



Department  
for Education

**Bishopsgate House  
Feethams  
Darlington  
DL1 5QE**

Direct line: [REDACTED]

Proprietor  
Imam Zakariya Academy  
447-451 Romford Road  
Forest Gate  
London  
E7 8AB

Our ref: 316/6063

4 October 2017

Dear Proprietor

I refer to the inspection by Ofsted that was carried out at the above school under section 109 of the Education and Skills Act 2008 between 4 and 7 July 2017. You will see from the enclosed report that Ofsted noted serious regulatory failings.

Taking account of the report the Secretary of State is satisfied, pursuant to section 114(1) of the Education and Skills Act 2008, that any one or more of the independent school standards<sup>1</sup> is or are not being met in relation to the school.

In these circumstances I enclose a Notice, served by the Secretary of State for Education under section 114(5) of the 2008 Act, requiring an Action Plan which details the steps that will be taken to meet all of the standards set out in the Annex to the Notice and the time by which each step will be taken, to be submitted by 3 November 2017.

You are reminded that the independent school standards require that a copy of the inspection report is sent to parents and a copy is published on the school's website or, where no such website exists, is provided to parents on request. This will be checked at the next inspection.

The Action Plan must contain reasonable timescales for implementation within which the necessary action will be taken and it is expected that the implementation dates given in the Action Plan should not extend beyond 11 January 2018. A template and supporting advice is enclosed which may help you in drawing up a satisfactory Action Plan.

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<sup>1</sup> [The Education \(Independent School Standards\) Regulations 2014 \(SI 2014/3283\)](#)

The deadline by which the Action Plan must be received by me is 3 November 2017. If this date is not met, the Secretary of State may remove the school from the Register of Independent Schools or may impose a requirement restricting the school's operations (from a date following the period during which you may appeal).

I must warn you that the Secretary of State may reject an Action Plan, and in these circumstances the Secretary of State may remove the school from the Register of Independent Schools or may impose a requirement restricting the school's operations (from a date following the appeal period).

If an Action Plan is accepted, Ofsted may be asked to visit the school again to check that the school has fully implemented the plan and that it is fully meeting the independent school standards.

You may wish to note that this letter, the enclosed Notice and Annex will be published shortly on the Gov.uk website.

Yours faithfully



Independent Education and Boarding Team

**SECTION 114(5) OF THE EDUCATION AND SKILLS ACT 2008**

**NOTICE BY THE SECRETARY OF STATE FOR EDUCATION**

**IN RELATION TO  
IMAM ZAKARIYA ACADEMY, 447-451 ROMFORD ROAD, FOREST GATE,  
LONDON, E7 8AB  
("the School")**

**WHEREAS**

The Secretary of State for Education, being the keeper of the register of independent schools in England<sup>2</sup> –

- (i) has taken into account a report in respect of an inspection of the School by Her Majesty's Chief Inspector of Education, Children's Services and Skills which was conducted between 4 and 7 July 2017; and
- (ii) is satisfied that the independent school standards, as prescribed in the Education (Independent School Standards) Regulations 2014, specified in the Annex to this Notice are not being met in relation to the School.

**NOW THEREFORE**

In exercise of the power conferred upon her by section 114(5) of the Education and Skills Act 2008, the Secretary of State serves the following Notice on the proprietor of the School:

- (1) the independent school standards set out in the Annex to this Notice are not being met in relation to the School; and
- (2) the proprietor of the School is required to submit an action plan<sup>3</sup> to the Secretary of State specifying the steps that will be taken to meet the standards, and the time by which each step will be taken, on or before 3 November 2017.

  
Independent Education and Boarding Team

Date 04/10/2017

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<sup>2</sup> The Secretary of State is required to keep a register of independent educational institutions in England under section 95(1) of the Education and Skills Act 2008. "Independent educational institution" is defined in section 92(1) of that Act as an independent school and an independent provider of part-time education. Independent providers of part-time education are not currently regulated so effectively the requirement under section 95(1) is for the Secretary of State to keep a register of independent schools.

