

MEETING MINUTES

HS2 Chiltern AONB Review Group

Meeting Date / Time:	20 January 2017
Meeting Location:	Chiltern District Council Offices
Meeting Type:	Review Group Meeting #7
Organisations in Attendance:	Buckinghamshire County Council (BCC), Chilterns Conservation Board (CCB), Chilterns District Council (CDC), Department for Transport (DfT), Groundwork South, Natural England (NE), Wycombe District Council (WDC), HS2 Design Panel & HS2 Ltd

Attendees:	Title, Organisation
Adam Wallace	Natural England (NE)
Dan Robinson	Chiltern District Council (CDC)
Daniela Eigner	Programme Manager, Groundwork South
Dave Buttery	Chair, Department for Transport (DfT)
Jackie Copcutt	Buckinghamshire County Council (BCC)
James Gasson-Hargreaves	Senior Interface Manager, Hs2 Ltd
John Woodhouse	Town Planner, HS2 Ltd
Jonathon Bellars	Aylesbury Vale District Council (AVDC)
Jerry Unsworth	Planning Consultant to SBDC, CDC & WDC
Kath Daly	Chilterns Conservation Board (CCB)
Liz Bingham	Natural England (NE)
Neil Jackson	Chilterns Conservation Board (CCB)
Matt Dormer	Town Planner, HS2 Ltd
Simon Gray	Chiltern District Council (CDC)

Item	Title	Action/ Owner
A.	Introductions	
B.	<p>Review of Minutes and Actions</p> <ol style="list-style-type: none"> The LUC and EWC presentations are yet to be circulated. Regarding action #5 from 02/12/16 – unclear whether LUC have received GIS data for Phase One route. HS2 Ltd explained that the Chilterns viaducts will be key design elements. HS2 Ltd advised the group to engage with the Main Works Contractors to procure Specimen Designs once they have commenced work in the summer. <p>Action/s:</p> <ul style="list-style-type: none"> HS2 Ltd to find out if LUC have received GIS data for Phase One route HS2 Ltd to investigate the cost implications of Martin Knight giving a presentation on the CVRPP Specimen Design versus an update from HS2 Ltd 	<p>HS2 Ltd</p> <p>HS2 Ltd</p>

Item	Title	Action/ Owner
C.	<p>Presentation on Colne Valley Regional Park Panel</p> <p>5. Daniela Eigner gave a presentation on the Colne Valley Regional Park Panel and its work. The presentation outlined the Additional Mitigation Plan</p> <p>6. Daniela explained the Colne Valley Regional Park Panel longlist development and prioritisation process. This process included 5 to 6 additional sub-group meetings supported by the Project Officer and Independent Chair.</p> <p>7. The group discussed the utility of having a longlist in place ahead of the MWCC appointment.</p> <p>8. The group broadly agreed that the LUC work can progress in two phases, design principles within the Bill limits and, following that, wider mitigation as part of the additional enhancement and integration plan.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • No action/s to note 	
D.	<p>Programme Manager – interview update</p> <p>9. CCB advised the group that Helen Hall has verbally accepted the Programme Manager offer and that there will be some flexibility built into the role. However, the role will be based around a 30 hours per week contract.</p> <p>10. CCB also informed the group that Helen will start on 27th February but she is keen to attend events and receive briefing materials in advance of this date.</p> <p>11. HS2 Ltd offered to take Helen on a tour of the route.</p> <p>12. Daniela offered to meet with Helen to give her an outline of the role.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Ltd to arrange a tour of the route with Helen Hall 	HS2 Ltd
E.	<p>Design Panel visit to AONB</p> <p>13. HS2 Ltd informed the group that the Design Panel visit is scheduled for 2nd March.</p> <p>14. HS2 Ltd briefed the group on the schedule of the Design Panel visit:</p> <ul style="list-style-type: none"> • Site visit • Lunch • Presentation and conference (2 hours) <p>15. HS2 Ltd advised that the numbers for the Design Panel visit will be limited but that transport will be provided from the Design Panel budget.</p> <p>16. The Chair highlighted that this was essentially free consultancy support for LUC's work and therefore an agenda should be set up which maximises this opportunity.</p> <p>17. The Chair informed the group that he will attend the Design Panel visit.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • CCB to confirm the list of non-HS2 attendees to the Design Panel visit [complete] 	

Item	Title	Action/ Owner
		CCB
F.	<p>Communications and Engagement</p> <ul style="list-style-type: none"> • The group discussed the provision of information to the public on Royal Assent. • CDC is running an independent Community Engagement event on HS2 for local parishes and the public. <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Ltd to check if they are able to help with the group’s information on the internet • HS2 Ltd to ask their Community Engagement Team to make contact with the Chilterns Conservation Board regarding communications • Daniela to share the work that the Colne Valley Regional Park Panel have prepared and explain its purpose 	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>Daniela Eigner</p>
G.	<p>Community and Environment Fund (CEF) & Business and Local Economy Fund (BLEF)</p> <p>18. HS2 Ltd advised that a CEF Chair has been appointed. The CEF application process will be launched upon Royal Assent.</p> <p>19. HS2 Ltd also advised that BLEF is more arbitrary process of allocation in terms of geography. Money from BLEF will be made available until 2027.</p> <p>20. HS2 Ltd informed the group that the Community Investment Programme (CIP) in the MWCC contract is designed to deliver support directly to communities via capability rather than a cash allocation.</p> <p>21. HS2 Ltd needs to outline clearly how CEF and BLEF fit together to ensure that funds aren’t being used twice.</p> <p>22. The Chair proposed to find out if CEF and BLEF can be used to increase funds outlined in other commitments (U&As).</p> <p>23. The group discussed the road safety undertaking and the Woodland Fund.</p> <p>24. The Chair invited the Panel to comment on how the £4 million remaining from the Woodland Fund might be distributed.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Ltd to outline clearly how CEF and BLEF fit together [complete] • The Chair to find out if CEF and BLEF can be used to increase funds outlined in other commitments (U&As) [complete] 	<p>HS2 Ltd</p> <p>Chair</p>
H.	<p>AOB</p> <p>25. NE asked about the frequency of the meetings.</p> <p>26. The group requested that there should be no more than 8 week intervals between each meeting and that meetings should not be scheduled on Fridays.</p> <p>27. The group also requested that HS2 Ltd release a meeting schedule for the rest of the year.</p>	

Item	Title	Action/ Owner
	<p><u>Action/s:</u></p> <ul style="list-style-type: none"> • HS2 Ltd to make sure that no future meetings are scheduled on Fridays • HS2 Ltd to release a meeting schedule for the rest of the year • HS2 Ltd to invite the EWC's Planning and Interface Manager to a future meeting 	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>

Next meeting: 23 March 2017 Time: 10.00hrs-13.00hrs, Venue: Chiltern District Council Offices