

**Once this authority is in place all payments will be made to this account.
If your bank details change you will need to send the Court Funds Office a new form CFO A.**

Please indicate whether this is a new or amending instruction of an existing authority:

New details

Amending details

Full name of the person who lacks capacity

Case number

CFO account number

Date of court order

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Full name of the deputy

Deputy bank account details

The deputy may pay funds into and withdraw funds from the CFO account to provide for the maintenance and the well being of the person who lacks capacity.

Any payments from this account are to be paid to the bank account as detailed below:

Name of bank

Account name

Address

Account no.

Postcode

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Sort code

Signed

Date

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Name

Address

Telephone no.

Postcode

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Ref.

When returning this form you must include:

- a sealed copy of the deputyship order, unless you have already provided it to the Court Funds Office
- a copy bank statement or copy bank letter (dated within the last three months) confirming the deputy bank account details.

How to contact the Court Funds Office

Customer Helpline

0300 0200 199

Email

enquiries@cfo.gsi.gov.uk

Address

Court Funds Office Court Funds Office

Glasgow

DX 501757

G58 1AB

For full details of how your information is used please see our privacy notice at <https://www.gov.uk/government/collections/court-funds-office-forms> or contact CFO who will provide you with a copy.