

Respondent's Notice

(for all appeals except appeals to the Family Division of the High Court)

Notes for guidance are available which will help you complete this form. Please read them carefully before you complete each section.

In the

Appeal Court
Reference No.

For Court use only

Date filed

Seal

Section 1 Details of the claim or case

Name of court

Case or claim number

Name or title of case or claim

In the case or claim, were you the
(tick appropriate box)

claimant

applicant

petitioner

defendant

respondent

other (please specify) _____

Section 2 Your (respondent's) name and address

Your (respondent's) name _____

Your legal representative's name _____ (if you are legally represented)

Your (your legal representative's) address

Your reference or
contact name

Your contact
phone number

DX number

Details of other respondents are attached Yes No

Section 3 Time estimate for appeal hearing

Do not complete if appealing to the Court of Appeal

How long do you estimate it will take to put your case to the appeal court at the hearing?

Days Hours Minutes

Who will represent you at the appeal hearing? Yourself

Solicitor

Counsel

Section 4

Details of the order(s) or part(s) of order(s) you want to appeal

Name of Judge

Date of order(s)

If only part of an order is appealed, write out that part (or those parts)

Section 5

Permission to file an appeal

Has permission to appeal the order in section 4 been granted to the respondent?

Yes complete box **A**

No complete box **B**
if you are asking for permission
or it is not required

A

Date of order granting permission _____

Name of judge _____

Name of court _____

B

I do not need permission

I _____
respondent('s legal representative) seek
permission to appeal the order(s) at
section 4 above.

Are you making any other applications?

If Yes, complete section 9

Yes No

Is the respondent in receipt of a Civil Legal Aid Certificate?

Yes No

Does your appeal include any issues arising from the
Human Rights Act 1998?

Yes No

I (the respondent)

appeal(s) the order

wish(es) the appeal court to uphold the order on different or additional grounds

because:-

My skeleton argument is:-

set out below

attached

will be filed and served within 14 days of filing the respondent's notice

I (the respondent) will rely on the following arguments at the hearing of the appeal:-

Section 8

What decision are you asking the appeal court to make?

I (the respondent) am (is) asking that:-

(tick appropriate box)

the order(s) at **section 4** be set aside

the order(s) at **section 4** be varied and the following order(s) substituted:-

a new trial be ordered

the appeal court makes the following additional orders:-

the appeal court upholds the order but for the following different or additional reasons

I wish to make an application for additional orders

in this section

in the Part 23 application form
(N244) attached

Part A

I apply (the respondent applies) for an order (a draft of which is attached) that:-

because:-

Part B

I (the respondent) wish(es) to rely on :

evidence in **Part C**

witness statement (affidavit)

Part C

I (the respondent) wish(es) to rely on the following evidence in support of this application:-

Statement of Truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

I believe that the facts stated in section 9 are true.

The Respondent believes that the facts stated in section 9 are true. **I am authorised** by the respondent to sign this statement.

Signature

Respondent

Litigation friend (where respondent is a child or a Protected Party)

Respondent's legal representative (as defined by CPR 2.3(1))

Date

Day

Month

Year

Full name

Name of respondent legal representative's firm

If signing on behalf of firm or company give position or office held

Section 10 Supporting documents

Please tick the papers you are filing in your bundle:-

- your respondent's notice;
- any skeleton arguments (if appropriate);
- any witness statements or affidavits in support of any application included in section 5 or 9 of your notice or in a separate Part 23 application notice;
- any other affidavit or witness statement filed in support of your arguments;
- a copy of the Civil Legal Aid Certificate (if legally represented); and
- any other documents directed by the court to be filed in your appeal (give details).

Reasons why you have not supplied a document and date when you expect it to be available:-

Signed _____

Respondent/'s legal representative