

MEETING MINUTES

HS2 Colne Valley Regional Park Panel

Meeting Date / Time:	17 January 2018
Meeting Location:	South Bucks District Council Office, Capswood, Oxford Road, Denham
Meeting Type:	Panel Meeting #18
Organisations in Attendance:	Buckinghamshire County Council (BCC), Chiltern District Council (CDC), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), South Bucks District Council (SBDC), Three Rivers District Council (TRDC), HS2 Ltd, Natural England, Environment Agency, Align JV, SCS JV

Attendees:	Title, Organisation
Daniela Eigner (DE)	Programme Manager, CVRPP
Ifath Nawaz (IN)	Project Solicitor and Manager, SBDC and CDC
Jane Griffin (JG)	Principal Planner, SBDC
Jenny Foster (JF)	Senior Planning Officer, HCC
Jim Barclay (JB)	Independent Chair
Stewart Pomeroy (SP)	Colne Valley Managing Agent, CVP CIC
Tom Day (TD)	Head of Living Landscapes, HMWT
Ben Robinson (BR)	Principal Planner, CDC
Sarah-Jane Scott (SS)	Environment Agency
David Eve (DEv)	Stakeholder Manager, Align JV
Richard Bennett (RB)	Canal & River Trust
Jackie Copcutt (JC)	Senior Project Manager, BCC
Sarah Armstrong-Stacey (SAS)	HS2 Senior Advisor, Natural England
Piotr Behnke (PB)	Lead Advisor, Natural England
Adam Ralton (AR)	Town Planner, TRDC
Martin Knight (MK)	Knight Architects
Michael Summerfield (MS)	U&A Manager, SCS JV
Nia Griffiths (NG)	Interface Manager, SCS JV
Clare Pugh (CP)	Ecology Manager, HS2 Ltd
David Whitehorne (DW)	Ecology Lead, HS2 Ltd
James Boag (JB)	Head of Programme Interface, HS2 Ltd
Ella Davies (ED)	Interface Manager, HS2 Ltd
Apologies:	Matthew Frith, Ian Thynne, Tony Burton

Item	Title	Action/Owner
A.	Welcome and Introductions	

Item	Title	Action/ Owner
E.	<p>AMP update</p> <p><i>Broadwater Lake – request for £400k</i></p> <p>12. TD presented project update and asked for agreement in principle to continue conversations with the landowner with the view to the Panel contributing £400k to the Broadwater Lake project.</p> <p>13. The Panel raised a number of concerns around further information to be developed on land value, land use long term, risk and maintenance.</p> <p>14. The Panel agreed to establish a working group to produce a draft heads of terms to address the above, to be presented at the March meeting.</p> <p>15. The Panel agreed in principle to support further discussion between Herts & Middlesex Wildlife Trust and the landowner.</p> <p>16. The Panel was minded to support the request for £400k, with £100k of match funding, subject to confirmation at the March meeting.</p> <p>17. Any further comments to be provided to DE.</p> <p><i>Other items</i></p> <p>18. The Panel will look at the allocation profile for the £3m at the March meeting.</p> <p>19. The Panel agreed the first projects undertaken would be the Bats and Tilehouse Lane Woods, to start in April.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • DE to set up working group with TD, JB, IN, SS. 	DE
F.	<p>Future of Panel</p> <p>20. ED presented current budget figures.</p> <p>21. ED confirmed that the remaining £35k on the AMP Consultant budget would be available for Stage 5 work undertaken by Panel members, or otherwise as agreed with HS2 Ltd.</p> <p>22. IN to estimate fees needed for Chiltern District Council to act as commissioning authority.</p> <p>23. IN, ED and JB to work on proposal for 18/19 spend and formal request to HS2 to extend Chair one year and find funding for Programme Manager to extend to end 18/19.</p> <p>24. The Panel approved the reallocation of the Programme Manager’s time as proposed by SP.</p> <p>25. Terms of reference to updated once future is agreed.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • IN to estimate fees needed for Chiltern District Council to act as commissioning authority • IN, ED and JB to work on proposal for 18/19 spend and formal request to HS2 	IN IN, ED, JB

Next meeting: 26 March 2018, from 12.30. Venue: South Bucks District Council Office, Capswood, Oxford Road, Denham