

# RECORD OF MEETING

## East of England and North-East London Headteacher Board

23 February 2017

### Members of Board, RSC, and guests in attendance

Tim Coulson (RSC, Chair)

Mark Jeffries (HTB)

Margaret Wilson (HTB)

Stephen Munday (HTB)

Debbie Rogan (HTB)

Steve Lancashire (HTB)

Rachel MacFarlane (Isaac Newton Academy)

Lesley Birch (Eastern Region Teaching Schools)

Claire Mycock (DfE)

### Apologies

Rachel de Souza (HTB)

### Cross-cutting discussion points

The Board met and discussed:

- **Regional Academy Growth Fund.**

The proposed allocation of funding from the Regional Academy Growth Fund was discussed. Steve Lancashire, Debbie Rogan, Rachel de Souza, Stephen Munday and Lesley Birch did not receive papers and were not present for this discussion.

- **Wave 12 Free Schools.**

The Board discussed progress of wave 12 free school applications. Stephen Munday and Lesley Birch did not receive papers and were not present for this discussion.

- **Coasting schools.**

The Board received an update on the schools meeting coasting criteria in the region and the actions being taken by the RSC.

## Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

### Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
Wells Hall Community Primary School and Ditton Lodge Community Primary School (Suffolk) – to join the Samuel Ward Academy Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• Finances</li> <li>• Trust succession plans</li> <li>• Trust growth plans</li> </ul>	
<b>Action required:</b> Issue Academy Orders.			
Stoke-by-Nayland CE VC Primary School (Suffolk) – to join the Diocese of St Edmundsbury and Ipswich	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• School improvement plan</li> <li>• School performance</li> <li>• Trust growth plans</li> <li>• Pupil forecasts</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Issue Academy Order.			
Jeavons Wood Primary School (Cambridgeshire) – to join the CAM Academy Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> </ul>	Stephen Munday were not present for this item and did not receive papers.
<b>Action required:</b> Issue Academy Order.			
Claydon High School (Suffolk) – to join the South Suffolk Learning Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• Trust model</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Issue Academy Order.			

Orsett Primary School (Thurrock) – to join the Diocese of Chelmsford Vine Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> Issue Academy Order.			
Stepney Green School (Tower Hamlets)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• School leadership</li> <li>• Finances</li> <li>• Trust growth plans</li> </ul>	
<b>Action required:</b> Issue Academy Order.			
The Clara Grant Primary School (Tower Hamlets)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• School leadership</li> <li>• Finances</li> <li>• Trust growth plans</li> </ul>	
<b>Action required:</b> Issue Academy Order.			
Hemblington Primary School (Norfolk) – to join Yare Education Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> Issue Academy Order.			
Scargill Infant School, Scargill Junior School, Whybridge Junior School (Havering) – to join the Hornchurch Academy Trust	Approve	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> Issue Academy Orders.			
Chelmondiston CE VC Primary School (Suffolk) – to join the Diocese of St Edmundsbury and Ipswich	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• School improvement plan</li> <li>• School performance</li> <li>• Trust growth plans</li> <li>• Pupil forecasts</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Issue Academy Order.			
Northumberland Park (Haringey) – to join The Aldridge Education Trust	Approve with conditions	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• Trust governance</li> <li>• Trust growth plans</li> <li>• Finances</li> </ul>	

<b>Action required:</b> Approve if governance structure agreed by Trust's link region.			
Bignold Primary School (Norfolk)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• Governance</li> <li>• School improvement</li> </ul>	
<b>Action required:</b> Approve subject to further talks with the school and additional support.			
Hartest CE VC Primary School (Suffolk) – to join Diocese of St Edmundsbury and Ipswich	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• School improvement plan</li> <li>• School performance</li> <li>• Trust growth plans</li> <li>• Pupil forecasts</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Issue Academy Order.			

## Sponsor Applications

Project	Decision	Key Discussion Points	Conflicts of interest
Sweyne Park School (Essex)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> </ul>	
<b>Action required:</b> Trust to be informed by letter			
Yare Education Trust (Norfolk)	Approve	<ul style="list-style-type: none"> <li>• Background to schools</li> <li>• Background to trust</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust to be informed.			
Heartlands Community Trust (Haringey)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> </ul>	
<b>Action required:</b> Trust to be informed by letter			
Bignold Primary School (Norfolk)	Approve with conditions	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• Governance</li> <li>• School improvement</li> </ul>	
<b>Action required:</b> School and Trust to be informed by letter			

## Trust Change

Project	Decision	Key Discussion Points	Conflicts of interest
East Bergholt (SAT) and Hadleigh High School (SAT) (Suffolk) – to form the South Suffolk Learning Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• Trust model</li> <li>• Finances</li> </ul>	
<b>Action required:</b> Trust to be informed by letter			
UTC Cambridge (Cambridgeshire) to join the Parkside Federation Academies Trust	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> <li>• Background to trust</li> <li>• UTC policy</li> <li>• PAN of school</li> <li>• Capacity of school</li> <li>• Ofsted</li> <li>• Finances</li> </ul>	
<b>Action required:</b> School and Trust to be informed by letter			
Redden Court School (Havering)	Approve	<ul style="list-style-type: none"> <li>• Background to school</li> </ul>	
<b>Action required:</b> School to be informed by letter			

## Funding Agreement in Principle

Project	Decision	Key Discussion Points	Conflicts of interest
Cavalry Primary School (Cambridgeshire)	Approve	<ul style="list-style-type: none"> <li>• Opening date 1 March 2016</li> </ul>	
<b>Action required:</b> No action required.			
Kings Road Primary School (Essex)	Approve	<ul style="list-style-type: none"> <li>• Opening date 1 March 2016</li> </ul>	
<b>Action required:</b> No action required.			
Lawford Mead Primary & Nursery (Essex)	Approve	<ul style="list-style-type: none"> <li>• Opening date 1 March 2016</li> </ul>	
<b>Action required:</b> No action required.			
Edward Worlledge Community Primary School (Norfolk)	Approve	<ul style="list-style-type: none"> <li>• Opening date 1 March 2016</li> </ul>	
<b>Action required:</b> No action required.			

Aslacton Primary School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Garvestone Community Primary School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Grove House Nursery and Infant Community School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Dereham Neatherd High School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Beeston Primary School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Blenheim Park Primary School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Manor Field Infant and Nursery School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
North Wootton Community School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
The James Cambell Primary School (Barking & Dagenham)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Watton Westfield Infant and Nursery School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			

King's Park Infant School, Dereham (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			
Upwell Community Primary School (Norfolk)	Approve	• Opening date 1 March 2016	
<b>Action required:</b> No action required.			