# N260 Statement of Costs (summary assessment)

(CPR PD44 9.5)

In the	
	Court
Case Reference	

## **Case Title**

## Statement of Costs for the hearing on

#### Description of fee earners\*

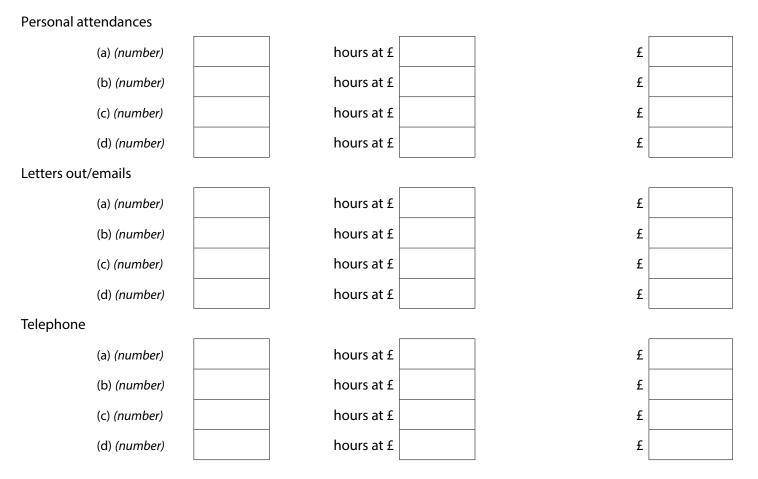
(a) (name) (grade) (hourly rate claimed)

(b) (name) (grade) (hourly rate claimed)

(c) (name) (grade) (hourly rate claimed)

(d) (name) (grade) (hourly rate claimed)

#### **Attendances on**



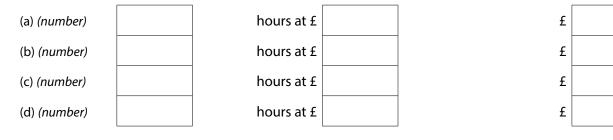
# (interim application/fast track trial)

## Attendances on opponents (including negotiations):

## Personal attendances

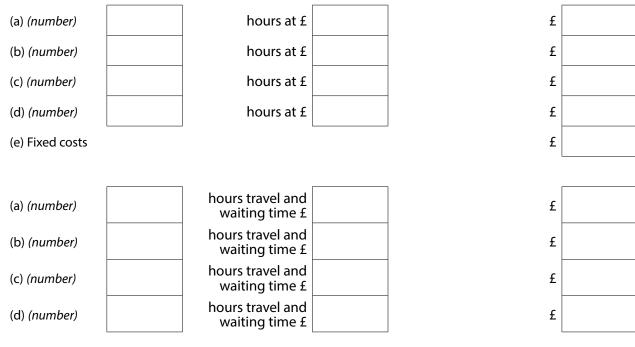
(a) (number)       hours at £       £         (b) (number)       hours at £       £         (c) (number)       hours at £       £         (d) (number)       hours at £       £         Letters out/emails       £       £	
(c) (number)hours at ££(d) (number)hours at ££	
(d) (number) hours at £	
Letters out/emails	
	_
(a) (number) hours at £	
(b) (number) hours at £	
(c) (number) hours at £	
(d) (number) hours at £	
Telephone	_
(a) (number) hours at £	
(b) (number) hours at £	
(c) (number) hours at £	
(d) (number) hours at £	
Attendance on others:	
Personal attendances	-
(a) (number) hours at £	
(b) (number) hours at £	
(c) (number) hours at £	
(d) (number) hours at £	
Letters out/emails	_
(a) (number) hours at £	
(b) (number) hours at £	
(c) (number) hours at £	
(d) (number) hours at £	
Telephone	_
(a) (number) hours at £	
(b) (number) hours at £	
(c) (number) hours at £	
(d) (number) hours at £	

#### Site inspections etc.



Work done on documents, as set out in schedule:

#### Attendance at hearing:



Sub Total £

- (A) Solicitors and Chartered Legal Executives with over eight years post qualification experience including at least eight years litigation experience.
- (B) Solicitors and Chartered Legal Executives with over four years post qualification experience including at least four years litigation experience.
- (C) Other solicitors and Chartered Legal Executives and fee earners of equivalent experience.
- (D) Trainee solicitors, paralegals and other fee earners.

"Chartered Legal Executive" means a Fellow of the Chartered Institute of Legal Executives (CILEx). Those who are not Fellows of CILEx are not entitled to call themselves Chartered Legal Executives and in principle are therefore not entitled to the same hourly rate as a Chartered Legal Executive.

	Brought forward	£
	Г	]
Counsel's fees (name) (year of call)		
Fee for [advice/conference/	/documents]	£
Fee for hearing		£
Other expenses		
Court fees		£
Others (give brief description)		£
Total		£
Amount of VAT claimed		-
on solicite	ors and counsel's fees	£
on other	expenses	£
	Grand Total	£
The sector stated all averages do not average th		
The costs stated above do not exceed th	is liable to pay in	
respect of the work which this statement fees and other expenses have been incu stated above and will be paid to the pers	rred in the amounts	

Dated

Signed
Name of Partner signing

Name of firm of solicitors

# Schedule of work done on documents

ltem	Description of work (one line only)	(A) hours	(B) hours	(C) hours	(D) hours	Total £
1						
2						
3						
4						
5						
6						
7						
8						
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23						
24						
25						
26						
27						
28						
29						
30						
Total						