

RECORD OF MEETING

East of England and North East London Headteacher Board

18 January 2018

Members of Board, RSC, and guests in attendance

Sue Baldwin (RSC, Chair)

Nardeep Sharma (HTB)

Tom Canning (HTB)

Diane Rochford (HTB)

Andrew Aalders-Dunthorne (HTB)

Caroline Derbyshire (HTB)

Brian Conway (HTB)

Karen Kerridge (HTB)

Jonathan Lewis (DfE)

Claire Mycock (DfE)

Apologies

Rachel Macfarlane (HTB) - This member was consulted on all decisions prior to the meeting, with the exception of decisions where the member had a conflict of interest.

Cross-cutting discussion points

The board met and discussed:

Jonathan Lewis' departure from the Department for Education. The Board recorded their thanks, and the thanks of the previous board, for Jonathan's significant contribution to the HTB.

Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

Sponsor Application

Project	Decision	Key Discussion Points	Conflicts of interest
Assisi Catholic Trust (Southend)	Approve with conditions	<ul style="list-style-type: none"> • Growth plans • Performance • School improvement • Capacity 	
Action required: Letter to be sent to trust. Trust to review growth plans, governance and to commission external school improvement support.			
The Good Shepherd Trust (Redbridge)	Approve with conditions	<ul style="list-style-type: none"> • Governance • Finance • Leadership • Growth plans 	
Action required: Letter to be sent to trust. Trust to clarify financial approach.			

Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
Sacred Heart Primary School and Nursery (Southend) to join the Assisi Catholic Trust	Approve	<ul style="list-style-type: none"> • Leadership • Performance • School improvement 	
Action required: Issue Academy Order.			

All Saints' CE Primary School, Castor CE Primary School, Eye CE Primary School, Newborough CE Primary School, The Duke of Bedford Primary School, Peakirk-Cum-Glinton Primary School CE Primary School (Peterborough) to join the Orbis Primary Trust	Approve with conditions	<ul style="list-style-type: none"> • Background to schools • Finance • School improvement • Local contexts • Governance • Leadership 	
Action required: Academy Orders to be sent. Governance to be reviewed after the first year of operation and trust to be paired with a multi-academy trust outside their local authority for the first year.			
Downs Primary and Hare Street Primary (Harlow) to join Passmores Trust	Approve with conditions	<ul style="list-style-type: none"> • Governance • Capacity • Curriculum 	
Action required: Academy orders to be sent. Conversions conditional upon: <ul style="list-style-type: none"> • Engaging an external partner to undertake a review of the trust's governance arrangements; • Agreement to take part in a DfE project aimed at narrowing the gap between the performance of disadvantaged and non-disadvantaged pupils; • Providing further reassurance about the trust's school improvement plans in both primary and secondary provision. 			
Crays Hill Primary School and Felmore Primary School (Essex) to join the Berlesduna Trust	Approve	<ul style="list-style-type: none"> • Performance • Finance • Ofsted • Local context 	
Action required: Issue Academy Orders.			
Carpenters Primary School (Newham) to join the Leading Learning Trust	Approve	Expected opening date: 01 September 2018	
Action required: Issue Academy Orders.			

Discovery Primary School (Peterborough) to join Four Cs MAT	Approve	Expected opening date: 01 September 2018	
Action required: Issue Academy Orders.			
Converter Academy Order Carpenters Primary School (Newham) to join the Leading Learning Trust	Approve	Expected opening date: 01 September 2018	
Action required: Issue Academy Order.			

Trust Change

Project	Decision	Key Discussion Points	Conflicts of interest
St Aidan's Catholic Primary to join The Good Shepherd Trust (Redbridge) - SAT to MAT	Approve	<ul style="list-style-type: none"> • Finance • Growth plans • Leadership • Trust structures • Interim executive board 	
Action required: School and trust to be informed by letter.			
St Edward's Church of England School and Sixth Form College to join Samuel Ward Academy Trust (Havering) - SAT to MAT	Approve	<ul style="list-style-type: none"> • Finance • Leadership • Capacity • Governance 	
Action required: School and trust to be informed by letter.			

Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of interest
Our Lady of Lourdes Catholic Primary School (Southend) to be sponsored by the Assisi Catholic Trust	Approve	<ul style="list-style-type: none"> • Governance • Recruitment • Local context • Leadership • Ofsted 	
Action required: School and trust to be informed by letter.			
Morland Church of England VA Primary School (Suffolk) to be sponsored by the Diocese of St Edmundsbury and Ipswich Academy Trust		<ul style="list-style-type: none"> • Finance • Leadership • School improvement 	
Action required: Trust to be informed by letter. Sponsorship conditional upon Trust receiving only the £25k conversion grant.			

Significant Change

Significant Change Histon and Impington Junior School increased capacity and physical expansion (Cambridgeshire)	Approve	<ul style="list-style-type: none"> • Fast Track - agreed without comment 	
Action required: Trust to be informed.			