



UK Visas & Immigration

For official use only

► READ THIS FIRST

This form must be completed in blue or black ink.

Only after you have obtained your points from the electronic Self-assessment points Calculator (www.ukba.homeoffice.gov.uk/pointscalculator). Please follow the guidance notes carefully and complete all questions as indicated.

Please ensure you submit all relevant original documents as indicated in the sections. It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

Please ensure you also complete the main Personal Details form.

Part 1 About You

1.1 Given name(s)

1.2 Family name

Part 2 Sponsor contact details (Supply the full details of all your sponsors if you have more than one)

2.1 Give the full name of your sponsor

2.2 Give the full address of your sponsor including >>>>>>>>> postal code

2.3 Give the full address of your place of employment in the UK, including postal code (if different to the address given in 2.2)

2.4 Do you hold shares in the United Kingdom company or connected business? Put a cross (x) in the relevant box

 Yes - Provide details in the box below and say what percentage of the company and/or its shares you own. No - Go to Part 3

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Part 3

Job details

3.1 Your job title (the job you wish to take up in the United Kingdom)

3.2 How much will you earn per year (before tax, or any other deductions and include guaranteed allowances where appropriate)?

3.3 If your contract is for less than one year please state the length of time you will be in the UK and how much you will earn.

Part 4

Application type

4.1 Confirm under which category you are applying. Put a cross (x) in the relevant box

Tier 2 (General)
Complete Parts 5, 8, 9 and Q. 10.1

Tier 2 (Intra-Company Transfer)
Complete Parts 5, 8, 9 and Q. 10.2

Tier 2 (Sportsperson)
Complete Parts 6,8,9 and Q. 10.3

Tier 2 (Minister of Religion)
Complete Parts 7,8,9 and Q. 10.4

Attributes

You need to obtain a minimum of 50 points in either Part 5, 6 or 7. You should refer to the Immigration Rules and the Tier 2 Policy Guidance

Part 5

Tier 2 (General) and Tier 2 (Intra-Company Transfer)

5.1 Certificate of Sponsorship

Select to confirm you are claiming points for having a valid Certificate of Sponsorship. Put a cross (x) in the box

5.2 What is your Certificate of Sponsorship reference number? >>>>>

5.3 Confirm which of the following options applies. Put a cross (x) in the relevant box

I have a job that was on the Agency's list of shortage occupations at the time the Certificate of Sponsorship was issued. (30 points) – Go to Part 5.6

My sponsor has completed a resident labour market test. (30 points) – Go to Question 5.6

I am an Intra-Company Transferee (30 points) Go to Question 5.6

I have a job offer with a salary of £153,500 or more. (30 points) – Go to Question 5.6

5.4 Select which category of Intra-Company Transfer you are applying under. Put a cross (x) in the relevant box

Short Term Staff – Go to Question 5.5

Skills Transfer – Go to Question 5.6

Graduate Trainee – Go to Question 5.5

Long Term Staff – Go to Question 5.5

5.5 Maternity, paternity, adoption or sick leave.

If you are making an Intra-Company Transfer: Long term or Short Term Staff application and you have been absent from work on maternity, paternity, adoption or sick leave, that lasted for 1 month or longer, during the last 12 months (We will accept evidence that you have been working for any 12 months within the last 24 month period). Please give the start and end date of the period of maternity/ paternity, adoption or sick leave that you wish to be taken into consideration (if you are still absent from the work place due to this, the end date should be left blank)

Start date

End date

Select to confirm which of the documents you are sending as evidence of this period of maternity, paternity or adoption leave from the work place: Put a cross (x) in the relevant box

Child's birth certificate or Certificate of Adoption

Letter from your sponsor confirming start and end dates of leave

Payslips or other payment/remittance advices covering the period of leave

Other alternative evidence of maternity, paternity, adoption or sick leave

Please complete the section of the summary sheet below which is appropriate to the sub-tier under which you are applying. Please list the points you have claimed and list the documentation you have provided, if applicable. You must provide the required evidence as specified in this application form and the Tier 2 Policy Guidance. All documents must be original unless otherwise stated. Failure to submit required evidence is likely to lead to refusal of the application.

10.1 Tier 2 (General)

Points Claimed Area	Points Claimed	Documents Provided (please list)
Certificate of Sponsorship Shortage Occupation (30 points) (Part 5)	<input type="text"/>	<input type="text"/>
Certificate of Sponsorship Resident Labour Market Test (30 points) (Part 5)	<input type="text"/>	<input type="text"/>
Certificate of Sponsorship – Job offer with salary of £153,500 or more (30 points) (Part 5)	<input type="text"/>	<input type="text"/>
Appropriate Salary (20 points) (Part 5)	<input type="text"/>	<input type="text"/>
English Language (10 points) (Part 8)	<input type="text"/>	<input type="text"/>
Maintenance (Funds) (10 points) (Part 9)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	

10.2 Tier 2 (Intra-Company Transfer)

Points Claimed Area	Points Claimed	Documents Provided (please list)
Certificate of Sponsorship (30 points) (Part 5)	<input type="text"/>	<input type="text"/>
Appropriate salary – Long Term Staff £41,000 and above (20 points) (Part 5)	<input type="text"/>	<input type="text"/>
Appropriate Salary – Short Term Staff/ Graduate Trainee/Skills transfer £24,500 and above (20 points) (Part 5)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	

10.3 Tier 2 (Sportsperson)

Points Claimed Area	Points Claimed	Documents Provided (please list)
Certificate of Sponsorship (50 points) (Part 6)	<input type="text"/>	<input type="text"/>
English Language (10 points) (Part 8)	<input type="text"/>	<input type="text"/>
Maintenance (Funds) (10 points) (Part 9)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	

Summary sheet is continued on the following page

10.4 Tier 2 (Minister of Religion)

Points Claimed Area	Points Claimed	Documents Provided (please list)
Certificate of Sponsorship (50 points) (Part 7)	<input type="text"/>	<input type="text"/>
English Language (10 points) (Part 8)	<input type="text"/>	<input type="text"/>
Maintenance (Funds) (10 points) (Part 9)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	

I confirm I have completed the Personal Details separate form and accept the contents of the declaration.

Applicant's signature

Date

D	D	M	M	Y	Y	Y	Y
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YOU MUST SUBMIT A PAPER COPY OF THIS APPENDIX WITH YOUR SUPPORTING DOCUMENTS. ENSURE YOU ALSO COMPLETE THE PERSONAL DETAILS FORM EITHER ON PAPER OR ONLINE. YOU SHOULD SIGN THE DECLARATION AND SUBMIT THIS WITH YOUR OTHER DOCUMENTS.

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