<sup>3</sup> An action plan is defined in section 114(4) of the Education and Skills Act 2008.

## ANNEX TO NOTICE

**IMAM ZAKARIYA ACADEMY, 447-451 ROMFORD ROAD, FOREST GATE,  
LONDON, E7 8AB  
("the school")**

**The following independent school standards, as prescribed in the Schedule to the Education (Independent School Standards) Regulations 2014, are not being met in relation to the school:**

### **PART 3: Welfare, health and safety of pupils**

*6. The standards about the welfare, health and safety of pupils at the school are those contained in this Part.*

7. The standard in this paragraph is met if the proprietor ensures that—

(a) arrangements are made to safeguard and promote the welfare of pupils at the school; and

(b) such arrangements have regard to any guidance issued by the Secretary of State.

11. The standard in this paragraph is met if the proprietor ensures that relevant health and safety laws are complied with by the drawing up and effective implementation of a written health and safety policy.

12. The standard in this paragraph is met if the proprietor ensures compliance with the Regulatory Reform (Fire Safety) Order 2005<sup>4</sup>.

13. The standard in this paragraph is met if the proprietor ensures that first aid is administered in a timely and competent manner by the drawing up and effective implementation of a written first aid policy.

14. The standard in this paragraph is met if the proprietor ensures that pupils are properly supervised through the appropriate deployment of school staff.

16. The standard in this paragraph is met if the proprietor ensures that—

(a) the welfare of pupils at the school is safeguarded and promoted by the drawing up and effective implementation of a written risk assessment policy; and

(b) appropriate action is taken to reduce risks that are identified.

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<sup>4</sup> S.I. 2005/1541, to which there are amendments not relevant to these Regulations.

#### **PART 4: Suitability of staff, supply staff, and proprietors**

17. *The standards about the suitability of staff, supply staff, and proprietors are those contained in this Part.*

18. (1) *The standard in this paragraph relates to the suitability of persons appointed as members of staff at the school, other than the proprietor and supply staff.*

(2) The standard in this paragraph is met if—

(a) no such person is barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act where that person is or will be engaging in activity which is regulated activity within the meaning of Part 1 of Schedule 4 to that Act.

20. (1) *The standard in this paragraph relates to the suitability of the proprietor of the school.*

(6) The standard in this paragraph is met in relation to an individual (“MB”), not being the Chair of the school, who is a member of a body of persons corporate or unincorporate named as the proprietor of the school in the register or in an application to enter the school in the register, if—

(a) MB—

(i) is not barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act where that individual is or will be engaging in activity which is regulated activity within the meaning of Part 1 of Schedule 4 to that Act; and

(ii) does not carry out work, or intend to carry out work, at the school in contravention of a prohibition order, an interim prohibition order, or any direction made under section 128 of the 2008 Act or section 142 of the 2002 Act or any disqualification, prohibition or restriction which takes effect as if contained in either such direction;

(b) subject to sub-paragraph (8), the Chair of the school makes the following checks relating to MB—

(i) where relevant to the individual, an enhanced criminal record check;

(ii) checks confirming MB’s identity and MB’s right to work in the United Kingdom; and

(iii) where, by reason of MB's living or having lived outside the United Kingdom, obtaining an enhanced criminal record certificate is not sufficient to establish MB's suitability to work in a school, such further checks as the Chair of the school considers appropriate, having regard to any guidance issued by the Secretary of State;

and, where an enhanced criminal record check is made, the Chair obtains an enhanced criminal record certificate relating to the individual; and

(c) subject to sub-paragraph (8), where the Secretary of State makes a request for an enhanced criminal record check relating to MB countersigned by the Secretary of State to be made, such a check is made.

