

Application for legalisation

Consular Services can ONLY legalise the signature of officials of the British Foreign and Commonwealth Office and of the French Ministère des Affaires Etrangères et Européennes for use in countries that have not signed the Hague Convention of 05 October 1965. Consular Services cannot legalise any other signature or seal.

For a full and up-to-date list of countries that have signed the Hague Convention (and for which Consular Services cannot therefore carry out legalisations), please visit http://www.hcch.net/index_en.php?act=conventions.status&cid=41. Visit <https://www.gov.uk/get-document-legalised> for information on how to get an apostille for use in these countries.

Please complete and print this form and return it with the original documents, payment and return postage to:

**British Embassy
Consular Services – Legalisations
BP 111 – 08
75363 CEDEX 08**

You must include a pre-paid self-addressed envelope (registered post/Chronopost/or similar), otherwise we cannot return your documents.

Surname	
Forename	
Business name (if applicable)	
Return Address	
Telephone	
Email	
In which country will this be used?	
How many documents do you need legalising?	

We receive many applications where the service needed is not legalisation. Legalisation is the confirmation that a signature or seal on a document is that of an official body. It does not guarantee that the actual document is either genuine or correct.

If you have been told that you need a consular service on a document that you yourself must sign, it is most unlikely that the service needed is legalisation.

For more information on legalisation, please visit <https://www.gov.uk/get-document-legalised>.



Foreign &
Commonwealth
Office

BRITISH CONSULAR SERVICES FEES IN FRANCE
CREDIT / DEBIT CARD – PAYMENT AUTHORISATION SLIP

Please print this form and enter your personal information and credit/debit card details as instructed. Once fully completed and signed, please post with your application to: British Consulate Paris, BP 111-08, 75363 Paris Cedex 08

You may also pay by cheque de banque / bankers draft in Euros, made payable to “The British Embassy Paris”. Please note that we cannot accept personal cheques.

The current fees are available at <https://www.gov.uk/government/publications/france-consular-fees>

APPLICATION DETAILS

Name of applicant: _____

- Service requested: Fee 6 – Certified Copy (£25)
 Fee 19 - Emergency Travel Document (£100)
 Fee 11 – Certificat de Coutume (£50)
 Fee XX – Return of documents by registered post (£5.28)
 Fee 1 (iii) Legalising a Signature (£30)

PAYMENT DETAILS

Name on card: _____

Contact number of payee: _____

Relation to applicant (if not applicant): _____

Type of card: Visa Visa Debit Mastercard Mastercard Debit

Card Number:

Expiry Date: /

✂ _____
I authorise the Foreign & Commonwealth Office to charge my card ending the amount of GBP £..... Payment will be taken in local currency, using the Consular Rate of Exchange at time of payment.

The Foreign & Commonwealth Office accepts no responsibility for this form until receipt by the FCO of the form.

Signed by the Cardholder: _____ Date: _____