

Geological Disposal Programme Board (GDPB)

13:00 – 16:00, Monday 20th November 2017
BEIS, 1 Victoria Street, London

Present:

Stephen Speed	Chair - Director Civil Nuclear & Resilience, Business Energy and Industrial Strategy (BEIS) & GDF SRO
Umran Nazir	GDF Programme Director, BEIS
Bruce McKirdy	Managing Director, Radioactive Waste Management Ltd (RWM)
Peter Welch	Head of Programme for Waste Management - Nuclear , Nuclear Decommissioning Authority (NDA)
Penny Fox	GDF Communications & Engagement Co- ordination Group Chair, BEIS
Robert Williams	Welsh Government

Attendees:

John Corderoy	RWM Programme Director
Ann McCall	RWM Siting and Engagement Director
RWM Chief Policy Adviser	RWM Team
RWM Project Manager	RWM Team
RWM Head of Delivery	RWM Team
BEIS Policy Lead	BEIS GDF Team
GDF Programme Manager	BEIS GDF Team
BEIS Project Manager	BEIS GDF Team
GDPB Secretariat	BEIS GDF Team
Professor Campbell Gemmell	Acting Chair Committee on Radioactive Waste Management (CoRWM) – Observer

Item 1 – Welcome and Chair’s Opening Remarks

1. Umran Nazir gave a brief overview of the agenda explaining the running order and the linkages between each item.

Item 2 – Minutes and Actions from Last Meeting

2. The minutes of the 24th October 2017 Board were agreed following minor amendment and will be published on the GDPB page of the Gov.uk website. All actions were complete or in hand.

Item 3 – Programme Reporting Updates

3. Risk Report - The Geological Disposal Facility (GDF) Programme Manager presented the programme’s top four risks. The rating of the risk around RWM’s readiness to the launch of siting process had been lowered, following the Infrastructure and Projects Authority (IPA) review. The frequency of the production of the risk report will be considered due to the increased frequencies of GDPBs.
4. RWM Transformation project is currently on schedule with RWM reporting that the design of the programme directorate is nearly complete.

5. The Welsh Government confirmed that they are ready to launch their consultation on their proposals for working with communities in parallel with the UK Government consultations.

Item 4 – IPA Project Assessment Review (PAR) Report

6. The IPA PAR Report was introduced by the GDF Project Manager. The board considered the review was comprehensive, challenging and timely with the recommendations being extremely helpful to the development of the programme and project 2 business cases and further work by RWM in preparation for the launch of the siting process. The board agreed with the recommendations and that a working group should be established to monitor progress against the recommendations and report regularly to GDPB. It was agreed that an action plan would be brought to the next GDPB meeting to be discussed.

Item 5 - GDF Programme Business Case & Approval Route

7. A draft Programme Business Case (PBC) was presented to GDPB by the GDF Programme Manager for endorsement. The board were satisfied with progress and the quality of the PBC so far and it was acknowledged that there is more work to be completed to enable this draft to be considered a final version. The Board endorsed the PBC in its current form to enable the governance process to commence. There will be an update on its progress in the December GDPB with the final PBC returning for approval in January 2018.

Item 6 – Project 2 Business Case & Approval Route

8. A draft Project 2 Outline Business Case (P2 OBC) was presented to GDPB by John Corderoy for endorsement to proceed through the relevant governance processes within RWM and NDA before returning to GDPB in January 2018 for approval. The Board provided feedback and endorsed the draft P 2OBC. Members were invited to provide final comments to RWM.

Item 7 – Integrated Communications Plan

9. Penny Fox presented the GDF Integrated Communications Plan to GDPB. The Board approved the plan and were pleased to see successful collaboration between BEIS, NDA and RWM to create a detailed plan.

AOB

10. The proposed GDPB Forward Look was reviewed for the next few meetings and was agreed with the Board.
11. The Chair thanked everyone for their time and closed the meeting.
12. The next meeting is scheduled for December 2017.