Diagram 1: Considering community libraries

Initial decision to proceed –
Case for change – motivation – community involvement –
reporting – in-principle agreement.

Assessment of needs
- Map major outcomes against performance – what are you
  strong/weak at – identify trends – making the case
- Determine priorities – digitisation support, literacy,
  prevent agenda, community etc.
- Use of CIPFA/LMS data to identify trends

Current provision assessment
- Assessment of current assets and services – co-location
  opportunities, isolated services offers etc.
- Set financial envelope

Assessment of delivery options to meet needs.
- Delivery points, community sites, education based,
  existing buildings, pubs
- Determine desired relationship ILs, CMLs and CSLs
- Delivery agents – community, partners,
- Assessment of risk

Library strategy need and delivery options.
- Explain how above used to develop service
  models/options to meet needs within resources, likely to utilise
  multiple delivery agents.
- Need to agree identified needs of service, setting
  strategic outcomes for service, potential delivery structures
  and agents together with proposed consultation process on a
  number of options.
- Section to also cover financial and HR implications
  (TUPE, redundancy)

DCMS notification
Inform DCMS of intentions as set out in Strategic need and
Delivery options report

Consultation process
Independently led consultation processes - large scale
telephone and online surveys together with focus groups and
community engagement. Further process to engage users and
non-users, stakeholders and partners how to encourage
expressions of interest from delivery agents and volunteers.

Final Approval
Approval of final Transformation model and delivery
mechanisms following consultation. Such as shape and cost
of redefined service with identified delivery partners – how
many sites of what type and nature and scope of services to
be provided through venues and/or wider outreach services.

Including comprehensive EIA.