

Anglian waterways annual application for registration of a powered vessel (including sailing) 1 April to 31 March



Applications should be made at least ten working days in advance.

Please read the explanatory notes and the separate registration charges before completing in capital letters.

You will need your insurance and Boat Safety Scheme Certification details to complete this application.

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For Environment Agency use only

AWN/141B

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1 Vessel details

Vessel name _____
 Vessel registration number _____
 Tariff class _____

Important – if your vessel has previously been registered with us, please include the vessel registration number as this will speed up your application.

2 Registered owner

Please read about data protection on page 3.

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Organisation, if relevant _____

Address _____

Postcode _____

Contact numbers, including the area code

Phone (day) _____

Mobile _____

Email _____

3 Dimensions

	metres	tenths
Length (overall)		
Beam (widest point)		

4 Hire

Will your vessel be let or ply for hire?

Yes Annual/long-term

Day/short-term

No

5 Usual mooring

Is the vessel:

On a trailer

On the river

Which waterway(s) will you use? (Tick all that apply)

Great Ouse System

Nene

Ancholme

Welland/Glen

Stour

Black Sluice Navigation

Other (please specify below)

If your usual mooring is on the River Cam, between Bottisham Lock and Cambridge, then you will need to register with the Conservators of the River Cam.

6 Manufacturer or builder

Approx. year built _____

7 Propulsion (main engine)

Inboard

Outboard

Sailing vessel (go to section 9 below)

Number of engines used for propulsion

Total propulsion power/capacity
 HP CC

8 Propellant (main engine)

Petrol Electricity

Diesel Steam

Gas

Other Please specify below

9 Propulsion (other engines)

No other engines Generator

Auxiliary* None

Other Please specify below

* if auxiliary, specify the horsepower below.

10 Propellant (other engine)

Petrol

Diesel

Other Please specify below

11 Appliances

Please enter 'G' for gas, 'E' for electric, 'O' for other

None

Cooker

Fridge

Heater

Water heater

Central heater

Other Please list below

12 Sanitary facilities

Lavatory facilities		Other facilities	
None	<input type="checkbox"/>	None	<input type="checkbox"/>
Pump out lavatory	<input type="checkbox"/>	Sink	<input type="checkbox"/>
Chemical lavatory	<input type="checkbox"/>	Basin	<input type="checkbox"/>
Direct into river	<input type="checkbox"/>	Shower	<input type="checkbox"/>
		Bath	<input type="checkbox"/>
		Other (Please list below)	<input type="checkbox"/>
		<input type="text"/>	

13 Change of ownership

When applying to register a vessel following a change of ownership please state:

Name of former owner/broker

Previous vessel name (if changed)

Date vessel purchased (DD/MM/YYYY)

14 Boat safety – construction and equipment standards

I confirm that I have read the Boat Safety Scheme Requirements (available as described on page 4). I certify that the vessel complies in every respect with the safety standard requirements set out in those guides or the Recreational Craft Directive (for vessels first placed on the market since 16 June 1996).

I will not keep or navigate this vessel on the Anglian waterways unless these conditions are complied with.

I understand that the Environment Agency may require me to provide information confirming compliance with these conditions or require my launch to be inspected.

Boat Safety Scheme declaration

Valid BSS certification details must be declared on this application form, except for privately owned outboard engined open vessels.

Boat Safety Scheme certification is not required for this type of vessel providing it is not carrying or fitted with domestic cooking, heating, refrigerating or lighting appliances, other permanent electrical systems and it is propelled solely by an outboard engine without a fixed fuel system. This type of vessel must still comply with the relevant BSS requirements of the BSS Examination Checking Procedures for Privately Owned and Managed Vessels Parts 3, 4, 5 and 6 as appropriate. We strongly recommend fire extinguishers are also carried.

Note: A vessel which has any form of enclosed accommodation or which is decked-over the greater part of the hull is not regarded as an open vessel for the purposes of these requirements.

