

RECORD OF MEETING

East of England and North East London Headteacher Board

14 December 2017

Members of Board, RSC, and guests in attendance

Sue Baldwin (RSC, Chair)

Nardeep Sharma (HTB)

Tom Canning (HTB)

Diane Rochford (HTB)

Rachel Macfarlane (HTB)

Andrew Aalders-Dunthorne (HTB)

Caroline Derbyshire (HTB)

Karen Kerridge (HTB)

Jonathan Lewis (DfE)

Claire Mycock (DfE)

Apologies

Brian Conway (HTB) - This member was consulted on all decisions prior to the meeting, with the exception of decisions where the member had a conflict of interest.

Cross-cutting discussion points

The board met and discussed:

- **Data sets for the East of England North East London Region.**
The Board was presented with a data summary of the region and members discussed key data for the East of England North-East London Region.

Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

Sponsor Application

Project	Decision	Key Discussion Points	Conflicts of interest
Cambridgeshire Innovation Trust (Cambridgeshire)	Approve with conditions	<ul style="list-style-type: none"> • Capacity • Finances • Pupil numbers • Planned expansion 	
Action required: Sponsor letter to be sent to trust. Decision subject to Cambridgeshire Innovation Trust appointing a Finance Director.			
Epping Forest Schools Partnership Trust (Essex)	Approve	<ul style="list-style-type: none"> • Growth Plans • Governance • Leadership 	
Action required: Sponsor letter to be sent to Trust.			
Diocese of Ely Multi-academy Trust 2 (DEMAT2) (Cambridgeshire)	Defer	<ul style="list-style-type: none"> • School improvement • Governance • Structure of MAT • Relationship to existing Diocese of Ely Multi-academy Trust 	
Action required: Trust to prepare sponsor application for assessment.			

Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
Spinney, Mayfield and Fulbourn Primary Schools (Cambridgeshire) to join Cambridgeshire Innovation Trust	Approve with conditions	<ul style="list-style-type: none"> • Finance • Capacity • Pupil numbers 	
Action required: Issue Academy Orders. Subject to the trust appointing a Finance Director.			

Archbishop Sancroft High School, Harleston CofE VA Primary School and Dickleburgh VC Primary School (Norfolk) to join All Saints Multi-Academy Trust	Approve with conditions	<ul style="list-style-type: none"> • Growth • School improvement • Governance • Ofsted 	Brian Conway
Action required: Issue Academy Orders. Approvals subject to receipt of an application to convert from Dickleburgh. Any proposed merger of Archbishop Sancroft and Harleston to be brought to HTB with a full business case. Governance review of the trust to be carried out after six months.			
Gayton CoEVC, Hopton CofE Primary, Little Snoring Primary, Brisley CoEVA, Sandringham and West Newton CoE Primary (Norfolk) to join Diocese of Norwich Education and Academies Trust	Approve with conditions	<ul style="list-style-type: none"> • School improvement model • Diocese growth plans • Background to trust • Capacity of trust • Finances • Results 	
Action required: Issue academy orders. Approvals subject to receipt of an application to convert from Dickleburgh.			
Stilton CofE Primary School (Cambridgeshire) to join Diocese of Ely Multi-academy Trust	Approve with conditions	<ul style="list-style-type: none"> • Accountability framework • School improvement • Education Advisor support • Capacity 	
Action required: Trust to be informed by letter. School improvement plan to be amended and due diligence documents provided to the RSC office. Regular monitoring conversations to be arranged between RSC office and trust leadership.			
Swaffham Bulbeck CofE Primary School (Cambridgeshire) to join Diocese of Ely Multi-academy Trust 2 (DEMAT2)	Defer	<ul style="list-style-type: none"> • Leadership • Capacity 	
Action required: School to be informed by letter. Decision subject to approval of Diocese of Ely Multi-academy Trust 2.			

