

Medicines and Healthcare products Regulatory Agency

15 December 2017

Board / Corporate Executive Team away day, 29 January 2018 Draft programme

Issue/ Purpose:

To seek the Board's agreement to a draft programme for the Board / Corporate Executive Team (CET) away day on 29 January 2018

Summary:

The next of the Agency's six-monthly Board/CET away days will take place on Monday, 29 January 2018 at the Academy of Medical Sciences in London. Following discussions with the Chairman, Sir Michael Rawlins, we propose the following programme for the away day, which the CET considered and approved at its meeting on 5 December.

The morning and early afternoon (10.00 a.m. – 1.15 pm) will be given over to the discussion of: Brexit (Session 1), and the next Corporate Plan and Operational Transformation (Session 2). In the afternoon (2.00 pm – 3.45 pm), two further items will be discussed: the regulation of machine learning (Session 3), followed by a session on Board / Executive interaction (Session 4). Session 3 will be presented by two Non-Executive Directors (NEDs): Professor Bruce Campbell and Matthew Campbell-Hill.

The final discussion item (Session 4) will be introduced by Martin Hindle, Deputy Chairman, and Dr Hudson, Chief Executive, and will be an opportunity – one year on from the away day discussion in January 2017 – to seek the views of the NEDs and Executive on the Board's skills mix. The paper will also seek open views on the interaction between the Board and CET, positive and negative, what is working well, what is working less well, and what we want for the future. The paper that will be prepared for Session 4 will be informed by a combination of a survey and/or some interviews of the NEDs and CET by a third party.

A second Board/CET away day will take place on Monday, 24 September 2018 at the Royal Society in London. This will allow the new members of the Board, who are due to take up their appointments on 1 September, to participate in the away day.

As with the last away day, the one on 29 January 2018 will feature a cabaret seating arrangement and an informal dress code.

EU Referendum implications: The Agency's strategic response to Brexit will feature significantly in the programme for the away day

Timings: Subject to the Board's views, the final version of the away day programme will be circulated on 18 December 2017.

Action required by Board: The Board to consider and, subject to its views, agree the draft programme for the away day on 29 January 2018.

Author(s): Dr Ian Hudson, Chief Executive; Aidan McIvor, Head of Directorate

Which of the five themes in the Corporate Plan 2013/2018 does the paper support? Relevant to all

CET Sponsor: Dr Hudson, Chief Executive

DRAFT

**Board/Corporate Executive Team Away Day
Academy of Medical Sciences
Portland Place, London**

29 January 2018

Morning session

09.30: Refreshments on arrival

10.00: Introductory remarks by the Chairman and Chief Executive

- **Session 1:** Brexit

- **Session 2:** The next Corporate Plan, 2018-2023, and Operational Transformation

13.15: Lunch (45 minutes)

Afternoon session

- **Session 3:** “How should we regulate Machine-Learning (A.I.)?” - a NED perspective: Professor Bruce Campbell and Matthew Campbell-Hill

- **Session 4:** Board / Executive interaction

15.45: Concluding remarks by the Chairman and Chief Executive

15.55: Any other business

16.00: Close