

# FEES DETERMINED BY THE REGISTRAR OF COMPANIES

Made - - - -

14 July 2017

Coming into force - -

17 July 2017

## Powers Exercised

1. The registrar of companies determines the fees set out below in exercise of the power conferred on him by section 1063(5) of the Companies Act 2006(a) (fees payable to the registrar) to determine fees chargeable in respect of the performance of functions or the provision of services or facilities by him.

2. The fees so determined are fees which apply in relation to functions, services and facilities for which fees are not provided for in the Registrar of Companies (Fees) (Companies, Overseas Companies and Limited Liability Partnerships) Regulations 2012(b), the Registrar of Companies (Fees) (European Economic Interest Grouping and European Public Limited-Liability Company) Regulations 2012(c) and the Registrar of Companies (Fees) (Limited Partnerships and Newspaper Proprietors) Regulations 2009(d) or, where such fees are provided for, in circumstances other than those to which such fees apply.

## Introduction

3. The fees set out below apply to the registration of documents by the registrar provided for in Part 1, to any application to the registrar provided for in Part 2 and to any inspection of, or provision of copies of material recorded and kept by the registrar provided for in Part 3, which takes place on or after 17 July 2017.

4. This Determination replaces the determination commencing on 26 June 2017 which ceases to have effect.

5. Any words or expressions which are used in this document which are defined or otherwise explained in the Companies Act 2006 and, in particular, in Schedule 8 to that Act have the same meaning or explanation here as they have in the Act.

6. The following words and abbreviations used below have the meanings set out opposite them—

“CDA Regulations”	The Companies (Disclosure of Address) Regulations 2009(e);
“CHCC”	a Companies House Contact Centre (a contact centre maintained by or on behalf of the registrar through which a facility is provided by telephone, fax and e-mail for copies of material kept by the registrar);
“CHIC”	a Companies House Information Centre (an office of the registrar where facilities are made available for applicants to inspect and to obtain copies of material kept by the registrar);
“CHD”	Companies House Direct (the service by which information is accessed by the applicant in Hyper Text Markup Language using a website of the registrar using a non-encrypted access code);

(a) 2006 c.46.

(b) S.I. 2012/1907 as amended by S.I. 2016/621.

(c) S.I. 2012/1908 as amended by S.I. 2016/621.

(d) S.I. 2009/2392 as amended by S.I. 2011/319 and S.I. 2016/621.

(e) S.I. 2009/214 to which there are amendments not relevant to this Determination.

“company report”	has the meaning given to it in paragraph 2 of Schedule 2 to the Registrar of Companies (Fees) (Companies, Overseas Companies and Limited Liability Partnerships) Regulations 2012;
“document package”	means in relation to a limited partnership one of the sets of copies of documents relating to a limited partnership (in so far as such documents are delivered to the registrar of companies in respect of the limited partnership) as described in Annex 1 and with the maximum number of documents in each package being described in Part 3 of this Determination, with the documents in the package primarily determinable in reverse order of the dates of delivery to the registrar;
“EEIG”	a European Economic Interest Grouping formed in pursuance of Article 1 of Council Regulation (EEC) No 2137/85(a);
“EEIG Regulations”	European Economic Interest Grouping Regulations 1989(b);
“Extranet”	a service by which information is accessed by means of the access codes of the applicant in Hyper Text Markup Language using a website of the registrar;
“FTP”	File Transfer Protocol;
“LLP”	a body corporate incorporated under the Limited Liability Partnerships Act 2000(c);
“LLP Regulations”	The Limited Liability Partnerships (Application of Companies Act 2006) Regulations 2009(d);
“LLP PSC Regulations”	The Limited Liability Partnerships (Register of People with Significant Control) Regulations 2016(e);
“limited liability partnership report”	has the meaning given to it in paragraph 2 of Schedule 2 to the Registrar of Companies (Fees) (Companies, Overseas Companies and Limited Liability Partnerships) Regulations 2012;
“long list of members”	a list of members delivered to the registrar under section 856A or 856B of the Companies Act 2006 in relation to companies, other than overseas companies, which exceeds 49 pages and which is delivered in hard copy form or in electronic form (other than by electronic means) or in microfiche;
“limited partnership”	a partnership registered under the Limited Partnerships Act 1907;
“private fund limited partnership”	a limited partnership that is designated under section 8(2) of the Limited Partnerships Act 1907;
“PSC Regulations”	The Register of People with Significant Control Regulations 2016(f);
“registrable person”	as defined in regulation 3(5) of the Scottish Partnerships PSC Regulations;
“relevant documents”	any document required or authorised to be delivered to the registrar in respect of a Scottish qualifying partnership or Scottish limited partnership by a provision specified in regulation 35(1) and (2) of the Scottish Partnership PSC Regulations;

(a) OJL199 31.7.1985, p.1.