Please tick those below which apply to your launch:

	Yes	No
an inboard motor	<input type="checkbox"/>	<input type="checkbox"/>
a fixed fuel system	<input type="checkbox"/>	<input type="checkbox"/>
an enclosed cabin	<input type="checkbox"/>	<input type="checkbox"/>
carried or fitted with domestic cooking, heating, refrigerating, or lighting appliances	<input type="checkbox"/>	<input type="checkbox"/>
fitted with other permanent electrical fittings – such as a battery, navigation lights or engine start/tilt	<input type="checkbox"/>	<input type="checkbox"/>
let or ply for hire	<input type="checkbox"/>	<input type="checkbox"/>
If you have answered 'no' to all of those above, please tick to confirm your launch is a privately owned open boat with an outboard engine as described above.	<input type="checkbox"/>	<input type="checkbox"/>

14 Boat safety – construction and equipment standards, continued

Otherwise, if you have answered 'yes' to any of those above, please enter details of your Boat Safety Scheme Certification or enclose a RCD declaration of conformity.

BSS certification/examination report number

BSS examination date (DD/MM/YYYY)

BSS examination expiry date (DD/MM/YYYY)

BSS examiner name

A copy of the RCD declaration of conformity is enclosed (if applicable)

15 Insurance

Policy provider

Policy no.

Expiry date (DD/MM/YYYY)

16 Tender discount

If this vessel is to be used as a tender, please state the main vessel's name.

17 Payment

Please read the explanatory notes on page 4 before completing this section.

Cheque or postal order

Credit/debit card*

New Direct Debit (complete separate mandate)**

Existing Direct Debit**

a) registration charge before discounts £ _____

Applicable discounts

electric tender end of season

Charge after discounts £ _____

b) Cam Conservancy waters £ _____
(if required)

c) Navigation key (£10 if required) £ _____

Total charge £ _____

*If you would like to pay by card, please tick the box above and we will call you to make a payment.

**When paying by Direct Debit, you remain responsible for the full registration charge unless you qualify for a refund (see explanatory notes on page 4).

17 Payment, continued

I will pay any additional amount which may be due if it is found that the vessel has been registered incorrectly based on the information I have provided.

18 The Data Protection Act 1998

The Environment Agency is responsible for improvements in navigation and the registration of boats on waters for which we have responsibility. We will process the information you provide so that we can deal with your application for boat registration, make sure you keep to the conditions of the registration, and process renewals.

We may also process or release the information to:

- offer you documents or services relating to boat safety, navigation and environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on boat safety, navigation and environmental issues;
- carry out research and development work on environmental issues;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act 1998 allows).

We may pass the information to our agents or representatives to do these things for us.

19 Signatures

Owner's signature

Today's date (DD/MM/YYYY)

Signed on behalf of the owner and in accordance with his/her specific authorisation to act as Agent for this purpose.

In case of a company, firm, partnership or organisation please state status or authority to sign.

Agent's full name in capital letters

Please return this application and payment to Environment Agency, Boat Registration, PO Box 544, Rotherham, S60 1BY. Cheques are made payable to 'Environment Agency'.

Registration enquiries: 03708 506 506

Email: boatreg@environment-agency.gov.uk

We aim to process your application as quickly as possible. At busy times it can take up to 10 working days from the day of receipt. Please also allow 2-3 days for postage.

Explanatory notes

1 Vessel details

If your vessel has previously been registered with us, please include the vessel registration number as this will speed up your application.

It is a registration requirement that every vessel must display the vessel's registration number. This must be displayed on the transom end of both sides of the vessel at all times.

Tariff class: Refer to the separate Anglian Waterways registration charges document to find the tariff class.

2 Registered

Only **one** person or organisation may be registered as the owner.

3 Dimensions

Please enter length and beam measurements in metres and tenths. 'Length' is overall hull length excluding moveable items such as rudder or outboard engine. 'Beam' is measured at the widest part of the hull.

13 Change of ownership

If known, please give details to help us keep accurate records.

If you sell your vessel, it is your responsibility to notify us of the change of ownership in writing. You must complete the change of ownership form available from www.gov.uk/register-a-boat.

Until you do so, you remain the legal owner of the vessel and are therefore responsible for it. This means you are still responsible for registering it and paying any charges due.

14 Boat safety – construction and equipment standards

You must make sure your powered vessel complies with our construction and equipment standards at all times it is kept, let for hire or used on the Anglian waterways.

