

# **RECORD OF MEETING**

## **East of England and North-East London Headteacher Board**

29 March 2017

### **Members of Board, RSC, and guests in attendance**

Tim Coulson (RSC, Chair)

Mark Jeffries (HTB)

Stephen Munday (HTB)

Rachel de Souza (HTB)

Rachel MacFarlane (Isaac Newton Academy)

Claire Mycock (DfE)

Jonathan Lewis (DfE)

### **Apologies**

Steve Lancashire (HTB) - This member was consulted on all decisions prior to the meeting, with the exception of decisions where the member had a conflict of interest.

Margaret Wilson (HTB) - This member was consulted on all decisions prior to the meeting.

Debbie Rogan (HTB) - This member was consulted on all decisions prior to the meeting.

### **Cross-cutting Discussion Points**

None

## Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

### Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
Newbridge School (Redbridge)	Defer	<ul style="list-style-type: none"> <li>• Background to School</li> <li>• Trust Governance</li> </ul>	
<b>Action required:</b> Inform Trust. Review Governance.			
St Andrew's CE VA Primary School (Essex)	Approve	<ul style="list-style-type: none"> <li>• Background to Schools</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Kingswode Hoe School (Essex) to join SEAX Trust	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Leadership</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Northumberland Park Community School (Haringey) to join Aldridge Education Trust	Approve	<ul style="list-style-type: none"> <li>• Trust Governance</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Henley Primary School (Cambs) – to join The Consortium MAT.	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Finances</li> <li>• Leadership</li> <li>• Regional context</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Richmond Avenue Primary School (Southend-on-Sea) – SECAT	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Background to school</li> <li>• MAT capacity</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Bournes Green Junior School (Southend-on-Sea) – SECAT	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Background to school</li> <li>• MAT capacity</li> </ul>	
<b>Action required:</b> Issue Academy Order. Review trust results in Summer term.			

Brisley CE VA Primary School (Norfolk) to join DNEAT.	Defer	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust performance</li> <li>• Trust structure</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust and school to be informed. Review trust results in Summer term.			
Gayton CE VC Primary School (Norfolk) to join DNEAT	Defer	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust performance</li> <li>• Trust structure</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust and school to be informed. Review trust results in Summer.			
Little Snoring Primary School (Norfolk) to join DNEAT	Defer	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust performance</li> <li>• Trust structure</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust and school to be informed. Review trust results in Summer.			
Sandringham and West Newton CE Primary School (Norfolk) to join DNEAT	Defer	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust performance</li> <li>• Trust structure</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust and school to be informed. Review trust results in Summer.			
Alderman Peel High School (Norfolk) to join The Wensum Trust.	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust structure</li> <li>• MAT capacity</li> </ul>	
<b>Action required:</b> Issue Academy Orders			
Gresham Village School (Norfolk) to join North Norfolk Academy Trust	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust vision</li> <li>• Trust governance</li> <li>• Trust leadership</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Ringsfield CE VC Primary School (Suffolk) to join Diocese of St Edmundsbury and Ipswich	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• School improvement plans</li> </ul>	
<b>Action required:</b> Issue Academy Order			

## Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of Interest
Hopton CE Primary School (Norfolk) to be sponsored by DNEAT	Defer	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Trust performance</li> <li>• Trust structure</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust and school to be informed. Review trust results in Summer.			
Rockland St Mary Primary School and Surlingham Community Primary School (Norfolk) to be sponsored by Sapientia Trust	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Primary capacity</li> </ul>	
<b>Action required:</b> Issue Academy Order			
Thurlton Primary School (Norfolk) to be sponsored by The Clarion Trust (Hobart High School)	Defer	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• School improvement plan</li> <li>• Leadership</li> </ul>	
<b>Action required:</b> Trust and school to be informed. Review School improvement plan.			
Feering CE VC Primary School (Essex) to be sponsored by St Andrew's CE VA Primary School (Essex)	Approve	<ul style="list-style-type: none"> <li>• Background to School</li> <li>• Governance</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust and schools to be informed.			
Southwold Primary and Barnby and North Cove Community Primary (Cambs) to be sponsored by the Consortium MAT	Approve	<ul style="list-style-type: none"> <li>• Background to Trust</li> <li>• Finances</li> <li>• Leadership</li> <li>• Regional context</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Trust and schools to be informed.			
Wells next the Sea Primary and Burham Market Primary to be sponsored by the Wensum Trust	Approve	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Background to Trust</li> <li>• Trust leadership</li> <li>• Regional context</li> </ul>	
<b>Action required:</b> Trust and schools to be informed.			

## Sponsor Application

Project	Decision	Key Discussion Points	Conflicts of interest
St Andrew's CE VA Primary School (Essex) to be a sponsor in the East of England and North East London	Approve	<ul style="list-style-type: none"> <li>• Background to School</li> <li>• Governance</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust to be informed.			

## Significant Change

Project	Decision	Key Discussion Points	Conflicts of interest
Woodside Primary (Waltham Forest) – Age-range change from 3-11 years to 2-11 years	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> </ul>	Steve Lancashire was not present and did not receive papers for this item.
<b>Action required:</b> School to be informed			
Marketfield Learning Community (Essex) – addition of sixth form	Approve	<ul style="list-style-type: none"> <li>• LA support for project</li> </ul>	
<b>Action required:</b> School to be informed			

## Trust Change

Project	Decision	Key Discussion Points	Conflicts of interest
Martham Primary and Nursery School Stand-Alone Academy Trust (Norfolk) – to join Right for Success	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> School and Trust to be informed			

## Decision on Academy, Free School, UTC and Studio School Performance

Project	Decision	Key Discussion Points	Conflicts of interest
UTC Norfolk to be sponsored by Norfolk Academies Trust	Approve with conditions	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> EFA to confirm financial situation. Trust to be informed			

## Funding Agreement in Principle

Project	Decision	Key Discussion Points	Conflicts of interest
Clare Community Primary (Suffolk) – Stour Valley	Approve	To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Emneth Primary (Norfolk) – CWA Academy Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
George White Junior School (Norfolk) – Inclusive Schools Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Halifax Primary School (Suffolk) – Orwell MAT	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Handford Hall Primary School (Suffolk) – Orwell MAT	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Heather Avenue Infant School (Norfolk) – The Wensum Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
John Ray Junior School (Essex) – Change Schools Partnership	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Lionwood Infant and Nursery School (Norfolk) – Inclusive Schools Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Lionwood Junior School (Norfolk) – Inclusive Schools Trust	Approve	• To open 1 <sup>st</sup> April 2017	

<b>Action required:</b> No action required			
Marshalls Park School (Haverling) – South West Essex Community Education Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Mattishall Primary School (Norfolk) – Synsergy Multi Academy Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Meadowgate School (Cambs) – Affinity MAT	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Ramsey Community Junior School (Cambs) – The Elliot Foundation Academy Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Ravenscroft Primary (Newham) – Boleyn Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Seeting and Mundham Primary School (Norfolk) – Sapientia Education Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Springfield Infant School and Nursery (Suffolk) – Orwell MAT	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
St Margaret's CofE Primary School (Barking and Dagenham) – Genesis Education Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			

St Mary's Walthamstow CofE Primary Voluntary Aided Primary School (Waltham Forest) – Genesis Education Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
St Saviour's CofE Primary School (Waltham Forest) – Genesis Education Trust	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
The James Campbell Primary School (Barking and Dagenham) – Partnership Learning	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
The Willows Primary School (Suffolk) – Orwell MAT	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			
Treetops School (Thurrock) – Treetops Learning Community	Approve	• To open 1 <sup>st</sup> April 2017	
<b>Action required:</b> No action required			