(b) S.I. 1989/638 as amended by S.I. 2009/2399 and S.I. 2014/2382.

(c) 2000 c. 12.

(d) S.I. 2009/1804 to which there are amendments not relevant to this Determination.

(e) S.I. 2016/340.

(f) S.I. 2016/339.

“relevant period”	(i) in relation to a Scottish qualifying partnership is the period of 12 months beginning on the day of the Scottish qualifying partnership’s registration, or each period of 12 months beginning with the day after the end of the previous relevant period,  (ii) in relation to a Scottish limited partnership, (a) if the partnership was registered before 26 June 2017, the period beginning on 24 July 2017 and ending on the day before the first anniversary of its registration date occurring after 26 June 2017, (b) if the partnership was registered on or after 26 June 2017, the period of 12 months beginning on its registration date, or (c) each period of 12 months beginning with the day after the end of the previous relevant period;
“restricted DOB information”	information as defined in section 1087A of the Companies Act 2006 modified by regulation 62 of the Scottish Partnership PSC Regulations;
“RPG Regulations”	The Reports on Payments to Governments Regulations 2014(a);
“SE”	a European Public Limited-Liability Company (or Societas Europaea) within the meaning of the Council Regulation 2157/2001/EC of 8 October on the Statute for a European Company which is to be, or is, registered in the United Kingdom;
“Scottish limited partnership”	a limited partnership registered in Scotland;
“Scottish Partnership PSC Regulations”	The Scottish Partnerships (Register of People with Significant Control) Regulations 2017(b);
“Scottish qualifying partnership”	a general partnership constituted under the law of Scotland, during any period in which it is a qualifying partnership under regulation 3 of the Partnership (Accounts) Regulations 2008(c);
“searchroom terminal”	a computer terminal through which information is accessed by an applicant by means of an access card at a CHIC;
“section 243 decision”	a determination under the CDA Regulations which is a section 243 decision within the meaning of those Regulations, or a determination under those Regulations applied by regulation 19 of the LLP Regulations to LLPs;
“secured information”	in relation to a company or LLP means the required particulars (d) set out in section 790K of the Companies Act 2006 other than that required by section 790K(1)(i) of a registrable person in relation to a company, or those particulars as applied by regulation 31D of the LLP Regulations to LLPs,  in relation to a Scottish qualifying partnership or Scottish limited partnership means the required particulars (e) set out in regulation 17(1) of the Scottish Partnership PSC Regulations other than that required by regulation 17(1)(i) of a registrable person in relation to such a partnership;

(a) S.I.2014/3209 as amended by S.I. 2015/1928.

(b) S.I. 2017/694

(c) S.I. 2008/569.

(d) See section 790K of the Companies Act 2006 for the meaning of “required particulars”.

(e) See regulation 17 of the Scottish Partnership PSC Regulations for the meaning of “required particulars”.

“specified public authority”	as defined in regulation 2 of the Scottish Partnership PSC Regulations;
“Standard Industrial Classification”	the scheme prescribed for the purposes of section 855(3) of the Companies Act 2006 for classifying business activities;
“URA information”	as defined in regulation 39 of the Scottish Partnership PSC Regulations;
“WebCheck”	the service by which information is accessed by the applicant in Hyper Text Markup Language using a website of the registrar at <a href="http://wck2.companieshouse.gov.uk">http://wck2.companieshouse.gov.uk</a> with no requirement for the applicant to deliver an access code;
“XML”	XML Gateway (the service by which information is accessed by the applicant in Extensible Markup Language by means of a partially encrypted access code.

**7.** Where any fee is stated to be payable by annual subscription that fee is payable annually in respect of a calendar year commencing from the date of delivery of the first item provided under the service to which the fee relates and is paid before the delivery of that item.

**8.** References to a company in this Determination include a reference to an overseas company, except where express provision is made to the contrary, and a reference to a company to which section 1040 or section 1043 of the Companies Act 2006 applies.

