local context</li> </ul>	
<b>Action required:</b> Issue academy order.			

Laindon Park Primary School and Nursery, Essex, to join Zenith Multi Academy Trust	Approve	<ul style="list-style-type: none"> <li>• Performance</li> <li>• Local context</li> <li>• Finance</li> </ul>	
<b>Action required:</b> Issue academy order.			
Upwood Primary, Cambridgeshire, to join Thomas Deacon Academy Trust	Approve	<ul style="list-style-type: none"> <li>• Expected Opening date: 1 August 2018</li> </ul>	
<b>Action required:</b> Issue academy order.			
Claydon Primary School, Suffolk, to join the South Suffolk MAT	Approve	<ul style="list-style-type: none"> <li>• Expected opening date: 1 July 2018</li> </ul>	
<b>Action required:</b> Issue academy order.			

## Significant Change

Project	Decision	Key Discussion Points	Conflicts of interest
Beal High School, Redbridge, increase in capacity	Approve with conditions	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Local context</li> <li>• Governance</li> </ul>	
<b>Action required:</b> School and trust to be informed. The conditions for approval were: <ul style="list-style-type: none"> <li>• ESFA to approve the recovery plan</li> <li>• Trust to follow the recommendations of the independent governance review</li> <li>• Trust to work with a School efficiency Advisor</li> <li>• Trust to appoint a project manager</li> </ul>			
Forest Academy, Redbridge, age range change and reduction in capacity	Approve with conditions	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Local context</li> <li>• Governance</li> </ul>	
<b>Action required:</b> School and trust to be informed. The conditions for approval were: <ul style="list-style-type: none"> <li>• ESFA to approve the recovery plan</li> <li>• Trust to follow the recommendations of the independent governance review</li> <li>• Trust to work with a School efficiency Advisor</li> <li>• Trust to appoint a project manager</li> </ul>			

St Saviour's Church of England Primary School, Waltham Forest, age range change and closure of nursery	Approve with conditions	<ul style="list-style-type: none"> <li>• Consultation process</li> <li>• Local context</li> <li>• Finance</li> </ul>	
<b>Action required:</b> School and trust to be informed. The conditions for approval were: <ul style="list-style-type: none"> <li>• Trust to ensure that the separation between the nursery and school is clearly stated in all documentation, including the website.</li> <li>• EFSA to confirm that appropriate procedures are in place to handle conflicts of interest and related party transactions.</li> </ul>			
Cromwell Community College, Cambridgeshire age range change	Approve	<ul style="list-style-type: none"> <li>• Curriculum</li> <li>• Performance</li> </ul>	
<b>Action required:</b> School and trust to be informed.			
Woodlands Primary School, Norfolk, age range change	Approve	<ul style="list-style-type: none"> <li>• Fast track - agreed without comment</li> </ul>	
<b>Action required:</b> School and trust to be informed.			