

**Geological Disposal Programme Board (GDPB)**

**13:00 – 16:00, Tuesday 24th October 2017**

**BEIS, 1 Victoria Street, London**

**Present:**

Stephen Speed

Umran Nazir  
Bruce McKirdy

David Batters

Penny Fox

**Chair** - Director Civil Nuclear & Resilience,  
Business Energy and Industrial Strategy (BEIS) &  
GDF SRO  
GDF Programme Director, BEIS  
Managing Director, Radioactive Waste  
Management Ltd (RWM)  
CFO Nuclear Decommissioning Authority (NDA),  
Chair, RWM Board  
GDF Communications Project Board Chair, BEIS

**Attendees:**

John Corderoy  
Ann McCall  
RWM Chief Policy Adviser  
RWM Project Manager  
BEIS Policy Lead  
GDF Programme Manager  
GDPB Secretariat  
Professor Campbell Gemmell

RWM Programme Director  
RWM Siting and Engagement Director  
RWM Team  
RWM Team  
BEIS GDF Team  
BEIS GDF Team  
BEIS GDF Team  
Deputy Chair Committee on Radioactive Waste  
Management (CoRWM) – Observer

**Item 1 – Welcome and Chair’s Opening Remarks**

1. The Chair thanked both Lawrence Williams from CoRWM and David Batters from NDA who will be standing down from the board, for their valuable contribution.

**Item 2 – Minutes and Actions from Last Meeting**

2. The minutes of the 25<sup>th</sup> September 2017 Board were agreed following minor amendment and will be published on the GDPB web pages of the Gov.uk website. All actions were complete or in hand.

**Item 3 – Programme Reporting Updates**

3. Risk Report - The GDF (Geological Disposal Facility) Programme Manager presented the programme’s top four risks. One risk was added about Programme and Project approvals, as discussed and agreed at the last board. There was discussion around the ratings of some risks and the board will be provided with an update next time.
4. The Infrastructure and Projects Authority (IPA) briefing days were held in October and at the next GDPB, the recommendations from the Project Assessment Review will be discussed.
5. The Communications and Engagement Coordination Group updated on the integrated communications plan and on the plans for procurement of a strategic communications partner. The integrated communications plan will be brought to the November 17 board for discussion.
6. A further update was given on the RWM Transformation project and this will be in place by the end of the year. The first Advisory Council meeting is scheduled for Mid-November 2017.

7. It was reported that Welsh Ministerial agreement had been given to launch their consultation once the UK Government consultation had launched.

#### **Item 4 – GDF Governance**

8. A paper was presented by the Programme Manager which presented a summary of the overall GDF Programme governance structure, corporate governance and Advisory Groups. It was agreed by GDPB that the governance document would become part of the Programme Definition Document and would be updated as required.

#### **Item 5 - GDF Programme Business case & approval route**

9. An update was given by the Programme Manager about the approval route for the Programme Business Case. The approvals route was discussed at length and it was agreed that the Business Case and case summaries will come to the November GDPB for discussion.

#### **Item 6 – Project 2 Business Case & Approval Route**

10. The Integrated Assurance and Approvals Plan were presented by John Corderoy to GDPB. There was a discussion on the content and the detail of the approval route document. It was approved as version one and comments raised in the board should be incorporated into future versions for GDPB approval.
11. John Corderoy, the RWM Programme Director, presented the Project 2 Business case outline for discussion and gave an update on the progress. The board agreed that the next version of the Project 2 Business Case would be an Outline Business Case (OBC). The next draft will be brought to the November GDPB.

#### **Item 7 – GDPB Forward Look**

12. The board acknowledged the programme forward look and upcoming agenda items.

#### **AOB**

13. There was no other business, so the Chair thanked everyone for their time and closed the meeting.
14. The next meeting is scheduled for November 2017.