*Ann Lewis*

Registrar of Companies for England and Wales

Date 14 July 2017

*Nick Riddle*

Registrar of Companies for Scotland

Date 14 July 2017

*Helen Shilliday*

Registrar of Companies for Northern Ireland

Date 14 July 2017

## PART 1

In this Part the registrar determines the fees that are chargeable in respect of his functions in relation to the registration of documents delivered to him.

In the left hand column is set the matter which is to be chargeable and opposite the matter in the right hand column is the amount of the fee which the registrar has determined to be chargeable in respect of that matter and payable on registration.

<b>Matter in relation to which the fee is payable</b>	<b>Fee payable</b>
<b>1.</b> For the registration of a report or a consolidated report under Regulation 14 of the RPG Regulations;	£250.00
<b>2.</b> For the registration of information contained in any report or consolidated report under Regulation 15 of the RPG Regulations;	£250.00
<b>3.</b> For the registration of a Scottish qualifying partnership under regulation 5 of the Scottish Partnership PSC Regulations;	£20.00
<b>4.</b> For the registration of all relevant documents in respect of a Scottish qualifying partnership delivered during a relevant period on the registration of a confirmation statement under regulation 35 of the Scottish Partnership PSC Regulations with a confirmation date that falls within the relevant period, unless a confirmation statement with a confirmation date that falls in the same relevant period has been registered;	£17.00
<b>5.</b> For the registration of all relevant documents in respect of a Scottish limited partnership delivered during a relevant period on the registration of a confirmation statement under regulation 35 of the Scottish Partnership PSC Regulations with a confirmation date that falls within the relevant period, unless a confirmation statement with a confirmation date that falls in the same relevant period has been registered.	£17.00

## PART 2

In this Part the registrar determines the fees that are chargeable in respect of applications made to him under the following legislative provisions,

- i) section 243(4) Companies Act 2006 (permitted use or disclosure by the registrar),
- ii) section 243(4) Companies Act 2006 as applied by section 790ZF of that Act (protection of information as to usual residential address),
- iii) section 790ZG Companies Act 2006 (power to make regulations protecting material),
- iv) section 1003 Companies Act 2006 (striking off on application by company),
- v) section 1024 Companies Act 2006 (applications for administrative restoration to the registrar),
- vi) section 1088 Companies Act 2006 (application to registrar to make address unavailable for inspection),
- vii) those provisions in sub-paragraphs i) to vi) above as applied to LLPs under regulations 19, 31L, 51, 56 and 66 of the LLP Regulations and regulation 4 and Schedule 2 of the LLP PSC Regulations,
- viii) regulation 25 of the Overseas Companies Regulations 2009(a),

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(a) S.I. 2009/1801.

- ix) section 8D Limited Partnerships Act 1907 (designate as a private fund limited partnership),
- x) regulations 42(2), 48, 49 and 50 of the Scottish Partnerships PSC Regulations,
- xi) section 1087B(2) of the Companies Act 2006 modified by regulation 63 of the Scottish Partnership PSC Regulations.

In the left hand column is set the matter which is to be chargeable and opposite the matter in the right hand column is the amount of the fee which the registrar has determined to be chargeable in respect of that matter.

