

**Department for Education Board Meeting
20 June 2017**

1. WELCOME, MINUTES AND ACTIONS

The Secretary of State welcomed Board members to the meeting.

No member declared potential conflicts of interest with the agenda under discussion.

The minutes of the February 2017 meeting were noted with no changes.

2. DEPARTMENTAL PERFORMANCE

Howard Orme introduced the departmental performance report covering January to May 2017. He noted that good progress had been made on many fronts, although challenges remained. The department continued to monitor risks, including in the external environment, and to review arrangements to manage these.

The board reviewed the performance report, noting that performance committee continued regularly to monitor progress in delivering priority activity, and that audit and risk committee had focused recently on strengthening assurance on management actions following internal audits.

3. DEPARTMENTAL GOVERNANCE

The board considered aspects of departmental governance. It noted findings from the board effectiveness evaluation and agreed that these should be taken forward as part of a wider governance review.

The board discussed the importance of ensuring clear lines of accountability, and the significance of organisational culture in enabling change. Board members sought an active role in helping to promote 'Building Our Department Together', and in increasing the visibility of the board across the department and its sites.

The board noted reports from management committee, performance committee and audit and risk committee.

The board noted the draft governance statement for publication with the 2016-17 annual report and accounts.

4. ANY OTHER BUSINESS

There was no other business.

Attendees

Rt Hon Justine Greening MP
Rt Hon Nick Gibb MP
Robert Goodwill MP
Jo Johnson MP

Lord Nash

Ian Ferguson
David Meller
Marion Plant
Jonathan Slater
Paul Kett
Peter Lauener

Andrew McCully

Philippa Lloyd

Howard Orme

In attendance

Warwick Sharp
Peter Wilson

Apologies

Ruby McGregor-Smith
Rt Hon Anne Milton MP
Indra Morris

Secretary of State (chair)
Minister of State for School Standards
Minister of State
Minister of State for Universities,
Science, Research and Innovation
Parliamentary Under Secretary of State
for the School System
Non Executive Board Member
Non Executive Board Member
Non Executive Board Member
Permanent Secretary
Director General, Education Standards
Chief Executive, Education and Skills
Funding Agency
Director General, Infrastructure and
Funding
Director General, Higher Education and
Further Education
Director General, Insight, Resources
and Transformation

Principal Private Secretary
Special Adviser

Non Executive Board Member
Minister of State
Director General, Children's Services,
Mobility and Equalities