



# Food Safety Management System (FSMS) HS10.2.1

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## 1 Who needs to read this?

Those directly involved in the preparation, production and service of food (including drinks and ice) are responsible for ensuring that it is safe. Furthermore, those involved in obtaining the services of an external provider for internal and external events and general catering services should be satisfied that the organisation they use has a sound Food Safety Management System (FSMS) in place. It is appreciated that this will not always be the case and you are therefore encouraged to share the FCO FSMS with them.

## 2 What is this about?

To further support the areas outlined in the Guidance on Food Safety and Kitchen Hygiene (HS10.2) and to ensure that all food operations within the Overseas Estate are carried out in a safe and hygienic manner and to provide a 'due diligence' defence, all food outlets are encouraged to follow the requirements of HS10.2.1 the FCO **Food Safety Management System (FSMS)**.

A Food Safety Management System (FSMS) is the policies, procedures, practices, controls and documentation that ensures the food prepared, produced and served by an organisation is safe to eat and free from contaminants.

## 3 What do I need to know and do?

The FSMS has been produced in 6 easy to follow sections and with the front cover and index form what in essence is your FSMS manual. To make it specific to your Post you are prompted (highlighted in yellow) to insert your Post details. Having completed this, you are encouraged to print out all of the sections and place them in a suitable folder.

## 4 Are there standards or regulations which apply?

HS10.2 Guidance on Food Safety and Kitchen Hygiene



## 5 Where can I find further information?

Websites to visit: <http://www.food.gov.uk>

Produce your own Food Safety Management System (FSMS) manual by inserting your Post details where prompted to do so, print off all sections of the FSMS and then introduce it to all of your catering outlets.

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