<b>Matter in relation to which the fee is payable</b>	<b>Fee payable</b>
<p>1. On the making of an application to the registrar under the CDA Regulations made under section 243(4) of the Companies Act 2006, or under that section and those regulations as applied to LLPs by regulation 19 of the LLP Regulations, requiring the registrar to refrain from disclosing protected information in relation to a director of a company or a member of an LLP to a credit reference agency;</p>	<p>£100.00</p>
<p>2. On the making of an application to the registrar under the PSC Regulations made under section 243(4) of the Companies Act 2006 as applied by section 790ZF of that Act, or under those sections and those regulations as applied to LLPs by regulation 19 and 31L of the LLP Regulations and regulation 4 and Schedule 2 of the LLP PSC Regulations, requiring the registrar to refrain from disclosing information within section 790ZF(2) of the Companies Act 2006 in relation to the applicant or an individual to whom the application relates to a credit reference agency;</p>	<p>£100.00</p>
<p>3. On the making of an application to the registrar under the PSC Regulations made under section 790ZG of the Companies Act 2006, or under that section and those regulations as applied to LLPs by regulation 31L of the LLP Regulations and regulation 4 and Schedule 2 of the LLP PSC Regulations, requiring the registrar to refrain from disclosing secured information in relation to the applicant or an individual to whom the application relates;</p>	<p>£100.00</p>
<p>4. On the making of an application on the same occasion to the registrar under the PSC Regulations,</p> <p>i) made under section 243(4) of the Companies Act 2006 as applied by section 790ZF of that Act, or under those sections and those regulations as applied to LLPs by regulation 19 and 31L of the LLP Regulations and regulation 4 and Schedule 2 of the LLP PSC Regulations, and</p> <p>ii) made under section 790ZG of the Companies Act 2006, or under that section and those regulations as applied to LLPs by regulation 31L of the LLP Regulations and regulation 4 and Schedule 2 of the LLP PSC Regulations,</p> <p>requiring the registrar to refrain from disclosing information within section 790ZF(2) of the Companies Act 2006 to a credit reference agency and secured information in relation to the same applicant or the same individual to whom the application relates.</p> <p>Where this fee applies no fee is chargeable under paragraph 2 and 3 of this Part;</p>	<p>£100.00</p>
<p>5. On the making of an application to the registrar under the CDA Regulations made under section 243(4) of the Companies Act 2006, or under that section and those regulations as applied to LLPs by regulation 19 of the LLP Regulations, where-</p> <p>i) the application is made by an individual under regulation 5 of the CDA Regulations and an application under regulation 25, 26 or 27 of the PSC Regulations</p>	<p>£15.00</p>

<p>(or as applied to LLPs by regulation 4 and Schedule 2 to the LLP PSC Regulations) has been determined by the registrar in favour of the same individual and that determination has not ceased to have effect,</p> <p>ii) the application is made under regulation 6 of the CDA Regulations and an application under regulation 25, 26 or 27 of the PSC Regulations (or as applied to LLPs by regulation 4 and Schedule 2 to the LLP PSC Regulations) has been determined by the registrar in favour of an individual to whom the application under regulation 6 of the CDA Regulations relates and that determination has not ceased to have effect, or</p> <p>iii) the application is made under regulation 7 of the CDA Regulations and an application under regulation 25, 26 or 27 of the PSC Regulations (or as applied to LLPs by regulation 4 and Schedule 2 to the LLP PSC Regulations) has been determined by the registrar in favour of an individual to whom the application under regulation 7 of the CDA Regulations relates and that determination has not ceased to have effect,</p> <p>requiring the registrar to refrain from disclosing protected information in relation to a director of a company or a member of an LLP to a credit reference agency.</p> <p>Where this fee applies no fee is chargeable under paragraph 1 of this Part;</p>	
<p><b>6.</b> On the making of an application to the registrar under the PSC Regulations made under section 243(4) of the Companies Act 2006 as applied by section 790ZF of that Act, or under those sections and those regulations as applied to LLPs by regulation 19 and 31L of the LLP Regulations and regulation 4 and Schedule 2 of the LLP PSC Regulations, where-</p> <p>i) the application is made by an individual under regulation 25 of the PSC Regulations and a section 243 decision has been made in relation to that individual and that decision has not ceased to have effect,</p> <p>ii) the application is made under regulation 26 of the PSC Regulations and a section 243 decision has been made in respect of an individual to whom that application relates and that decision has not ceased to have effect, or</p> <p>iii) the application is made under regulation 27 of the PSC Regulations and a section 243 decision has been made in respect of an individual to whom that application relates and that decision has not ceased to have effect,</p> <p>requiring the registrar to refrain from disclosing information within section 790ZF(2) of the Companies Act 2006 in relation to the applicant or an individual to whom the application relates to a credit reference agency.</p> <p>Where this fee applies no fee is chargeable under paragraph 2 of this Part;</p>	<p>£15.00</p>
<p><b>7.</b> For the striking off the register of a company's name, other than an overseas company, or LLP's name payable on an application under section 1003 of the Companies Act 2006 or that provision as applied by regulation 51 of the LLP Regulations where the application is delivered by electronic means;</p>	<p>£8.00</p>
<p><b>8.</b> On the making of an application to the registrar to restore to the register a company, other than an overseas company, or an LLP that has been struck off the register under sections 1000 or 1001 of the Companies Act 2006 (power of registrar to strike off defunct company) under section 1024 of that Act or those provisions as applied by regulations 50 and 56 of the LLP Regulations;</p>	<p>£100.00</p>
<p><b>9.</b> In respect of an application to make an address unavailable for public inspection under the CDA Regulations made under section 1088 of the Companies</p>	