Boat Safety Scheme (BSS)

These standards are set out in the 'BSS Examination Checking Procedures for Privately Owned and Managed Boats' and for hire boats the additional BSS Hire Boats Requirements. For other non-private boats – for example small passenger boats; shared-ownership boats managed jointly by the private owners; workboats; emergency service boats and rescue boats; hotel boats, boats let as residences or longer term accommodation – they are contained in the 'Boat Safety Scheme Guide (2002 edition)'.

We may refuse to issue a registration or suspend a current registration if we find a vessel does not comply with these standards at any time.

All vessels carrying fuel or fitted with domestic cooking, heating, refrigerating or lighting appliances must have Boat Safety Scheme (BSS) certification with the exception of vessels covered by a Recreational Craft Directive (RCD) Declaration of Conformity* and privately owned open vessels with an outboard engine – see definition on page 2.

BSS certification and RCD Declarations of Conformity are valid for a maximum of four years from the date of issue but all vessel owners are responsible for making sure their vessel complies with safety standards at all times.

The Boat Safety Scheme requirements and lists of authorised Boat Safety Scheme examiners are available from:

Boat Safety Scheme,
First Floor North,
Station House,
500 Elder Gate,
Milton Keynes
MK9 1BB

Tel: 0333 202 1000 or www.boatsafetyscheme.org

*Recreational Craft Directive (RCD)

We will accept a valid RCD Declaration of Conformity made by the vessel's builder instead of BSS certification for the first four years from new. This is because CE marked craft conforming to the Essential Requirements of the RCD will also comply with the construction and equipment safety standards of the Boat Safety Scheme.

15 Insurance

You must have in force an insurance policy for the vessel, provided by a company that is authorised and regulated by the UK Financial Services Authority, which covers third-party liabilities of at least one million pounds. We do not need a copy of the insurance certificate but we carry out sample checks on declarations.

16 Tender discount

If your main boat is registered, a 50% discount applies to the tender. We define a tender as a small boat or dinghy, towed or carried by another boat.

17 Payment

All vessels are registered in accordance with The Environment Agency (Inland Waterways) Order 2010.

The full registration charge is payable for a vessel kept, used or let for hire on the Anglian Waterways at any time during the registration year (1 April to 31 March) unless it qualifies for the end of season discount (see below).

When registering the vessel, you are responsible to pay the full registration charge (see www.gov.uk/register-a-boat or call for our Anglian Waterways registration charges).

If you sell the vessel or it leaves our waterways, you may qualify for a refund. Refunds are only made in certain limited cases (see www.gov.uk/register-a-boat or call for our refund guidance).

If you sell the vessel or it leaves our waterways and are paying by Direct Debit, there may still be an outstanding balance. If you cancel your Direct Debit before the final instalment is paid, we may invoice you for the outstanding balance.

End of season discount

A 50% discount on the appropriate registration charge is available from 1 September.

This applies to a vessel that has not been kept, used or let for hire on one of our Anglian Waterways before 1 September in the registration year (1 April to 31 March). It also applies if the applicant is the new owner of the vessel.

Cam Conservancy waters

Powered vessels based on Environment Agency waters downstream of Bottisham Lock that wish to access Cam Conservancy waters must pay an extra 3% premium of the Environment Agency tariff.

Navigation key

Vessels navigating our rivers need a navigation key, available from us or one of our agents. These keys will be required to operate locks and/or provide access to facilities such as slipways.

River Advice for Boaters (RAB)

We encourage all river users to sign up to receive our free 'River Advice for Boaters' messaging service, which is currently available on the Rivers Ancholme, Nene and Great Ouse. We will call your mobile and/or your landline via an automated service which can send voice messages at any time. Once signed up for the voice message service, we can also issue text messages and emails.

If you would like to sign up for this free service please email waterwayssaanglian@environment-agency.gov.uk.

Alternatively, you can write to us at:

Anglian Waterways,
Environment Agency,
Ceres House,
Searby Road,
Lincoln,
LN2 4DW

Contacts

Environment Agency,
Boat Registration,
PO Box 544,
Rotherham,
S60 1BY

03708 506 506

boatreg@environment-agency.gov.uk

www.gov.uk/register-a-boat