

# Parental Responsibility Agreement

Section 4ZA Children Act 1989 (Acquisition of parental responsibility by second female parent)

**Keep this form in a safe place**

*Date recorded at The Central Family Court:*

**Read the notes on the other side before you make this agreement.**

## This is a Parental Responsibility Agreement regarding

the Child *Full Name* \_\_\_\_\_

*Gender* \_\_\_\_\_ *Date of birth* \_\_\_\_\_ *Date of 18th birthday* \_\_\_\_\_

### Between

the Mother *Name* \_\_\_\_\_

*Address* \_\_\_\_\_

**and** other parent  
(*Second female parent*)

*Name* \_\_\_\_\_

*Address* \_\_\_\_\_

We declare that

that we are the parents of the above child and we agree that the above mentioned parent shall have parental responsibility for the child (in addition to the mother having parental responsibility for the child).

Signed (**Mother**)

Signed (**Other parent**)

Date

Date

### Certificate of witness

The following evidence of identity was produced by the person signing above:

The following evidence of identity was produced by the person signing above:

Signed in the presence of:

*Name of Witness*

Signed in the presence of:

*Name of Witness*

*Address*

*Address*

*Signature of Witness*

*Signature of Witness*

[A Justice of the Peace] [Justices' Clerk]  
[An assistant to a justices' clerk] [An officer of the court authorised by the judge to administer oaths]

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# Notes about the Parental Responsibility Agreement

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## Read these notes before you make the agreement.

This form is for use by **a mother** and **a woman** who is a parent of the child by virtue of section 43 of the Human Fertilisation and Embryology Act 2008 (the 'other parent').

## About the Parental Responsibility Agreement

The making of this agreement will affect the legal position of the mother and other parent. You should both seek legal advice before you make the Agreement. You can obtain the name and address of a solicitor from the Children Panel (020 7242 1222)

or from

- a local office of the family court
- a Citizens Advice Bureau
- a Law Centre
- a local library.

You may be eligible for legal aid.

## When you fill in the Agreement

Please use black ink (the Agreement will be copied). Put the name of one child only. If the other parent is to have parental responsibility for more than one child, fill in a separate form for each child. **Do not sign the Agreement.**

## When you have filled in the Agreement

Take it to a local office of the family court, or The Central Family Court (the address is below).

A justice of the peace, a justices' clerk, an assistant to a justices' clerk, or a court official who is authorised by the judge to administer oaths, will witness your signature and he or she will sign the certificate of the witness. **A solicitor cannot witness your signature.**

**To the mother:** When you make the declaration you will have to prove that you are the child's mother so take to the court the child's full birth certificate.

You will also need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport). **Please note that the child's birth certificate cannot be accepted as sufficient proof of your identity.**

**To the other parent:**

You will need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport).

## When the Certificate has been signed and witnessed

Make 2 copies of the Agreement form. You do not need to copy these notes, please send a copy of the child's full birth certificate with the two copies of the Agreement.

Take, or send, this form and the copies to **The Central Family Court, First Avenue House, 42-49 High Holborn, London, WC1V 6NP.**

The Court will record the Agreement and keep this form. The copies will be stamped and sent back to each parent at the address on the Agreement. The Agreement will not take effect until it has been received and recorded at The Central Family Court.

## Ending the Agreement

Once a parental responsibility agreement has been made it can only end

- by an order of the court made on the application of any person who has parental responsibility for the child
- by an order of the court made on the application of the child with permission of the court
- When the child reaches the age of 18.