Act 2006, or under that section and those regulations as applied to LLPs by regulation 66 of the LLP Regulations, the following fees are chargeable–	
(a) where an application is made by an individual under regulation 9 of the CDA Regulations or those regulations as applied to LLPs by regulation 66 of the LLP Regulations to make an address unavailable for public inspection–	
(i) for an address applied to be made unavailable, where it is the only address, contained in any one document delivered to the registrar under any of the enactments listed in regulation 9(1) of the CDA Regulations or in relation to LLPs, that provision as substituted by regulation 66 of the LLP Regulations,	£55.00
(ii) for two or more addresses applied to be made unavailable where they are contained in the same document delivered to the registrar under any of the enactments referred to in sub-paragraph (a)(i);	£55.00
(b) where an application is made by a company, under regulation 10 of the CDA Regulations in respect of its members or former members whose addresses were contained in an annual return, or return of allotment of shares or who were the subscribers to the memorandum of association, to make an address unavailable for public inspection–	
(i) for any list of such members (other than a long list of members) delivered in hard copy form,	£55.00
(ii) for any list of such members (other than a long list of members) delivered by electronic means,	£55.00
(iii) for a long list of such members delivered in electronic form (other than by electronic means),	£55.00
(iv) for a long list of such members delivered in hard copy form;	£55.00
(c) where an application is made under regulation 11 of the CDA Regulations or those regulations as applied to LLPs by regulation 66 of the LLP Regulations by a person who registers a charge to make his address unavailable for public inspection–	
(i) for an address applied to be made unavailable, where it is the only address contained in any one document delivered to the registrar for the purposes of the registration of the charge,	£55.00
(ii) for two or more addresses applied to be made unavailable where they are contained in the same document delivered to the registrar for the purposes of the registration of the charge;	£55.00
<b>10.</b> On the making of an application to the registrar under regulation 25 of the Overseas Companies Regulations 2009(a), requiring the registrar to refrain from disclosing protected information in relation to a director or permanent representative of an overseas company to a credit reference agency;	£100.00
<b>11.</b> On the making of an application to the registrar under section 8D of the Limited Partnerships Act 1907 to designate a limited partnership as a private fund limited partnership pursuant to section 8(2) of that Act at a time after the limited partnership has been registered;	£10.00
<b>12.</b> On the making of an application to the registrar under regulations 48, 49 or 50 of the Scottish Partnership PSC Regulations requiring the registrar to refrain from disclosing secure information in relation to the applicant or an individual to whom the application relates;	£100.00

(a) S.I. 2009/1801 to which there are amendments not relevant to this Determination.

<p><b>13.</b> Subject to paragraph 15 in this Part, on the making of an application by a specified public authority under regulation 42(2) of the Scottish Partnership PSC Regulations for the registrar to determine whether to disclose URA information to that authority;</p>	<p>£54.00</p>
<p><b>14.</b> Subject to paragraph 15 in this Part, on the making of an application by a specified public authority under section 1087B(2) of the Companies Act 2006 modified by regulation 63 of the Scottish Partnership PSC Regulations for the registrar to determine whether to disclose restricted DOB information to that authority;</p>	<p>£54.00</p>

**15.** (a) Only one fee is payable under paragraph 13 or 14 in this Part where a specified public authority on the same occasion makes an application to which the fee specified in paragraphs 13 and 14 is payable.

(b) The fee specified in paragraphs 13 and 14 in this Part is not payable where,

(i) a specified public authority makes an application to which the fee in paragraph 13 or 14 is payable, and

(ii) that authority on an earlier occasion made an application to which the fee specified in paragraph 13 or 14 was payable.

(c) The fee specified in paragraphs 13 and 14 in this Part is not payable where,

(i) a specified public authority makes an application to which the fee in paragraph 13 or 14 is payable, and

(ii) that authority on an earlier occasion made an application to which the fee prescribed in paragraphs 3(a), 4(a) and 5(a) of Schedule 3 to the Registrar of Companies (Fees) (Companies, Overseas Companies and Limited Liability Partnerships) Regulations 2012 or any one or more of them was payable.

**16.** In this Part where any of the fees chargeable are in respect of applications under the PSC Regulations and relate to SEs, where applicable the provisions of those Regulations are to be read as modified by regulations 7 and 8 of the European Public Limited-Liability Company (Register of People with Significant Control) Regulations 2016(a).

