

# **Department for Work and Pensions**

## **Work Choice Live Running Memo**

**To:** Work Choice Providers

**From:** Work Programmes Division

**Memo Serial Number:** LR22

**Date:** 15 October 2013

**Subject:** Update to Work Choice Provider Guidance

**Action:** For information and action

**Timing:** Immediate

### **Background**

The latest updates to Work Choice Provider Guidance will shortly be available for perusal on the Supplying DWP – Provider Guidance website.

### **Summary**

Section 19, Work Choice Wage Incentives, has been updated to reinstate the customer consent form. As part of the payment validation process for job related outcomes, Providers are required to obtain customer consent to allow DWP to contact their employers. A customer consent form has been designed for this purpose and can be found at the end of Section 19 (Annex 3).

### **Further Information Contact Details**

If you have any queries, please contact your performance manager in the first instance.

**Work Programmes Division**