

# RECORD OF MEETING

## East of England and North East London Headteacher Board (HTB)

14 September 2017

### Members of Board, RSC, and guests in attendance

Sue Baldwin (RSC, Chair)

Stephen Munday (HTB)

Margaret Wilson (HTB)

Steve Lancashire (HTB)

Rachel de Souza (HTB)

Debbie Rogan (HTB)

Rachel Macfarlane (HTB)

Leslie Birch (HTB)

Martin Lavelle (HTB)

Jonathan Lewis (DfE)

Claire Mycock (DfE)

### Apologies

Mark Jeffries (HTB) - This member was consulted on all decisions prior to the meeting.

### Cross-cutting discussion points

The board met and discussed:

- **The board discussed the future shape of HTB meetings:**  
The Board discussed timings and future format for HTB meetings to enhance performance and effectiveness of the Board's work.

## Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some of the key discussion points only

### Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of interest
Glade Primary (Essex) to be sponsored by Eastern Multi-academy Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to sponsor</li> <li>• Trust Governance</li> <li>• Finance</li> </ul>	
<b>Action required:</b> Issue Academy Order			

### Converter Academy Order

Churchill Complex Needs School, Highgate Infant, Howard Infant, St Germans, Wimbotsham and Stowe Community School, Magdalen Village Primary and Greyfriars Primary (Norfolk) - to join the King's Lynn and West Norfolk Education Synergy Trust	Defer	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Results</li> <li>• School improvement capacity</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Trust to be informed by letter			
Somerleyton Primary and Woods Loke Primary (Suffolk) to join Hartismere	Approve with conditions	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Results</li> <li>• Governance</li> <li>• Leadership</li> <li>• Finance</li> </ul>	
<b>Action required:</b> Issue Academy Order. RSC to review finance and governance with trust			
Shaftesbury Primary (Newham) to join The Boleyn Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> Issue Academy Order			

Elmhurst Primary, Nelson Primary, Vicarage Primary and Gallions Primary (Newham) to join New Vision Trust	Approve	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Results</li> </ul>	
<b>Action required:</b> Issue Academy Order			
North Walsham Infant and North Walsham Junior (Norfolk) to join Yare Education	Approve with conditions	<ul style="list-style-type: none"> <li>• School improvement capacity</li> <li>• Background to schools</li> <li>• Leadership</li> </ul>	
<b>Action required:</b> Issue Academy Order. RSC to discuss external support and succession planning with trust			
Fen Ditton Primary, Bottisham Primary and Stapleford Primary (Cambshire) to join Anglian Learning	Approve	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Results</li> <li>• Leadership</li> <li>• School improvement</li> </ul>	
<b>Action required:</b> Issue Academy Order			

## Sponsor Applications

Project	Decision	Key Discussion Points	Conflicts of interest
Mid Norfolk Academy Trust (Norfolk)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Governance</li> <li>• Results</li> <li>• Primary capacity</li> </ul>	
<b>Action required:</b> Trust to be informed by letter			
Kings Lynn and West Norfolk Education Synergy Trust (Norfolk)	Decline	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Results</li> <li>• School improvement capacity</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Trust to be informed by letter			

## Significant Change

Project	Decision	Key Discussion Points	Conflicts of interest
Rise Park Academy (Havering) application to extend age range for nursery provision	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Consultation</li> </ul>	
<b>Action required:</b> School to be informed by letter.			

## Free School Presumption – Sponsor Approval

Greater Beaulieu Park (Essex) - Boswells Academy Trust approved as sponsor	Approve	<ul style="list-style-type: none"> <li>• Background to sponsor</li> <li>• Time scale</li> <li>• Finance</li> </ul>	
<b>Action required:</b> LA and trust to be informed by letter			

## Trust Changes

East Norfolk Sixth Form College (Norfolk) to form East Norfolk MAT	Defer	<ul style="list-style-type: none"> <li>• Background to college</li> <li>• Finance</li> <li>• Primary Capacity</li> <li>• School improvement capacity</li> </ul>	
<b>Action required:</b> College to be informed by letter.			
Aspire AP Academy (Essex) to join TBAP MAT	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to application</li> <li>• Governance</li> </ul>	
<b>Action required:</b> School and trust to be informed by letter.			
Norwich Diocesan to form All Saint MAT	Approve with conditions	<ul style="list-style-type: none"> <li>• Background to trust</li> <li>• Results and performance</li> <li>• Trust structure</li> <li>• Leadership</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Trust to be informed by letter. RSC to review leadership with Trust. RSC to monitor local school governing body decisions			

**Decisions made between 22 July 2017 and this HTB meeting**

<p><b>Significant Change</b></p> <p>Millfield Primary (Cambridgeshire) application to extend age range for nursery provision</p>	<p>Approved</p>		
<p><b>Action required:</b> School to be informed.</p>			