### PART 3

In this Part the registrar determines the fees that are chargeable in respect of the inspection, or provision of copies of material recorded and kept by the registrar relating to companies, overseas companies, limited liability partnerships, EEIGs, limited partnerships and Scottish qualifying partnerships.

In the left hand column is set the matter which is to be chargeable and opposite the matter in the right hand column is the amount of the fee which the registrar has determined to be chargeable in respect of that matter.

#### Companies House Direct

**1.** The following fees are chargeable for inspection of material kept by the registrar, copies of such material or a service provided through CHD or on an application made through CHD—

Matter in relation to which the fee is payable	Fee payable
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(a) S.I. 2016/375.

(a) For a copy delivered by fax of a document (other than a long list of members) applied for by means of CHD;	£3.00
(b) For a DVD copy of documents relating to a company or an EEIG, other than a long list of members, delivered to the registrar up to and including 31st December 2002 applied for by means of CHD– (i) where that copy is delivered by post, (ii) where that copy is made available for collection at a CHIC;	£20.00 £20.00
(c) For a DVD copy of a long list of members of a company, other than an overseas company, applied for by means of CHD– (i) where that copy is delivered by post, (ii) where that copy is made available for collection at a CHIC;	£20.00 £20.00
(d) For a copy provided by means of CHD (without prior inspection) of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership;	£1.00
(e) For the inspection and provision of a copy of a document, statement or application, by means of CHD, in respect of a limited partnership or Scottish qualifying partnership;	£1.00
(f) For the delivery by post in hard copy form of a document, statement or application specified in sub-paragraph (d) above applied for by means of CHD;	£3.00
(g) For a copy delivered by fax of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership applied for by means of CHD;	£3.00
(h) For the provision by means of CHD of a document package of up to 50 documents in respect of a limited partnership;	£4.00
(i) For the delivery by post in hard copy form of a document package of up to 50 documents applied for by means of CHD in respect of a limited partnership;	£20.00
(j) For a certificate of designation as a private fund limited partnership, in hard copy form, under section 16 of the Limited Partnerships Act 1907, applied for by means of CHD-- (i) where that certificate is delivered by post other than by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion, (ii) where that certificate is delivered by post by same delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion, (iii) where it is an additional certificate delivered by post (by same day delivery or not) relating to the same limited partnership provided to the same applicant on the same occasion;	£15.00 £50.00 £10.00
(k) For a certificate of designation of the type referred to in sub-paragraph (j) above applied for by means of CHD and made available for collection at a CHIC-- (i) where that certificate is made available other than for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion, (ii) where that certificate is made available for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£15.00 £50.00 £10.00

(iii) where it is an additional certificate made available for collection (for same day collection or not) relating to the same limited partnership provided to the same applicant on the same occasion;	
(l) For a combined certificate of registration and designation as a private fund limited partnership, in hard copy form, under section 16 of the Limited Partnerships Act 1907, applied for by means of CHD--	
(i) where that certificate is delivered by post other than by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£15.00
(ii) where that certificate is delivered by post by same delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£50.00
(iii) where it is an additional certificate delivered by post (by same day delivery or not) relating to the same limited partnership provided to the same applicant on the same occasion;	£10.00
(m) For a combined certificate of the type referred to in sub-paragraph (l) above applied for by means of CHD and made available for collection at a CHIC--	
(i) where that certificate is made available other than for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£15.00
(ii) where that certificate is made available for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£50.00
(iii) where it is an additional certificate made available for collection (for same day collection or not) relating to the same limited partnership provided to the same applicant on the same occasion.	£10.00

### Companies House Information Centre

2. The following fees are chargeable for inspection of material kept by the registrar, copies of such material or a service provided through a CHIC or on an application made through a CHIC—

<b>Matter in relation to which the fee is payable</b>	<b>Fee payable</b>
(a) For a DVD copy of a long list of members of a company, other than an overseas company, applied for at a CHIC--	
(i) where that copy is delivered by post,	£20.00
(ii) where that copy is made available for collection at a CHIC;	£20.00
(b) For a DVD copy of documents relating to a company or an EEIG, other than a long list of members, delivered to the registrar up to and including 31st December 2002 applied for at a CHIC--	
(i) where that copy is delivered by post,	£20.00
(ii) where that copy is made available for collection at a CHIC;	£20.00
(c) For a copy of or extract from an original document, statement or application in respect of a limited partnership or Scottish qualifying partnership kept by the registrar in hard copy form provided on application to a CHIC and delivered by email;	£3.00
(d) For the inspection, by means of a searchroom terminal, of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership;	£1.00