Epping Upland CE Primary School, High Beech CE VC Primary School, Ivy Chimney Primary School, Lamborne Primary School, St John's CE VC Primary School, White Bridge Primary School (Essex) to join Epping Forest Schools Partnership Trust	Approve	<ul style="list-style-type: none"> • Growth Plans • Leadership • School Improvement model • Governance 	
Action required: Issue Academy Orders.			
Barnack CEVC Primary School (Peterborough) to join Peterborough Diocese Education Trust	Defer	<ul style="list-style-type: none"> • Distance from Trust • Trust capacity • School improvement strategy • Results 	
Action required: Defer decision subject to the receipt of final 2017 Performance data			
Brampton Primary School (Newham) to join Brampton Manor Trust	Approve with conditions	<ul style="list-style-type: none"> • Governance 	
Action required: Brampton Manor Trust to update its articles of association in-line with DfE model documents. Issue Academy Order.			
Long Road Sixth Form College (Cambridgeshire) to join Chilford Hundred Education Trust	Approve in principle	<ul style="list-style-type: none"> • Scheme of delegation • Governance 	
Action required: Project lead to inform ESFA.			
Avenue Primary School (Newham) to join the Eko Trust	Approve	<ul style="list-style-type: none"> • 2017 results • School Improvement 	
Action required: Issue Academy Order			

Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of interest
Diss Junior School (Norfolk) to be sponsored by All Saints MAT	Approve	<ul style="list-style-type: none"> • Governance • Recruitment • Local context • Leadership 	
Action required: School and trust to be informed by letter.			
The Alderton Junior School (Essex) to be sponsored by Epping Forest Schools Partnership Trust.	Approve	<ul style="list-style-type: none"> • Performance • School Improvement • Governance 	
Action required: Issue Academy Order.			
William Martin Junior School (Essex) to be sponsored by the Vine Trust	Approve	<ul style="list-style-type: none"> • Governance • Local context • Performance 	
Action required: Issue Academy Order.			

Decisions made between 16 November 2017 and this HTB meeting

Project	Decision	Key Discussion Points	Conflicts of interest
Converter Academy Order Barnes Farm Infant School (Essex) to join Chelmsford Learning Partnership.	Approve	<ul style="list-style-type: none"> • Agreed without comment 	
Action required: Issue Academy Order.			

Converter Academy Order Barnes Farm Junior School (Essex) to join Chelmsford Learning Partnership	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order.			
Converter Academy Order Rodings Valley High School (Essex) to join Chelmsford Learning Partnership	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order.			
Converter Academy Order Perryfields Infant School (Essex) to join Chelmsford Learning Partnership	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order.			
Converter Academy Order Broadland High School (Norfolk) to join Ormiston Academy Trust	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order			
Converter Academy Order The Lantern Community Primary School (Cambridgeshire) to join Cambridge Meridian Trust	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order.			

Converter Academy Order Greensted Infant School and Nursery (Essex) to join Lee Chapel MAT	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order.			
Converter Academy Order William Martin Infant School (Essex) to join the Vine Trust	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Issue Academy Order.			
Converter Academy Order Rendlesham Primary School (Suffolk) to join Consortium MAT	Approve	<ul style="list-style-type: none"> Agreed without comment 	Andrew Aalders-Dunthorne was not present and did not receive papers for this item.
Action required: Issue Academy Order.			
Significant Change City of Peterborough Academy (Peterborough) age range change and removal of Sixth Form	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			
Trust Change Stone Lodge Academy (Suffolk) to join the Right for Success Trust	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			

Significant Change Thomas Eaton Primary School (Cambridgeshire) age range change	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			
Trust Change The Tyrells Primary School (Essex) to join Chelmsford Learning Partnership	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			
Significant Change Olive Alternative Provision Academy (Thurrock) retrospective removal of primary provision	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			
Significant Change R A Butler Infant School (Essex) retrospective physical expansion of premises	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			
Significant Change R A Butler Junior School (Essex) retrospective increase in capacity	Approve	<ul style="list-style-type: none"> Agreed without comment 	
Action required: Trust to be informed by letter.			