## **MEETING MINUTES**

## **HS2 Colne Valley Regional Park Panel**

Meeting Date / Time:	17 January 2018
Meeting Location:	South Bucks District Council Office, Capswood, Oxford Road, Denham
Meeting Type:	Panel Meeting #18
Organisations in Attendance:	Buckinghamshire County Council (BCC), Chiltern District Council (CDC), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), South Bucks District Council (SBDC), Three Rivers District Council (TRDC), HS2 Ltd, Natural England, Environment Agency, Align JV, SCS JV

Attendees:	Title, Organisation
Daniela Eigner (DE)	Programme Manager, CVRPP
Ifath Nawaz (IN)	Project Solicitor and Manager, SBDC and CDC
Jane Griffin (JG)	Principal Planner, SBDC
Jenny Foster (JF)	Senior Planning Officer, HCC
Jim Barclay (JB)	Independent Chair
Stewart Pomeroy (SP)	Colne Valley Managing Agent, CVP CIC
Tom Day (TD)	Head of Living Landscapes, HMWT
Ben Robinson (BR)	Principal Planner, CDC
Sarah-Jane Scott (SS)	Environment Agency
David Eve (DEv)	Stakeholder Manager, Align JV
Richard Bennett (RB)	Canal & River Trust
Jackie Copcutt (JC)	Senior Project Manager, BCC
Sarah Armstrong-Stacey (SAS)	HS2 Senior Advisor, Natural England
Piotr Behnke (PB)	Lead Advisor, Natural England
Adam Ralton (AR)	Town Planner, TRDC
Martin Knight (MK)	Knight Architects
Michael Summerfield (MS)	U&A Manager, SCS JV
Nia Griffiths (NG)	Interface Manager, SCS JV
Clare Pugh (CP)	Ecology Manager, HS2 Ltd
David Whitehorne (DW)	Ecology Lead, HS2 Ltd
James Boag (JB)	Head of Programme Interface, HS2 Ltd
Ella Davies (ED)	Interface Manager, HS2 Ltd
Apologies:	Matthew Frith, Ian Thynne, Tony Burton

Item	Title	Action/ Owner
A.	Welcome and Introductions	

Item	Title	Action/ Owner
В.	Review minutes and actions of meeting #17 – November 2017	
	1. No comments on the minutes of meeting #17.	
	Action/s:	
	No actions	
C.	HS2 Ltd Updates	
	HS2 programme	
	<ol> <li>ED gave an update on HS2 Ltd works in the Colne Valley in next 6 months.</li> <li>JC queried the woodland creation dates happening over the summer months.</li> <li>ED to check.</li> </ol>	ED
	Align JV update	
	4. DEv gave an update on the Align JV Stage 1 programme. JF queried the timescales for engagement on the Colne Valley viaduct and Sch 17 submissions. DEv confirmed this would be taken into account in the planning.	
	No net loss	
	<ol> <li>CP and DW presented to the Panel on HS2 Ltd's No Net Loss work.</li> <li>DW to provide the Colne Valley heatmap.</li> <li>SAS asked who is responsible for 'signing off' that habitat has been effectively created. CP confirmed that NE and HS2 are working on this.</li> <li>SP raised concern re: statement that AMP habitat creation is 'currently' not included in no net loss. AMP projects should remain separate and additional to HS2 mitigation/no net loss. DW confirmed that AMP projects' biodiversity gains will not be included in HS2's 'no net loss' calculation.</li> </ol>	DW
	Other items	
	<ul> <li>9. DE and JG requested that HS2 Ltd contact Ms Cakebread at Savay Farm. DEv and ED confirmed this was in progress.</li> <li>10. DEv confirmed Align is in conversation with Fusion regarding soil handling at the Western Valley Slopes.</li> </ul>	
	Action/s:	
	<ul> <li>ED to check woodland creation dates</li> <li>DW to provide Colne Valley no net loss heatmap</li> </ul>	
D.	Design Panel update	
	11. TB sent his apologies. JB to report back at next meeting.	
	Action/s:  No actions	
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Item	Title	Action/ Owner
E.	AMP update	
	<ul> <li>Broadwater Lake – request for £400k</li> <li>12. TD presented project update and asked for agreement in principle to continue conversations with the landowner with the view to the Panel contributing £400k to the Broadwater Lake project.</li> <li>13. The Panel raised a number of concerns around further information to be developed on land value, land use long term, risk and maintenance.</li> <li>14. The Panel agreed to establish a working group to produce a draft heads of terms to address the above, to be presented at the March meeting.</li> <li>15. The Panel agreed in principle to support further discussion between Herts &amp; Middlesex Wildlife Trust and the landowner.</li> <li>16. The Panel was minded to support the request for £400k, with £100k of match funding, subject to confirmation at the March meeting.</li> <li>17. Any further comments to be provided to DE.</li> </ul>	DE
	<ul> <li>Other items</li> <li>18. The Panel will look at the allocation profile for the £3m at the March meeting.</li> <li>19. The Panel agreed the first projects undertaken would be the Bats and Tilehouse Lane Woods, to start in April.</li> <li>Action/s:  <ul> <li>DE to set up working group with TD, JB, IN, SS.</li> </ul> </li> </ul>	
F.	Future of Panel	
	<ul> <li>20. ED presented current budget figures.</li> <li>21. ED confirmed that the remaining £35k on the AMP Consultant budget would be available for Stage 5 work undertaken by Panel members, or otherwise as agreed with HS2 Ltd.</li> <li>22. IN to estimate fees needed for Chiltern District Council to act as commissioning authority.</li> <li>23. IN, ED and JB to work on proposal for 18/19 spend and formal request to HS2 to extend Chair one year and find funding for Programme Manager to extend to end 18/19.</li> <li>24. The Panel approved the reallocation of the Programme Manager's time as proposed by SP.</li> <li>25. Terms of reference to updated once future is agreed.</li> </ul>	IN IN, ED, JB
	<ul> <li>Action/s:         <ul> <li>IN to estimate fees needed for Chiltern District Council to act as commissioning authority</li> <li>IN, ED and JB to work on proposal for 18/19 spend and formal request to HS2</li> </ul> </li> </ul>	

**Next meeting:** 26 March 2018, from 12.30. Venue: South Bucks District Council Office, Capswood, Oxford Road, Denham