<p>(e) For a copy, in hard copy form, provided by means of a searchroom terminal (without prior inspection) of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership and made available for collection at a CHIC;</p>	<p>£1.00</p>
<p>(f) For a certificate of designation as a private fund limited partnership, in hard copy form, under section 16 of the Limited Partnerships Act 1907, applied for at a CHIC--</p> <p>(i) where that certificate is delivered by post other than by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is delivered by post by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(iii) where it is an additional certificate delivered by post (by same day delivery or not) relating to the same limited partnership provided to the same applicant on the same occasion;</p>	<p>£15.00</p> <p>£50.00</p> <p>£10.00</p>
<p>(g) For a certificate of designation of the type referred to in sub-paragraph (f) above and applied for at a CHIC and made available for collection at a CHIC--</p> <p>(i) where that certificate is made available other than for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is made available for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(iii) where it is an additional certificate made available for collection (for same day collection or not) relating to the same limited partnership provided to the same applicant on the same occasion;</p>	<p>£15.00</p> <p>£50.00</p> <p>£10.00</p>
<p>(h) For a combined certificate of registration and designation as a private fund limited partnership, in hard copy form, under section 16 of the Limited Partnerships Act 1907, applied for at a CHIC--</p> <p>(i) where that certificate is delivered by post other than by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is delivered by post by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(iii) where it is an additional certificate delivered by post (by same day delivery or not) relating to the same limited partnership provided to the same applicant on the same occasion;</p>	<p>£15.00</p> <p>£50.00</p> <p>£10.00</p>
<p>(i) For a combined certificate of the type referred to in sub-paragraph (h) above and applied for at a CHIC and made available for collection at a CHIC--</p> <p>(i) where that certificate is made available other than for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is made available for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p>	<p>£15.00</p> <p>£50.00</p> <p>£10.00</p>

(iii) where it is an additional certificate made available for collection (for same day collection or not) relating to the same limited partnership provided to the same applicant on the same occasion.	
(j) For the inspection, at a CHIC, of an original document in respect of a Scottish qualifying partnership delivered to the registrar in hard copy form;	£6.00
(k) For the inspection and for a copy in hard copy form, of document of the type specified in sub-paragraph (j) above;	£9.00
(l) For a copy (without prior inspection), in hard copy form, of an original document in respect of a Scottish qualifying partnership kept by the registrar in hard copy form applied for at a CHIC and delivered by post;	£3.00
(m) For a copy (without prior inspection), in hard copy form, of an original document in respect of a Scottish qualifying partnership kept by the registrar in hard copy form applied for at a CHIC and made available for collection at a CHIC;	£3.00
(n) For a copy of or extract from, in hard copy form, a document in respect of a Scottish qualifying partnership certified under section 1091 of the Companies Act 2006 modified by regulation 67 of the Scottish Partnerships PSC Regulations, applied for at a CHIC and delivered to the applicant by post—	
(i) where the copy or extract consists of up to 10 pages (including the tenth page),	£15.00
(ii) for each subsequent page of the copy or extract,	£1.00
(iii) where any copy or extract is delivered by same day delivery;	£50.00
(o) For a copy of or extract from, in hard copy form, a document in respect of a Scottish qualifying partnership certified under section 1091 of the Companies Act 2006 modified by regulation 67 of the Scottish Partnerships PSC Regulations, applied for at a CHIC and made available for collection at a CHIC—	
(i) where the copy or extract consists of up to 10 pages (including the tenth page),	£15.00
(ii) for each subsequent page of the copy or extract,	£1.00
(iii) where any copy or extract is made available for same day collection;	£50.00

### Companies House Contact Centre

3. The following fees are chargeable for inspection of material kept by the registrar, copies of such material or a service provided through a CHCC or on an application made through a CHCC—

Matter in relation to which the fee is payable	Fee payable
(a) For a copy, delivered by fax on application to a CHCC, of a page of the registrar's index of company names kept under section 1099 of the Companies Act 2006;	£2.00
(b) For a copy delivered by fax of particulars of—	
(i) the directors and secretary of a company,	£3.00
(ii) the members of an LLP applied for at a CHCC;	£3.00
(c) For a copy, delivered by fax, of a statement of particulars of a charge registered in respect of a company or an LLP applied for at a CHCC;	£3.00