*(8) In the case of a registered school—*

*(b) sub-paragraph (6)(b) is met where the checks referred to in paragraph (b)(i) and (iii) are completed before or as soon as practicable after MB starts acting as a member of the body of persons corporate or unincorporate named in the register as the proprietor of the school; and*

*(c) sub-paragraph (6)(c) is met where the enhanced criminal record check is made as soon as practicable after the Secretary of State's request.*

21. (1) The standard in this paragraph is met if the proprietor keeps a register which shows such of the information referred to in sub-paragraph (6) as is applicable to the school in question.

(3) The information referred to in this sub-paragraph is—

(a) in relation to each member of staff ("S") appointed on or after 1st May 2007, whether—

(ii) a check was made to establish whether S is barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act;

(6) The information referred to in this sub-paragraph is, in relation each member ("MB") of a body of persons named as the proprietor appointed on or after 1st May 2007, whether the checks referred to in paragraph 20(6)(b) were made, the date they were made and the date on which the resulting certificate was obtained.

(7) The information referred to in this sub-paragraph is, in relation to each member of a body of persons named as the proprietor in post on 1st August 2007 who was appointed at any time before 1st May 2007—

(a) whether each check referred to in sub-paragraph (6) was made; and

(b) whether an enhanced criminal record certificate was obtained, together with the date on which any check was completed or certificate obtained.

## **PART 5: Premises of and accommodation at schools**

*22. The standards about the premises of and accommodation at the school are those contained in this Part.*

23. (1) Subject to sub-paragraph (2), the standard in this paragraph is met if the proprietor ensures that—

(a) suitable toilet and washing facilities are provided for the sole use of pupils; and

(b) separate toilet facilities for boys and girls aged 8 years or over are provided except where the toilet facility is provided in a room that can be secured from the inside and that is intended for use by one pupil at a time.

25. The standard in this paragraph is met if the proprietor ensures that the school premises and the accommodation and facilities provided therein are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils are ensured.

28. (1) The standard in this paragraph is met if the proprietor ensures that—

(a) suitable drinking water facilities are provided; and

(c) cold water supplies that are suitable for drinking are clearly marked as such.

(2) The facilities provided under sub-paragraph (1)(a) will be suitable only if—

(a) they are readily accessible at all times when the premises are in use; and

(b) they are in a separate area from the toilet facilities.

## **PART 6: Provision of information**

32. (1) The standard about the provision of information by the school is met if the proprietor ensures that—

(a) the information specified in sub-paragraph (2) is provided to parents of pupils and parents of prospective pupils and, on request, to the Chief Inspector<sup>5</sup>, the Secretary of State or an independent inspectorate<sup>6</sup>; and

(b) the information specified in sub-paragraph (3) is made available to parents of pupils and parents of prospective pupils and, on request, to the Chief Inspector, the Secretary of State or an independent inspectorate.

(2) The information specified in this sub-paragraph is—

(b)(ii) where the proprietor is a body of persons, the address and telephone number of its registered or principal office.

(3) The information specified in this sub-paragraph is—

(e) particulars of the school's academic performance during the preceding school year, including the results of any public examinations;

(f) details of the complaints procedure referred to in paragraph 33, and the number of complaints registered under the formal procedure during the preceding school year; and

(g) a copy of the report of any inspection carried out under sections 108 or 109 of the 2008 Act or section 87(1) of the 1989 Act.

## **PART 8: Quality of leadership in and management of schools**

34. (1) The standard about the quality of leadership and management is met if the proprietor ensures that persons with leadership and management responsibilities at the school—

(a) demonstrate good skills and knowledge appropriate to their role so that the independent school standards are met consistently;

(b) fulfil their responsibilities effectively so that the independent school standards are met consistently; and

(c) actively promote the well-being of pupils.

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<sup>5</sup> For the meaning of "Chief Inspector" see section 138(1) of the 2008 Act.

<sup>6</sup> An independent inspectorate is a body approved by the Secretary of State under section 106 of the 2008 Act.



*(2) For the purposes of paragraph (1)(c) “well-being” means well-being within the meaning of section 10(2) of the Children Act 2004<sup>7</sup>.*

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<sup>7</sup> 2004 c.31.