



Maritime and
Coastguard Agency

**APPLICATION FOR A SHIP'S COOK
CERTIFICATE OF COMPETENCY**

Before completing this form, please ensure you have read the guidance notes MSN 1846 (M)

1. PERSONAL DETAILS

Title (Mr/Mrs/Capt etc.)	<input type="text"/>	Sex	<input type="text"/>
Surname	<input type="text"/>	Date of Birth	<input type="text"/>
Forename(s) in full	<input type="text"/>	Place of Birth	<input type="text"/>
Nationality	<input type="text"/>		

Return Delivery Address

Address	<input type="text"/>	Email Address	<input type="text"/>
	<input type="text"/>	Tel. Number	<input type="text"/>
Town/City	<input type="text"/>		
Country	<input type="text"/>		
Postcode	<input type="text"/>		

Please note that **original documents or attested copies** must be sent with this application form.

2. CHECKLIST

- Two endorsed colour passport size photographs (cropped to 35mm high, 25mm wide)
- STCW Basic Safety Training:*
 - Proficiency in Personal Survival Techniques (STCW Code Table A-VI/1-2)
 - Proficiency in Fire Prevention and Fire Fighting (STCW Code Table A-VI/1-2)
 - Elementary First Aid (STCW Code Table A-VI/1-3)
 - Personal Safety and Social Responsibility (STCW Code Table A-VI/1-4)
 - Proficiency in Security Awareness (STCW Code Table A-VI/6-1)
- Level 2 Food Safety or Food Hygiene course (see guidance note 6)
- Evidence of 1 month sea service (see guidance note 4)
- ENG1 Medical Fitness or acceptable equivalent* (see guidance note 7)
- *To comply with the Merchant Shipping (Maritime Labour Convention) (Medical Examination) Regulations 2010 (as amended) and STCW Regulation I/9, any seafarer employed or engaged in any capacity aboard a seagoing vessel must hold a valid medical fitness certificate attesting to their medical fitness for the work for which they are employed. Further information may be obtained from the MCA.**
- Level 2 Professional Cookery Diploma or equivalent training PLUS Assessment in Marine Cookery
- OR
- Level 2 Professional Cookery Diploma in Marine Cookery (see guidance note 5)

3. DECLARATION

(The maximum penalty for a false declaration is £5000)

I declare that the data contained in this application is, to the best of my knowledge, true and complete. I also declare that the documents are genuine, given and signed by the persons whose names appear on them. I consent to any processing of the data contained in this application by the MCA (including any processing necessary to establish the authenticity and validity of the issued certificate). Please refer to our privacy statement in Section 2 of the guidance notes which explains how we use the personal information we collect from you.

Please sign with your usual signature within the signature box below.

- Please print this form to sign it.
- You must use black ink only.
- You must not extend beyond the boundary of the box.
- The maximum dimensions for your signature are 0.6 cm (h) x 5.0 cm (w).
- Please do not edit the signature box to make it larger.
- You must scan in at a minimum of 200dpi and the signature must be clearly legible.

This signature will be transferred to your certificate. If your signature does not meet the above criteria, we will not be able to issue your certificate.

Signature:		For Office use only.
Today's date:		

AN INCOMPLETE APPLICATION WILL DELAY THE ISSUE OF YOUR CERTIFICATE

Completed applications should be sent to the following address:

**Registry of Shipping & Seamen
Anchor Court
Keen Road
Cardiff
CF24 5JW**

**Telephone: +44 (0) 203 90 85200
Email: seafarers.registry@mcga.gov.uk
Website: www.dft.gov.uk/mca**

The MCA cannot accept any responsibility for documents lost in the post.