

RECORD OF MEETING

East of England and North East London Headteacher Board (HTB)

28 September 2017

Members of Board, RSC, and guests in attendance

Sue Baldwin (RSC, Chair)

Margaret Wilson (HTB)

Mark Jeffries (HTB)

Rachel Macfarlane (HTB)

Jonathan Lewis (DfE)

Claire Mycock (DfE)

Apologies

Debbie Rogan (HTB) - This member was consulted on all decisions prior to the meeting.

Stephen Munday (HTB) - This member was consulted on all decisions prior to the meeting.

Steve Lancashire (HTB) - This member was consulted on all decisions prior to the meeting.

Rachel de Souza (HTB) - This member was consulted on all decisions prior to the meeting.

Cross-cutting discussion points

The board met and discussed:

- **Arrangements for the transition to the new HTB.** It was agreed that the majority of HTB members would remain until the new board is in place.
- **Dame Rachel de Souza's resignation from the board.** Dame Rachel has stepped down from the board with effect from 29/09/2017. She will no longer have any involvement in the EENEL HTB and will not receive information or papers regarding any future projects. The board wished to record their thanks for Rachel's significant contribution.

Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some of the key discussion points only

Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of interest
Roman Hill Community Primary (Suffolk) to be sponsored by Waveney Valley	Approve	<ul style="list-style-type: none"> • Performance • Sponsor grant funding • School improvement plan 	
Action required: Issue academy order.			
Lubavitch Boys Junior School (Hackney) to be sponsored by Lubavitch MAT	Approve with conditions	<ul style="list-style-type: none"> • Governance and leadership • Finances • Capacity of sponsor 	
Action required: School to be informed. School to work with the ESFA to clarify their financial position upon conversion and to work alongside an education advisor to support and monitor progress.			

Converter Academy Order

Lubavitch Ruth Lunzer girls and Lubavitch House (Hackney) to join Lubavitch MAT	Approve with conditions	<ul style="list-style-type: none"> • Governance and leadership • Ofsted rating • Capacity • Finances 	
Action required: Issue academy orders. External review of the Trust following opening.			
Gayton CoEVC, Hopton CofE Primary, Little Snoring Primary, Brisley CoEVA, Sandringham and West Newton CoE Primary (Norfolk) to join Diocese of Norwich Education and Academies Trust	Approve with conditions	<ul style="list-style-type: none"> • School improvement model • Diocese growth plans • Background to trust • Capacity of trust • Finances • Results 	
Action required:			
<ul style="list-style-type: none"> • Obtain letters of support from Local Governing Bodies. 			

<ul style="list-style-type: none"> • DfE to write to the trust summarising our views and to set up a meeting to review future plans. • Delay issuing Academy Orders until application for second Diocese of Norwich Trust is accepted by HTB. 			
Fressingland CEVC Primary, All Saints CEVC Primary, St Peter and St Paul CEVA, Stradbroke CEVA, Wortham Primary (Suffolk) to join All Saints Schools Trust	Approve	<ul style="list-style-type: none"> • Growth plans • School improvement resources • Governance • Finances • Ofsted ratings 	
Action required: Issue academy orders.			
Ghost Hill Nursery and Primary (Norfolk) to join Sapientia Trust	Approve	<ul style="list-style-type: none"> • Growth Plans • Governance 	
Action required: Issue academy orders.			
Gosfield Community Primary (Essex) to join Connected Learning	Approve	<ul style="list-style-type: none"> • Ofsted rating • Recruitment • School improvement • Finances 	
Action required: Issue academy orders.			
Pathfinder Community Primary (Cambs) to join DEMAT	Approve	<ul style="list-style-type: none"> • New provision status • Finances • Governance and leadership 	
Action required: Issue academy orders.			
Poplars Community Primary (Suffolk) to join Evolution Trust	Defer	<ul style="list-style-type: none"> • School improvement • Governance and leadership • Background to schools • Capacity • Recruitment 	
Action required: School to be informed.			

Sponsor Applications

Project	Decision	Key Discussion Points	Conflicts of interest
Kesgrave High (Suffolk)	Defer	<ul style="list-style-type: none"> • Creation of MAT • Performance • School to school support 	
Action required: School to be informed.			
Spring Common Academy Trust (Cambridgeshire)	Approve	<ul style="list-style-type: none"> • Local context • School-to-school support • Pupil numbers 	
Action required: School to be informed.			
Lubavitch MAT (Hackney)	Approve with conditions	<ul style="list-style-type: none"> • Governance and leadership • Ofsted rating • Capacity • Finances 	
Action required: School to be informed. External review of the Trust following opening.			

Significant Change

Project	Decision	Key Discussion Points	Conflicts of interest
Brampton Manor (Newham) application to expand from 10 to 14 form entry	Defer	<ul style="list-style-type: none"> • Consultation process • School improvement • Local context • LA pupil forecast data 	
Action required: School to be informed.			
<ul style="list-style-type: none"> • School to provide assurance that organisational change will not adversely affect performance. • Evidence to be provided demonstrating that the impact on post-16 provision has been considered. • School to provide evidence of school improvement at sponsored academy. 			
Forest Gate Community School (Newham) application to expand from 7 to 9 form entry	Defer	<ul style="list-style-type: none"> • Consultation process • Local context • LA pupil forecast data 	
Action required: School to be informed.			
<ul style="list-style-type: none"> • For Forest Gate to demonstrate that it has adequately responded to an outstanding complaint from the consultation process 			