(d) For a copy, delivered by fax, of a company report or a limited liability partnership report applied for at a CHCC;	£3.00
(e) For a copy, delivered by fax, of a document, relating to companies, LLPs or EEIGs, other than a long list of members, applied for at a CHCC;	£3.00
(f) For a DVD copy of a long list of members applied for at a CHCC–	
(i) where that copy is delivered by post,	£20.00
(ii) where that copy is made available for collection at a CHIC;	£20.00
(g) For a DVD copy of documents relating to a company or an EEIG, other than a long list of members, delivered to the registrar up to and including 31st December 2002 applied for at a CHCC–	
(i) where that copy is delivered by post,	£20.00
(ii) where that copy is made available for collection at a CHIC;	£20.00
(h) For an archive search applied for at a CHCC–	
(i) where the results of the search are communicated by telephone,	£20.00
(ii) where the results of the search are communicated by post,	£20.00
(iii) where the results of the search are communicated by e-mail,	£20.00
(iv) where the results of the search are communicated by fax;	£20.00
(i) For a copy, in hard copy form, provided on an application to a CHCC, of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership and delivered by post;	£3.00
(j) For a copy, provided on an application to a CHCC, of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership and delivered by email;	£3.00
(k) For a copy of or extract from an original document, statement or application in relation to a limited partnership or Scottish qualifying partnership kept by the registrar in hard copy form provided on application to a CHCC and delivered by email;	£3.00
(l) For a copy of or extract from an original document, statement or application in relation to a limited partnership or Scottish qualifying partnership kept by the registrar in hard copy form provided on application to a CHCC and delivered by fax;	£3.00
(m) For a copy, delivered by fax, of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership applied for at a CHCC.	£3.00
(n) For a certificate of designation as a private fund limited partnership, provided on application to a CHCC, in hard copy form, under section 16 of the Limited Partnerships Act 1907 --	
(i) where that certificate is delivered by post other than by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£15.00
(ii) where that certificate is delivered by post by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,	£50.00
(iii) where it is an additional certificate delivered by post (by same day delivery or not) relating to the same limited partnership provided to the same applicant on the same occasion;	£10.00
(o) For a certificate of designation as a private fund limited partnership, provided on application to a CHCC, in hard copy form, under section 16 of	£15.00

<p>the Limited Partnerships Act 1907 and made available for collection at a CHIC--</p> <p>(i) where that certificate is made available other than for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is made available for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(iii) where it is an additional certificate made available for collection (for same day collection or not) relating to the same limited partnership provided to the same applicant on the same occasion;</p>	<p>£50.00</p> <p>£10.00</p>
<p>(p) For a combined certificate of registration and designation as a private fund limited partnership, provided on application to a CHCC, in hard copy form, under section 16 of the Limited Partnership Acts 1907 --</p> <p>(i) where that certificate is delivered by post other than by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is delivered by post by same day delivery and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(iii) where it is an additional certificate delivered by post (by same day delivery or not) relating to the same limited partnership provided to the same applicant on the same occasion;</p>	<p>£15.00</p> <p>£50.00</p> <p>£10.00</p>
<p>(q) For a combined certificate of registration and designation as a private fund limited partnership, provided on application to a CHCC, in hard copy form, under section 16 of the Limited Partnerships Act 1907 and made available for collection at a CHIC--</p> <p>(i) where that certificate is made available other than for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(ii) where that certificate is made available for same day collection and it is the first certificate relating to that limited partnership provided to an applicant on any one occasion,</p> <p>(iii) where it is an additional certificate made available for collection (for same day collection or not) relating to the same limited partnership provided to the same applicant on the same occasion.</p>	<p>£15.00</p> <p>£50.00</p> <p>£10.00</p>
<p>(r) For a copy, in hard copy form, provided on an application to a CHCC, of an original document in relation to a Scottish qualifying partnership kept by the registrar in hard copy form and delivered by post;</p>	<p>£3.00</p>
<p>(s) For a copy, in hard copy form, provided on an application to a CHCC, of an original document in relation to a Scottish qualifying partnership kept by the registrar in hard copy form and made available for collection at a CHIC;</p>	<p>£3.00</p>
<p>(t) For a copy of or extract from, in hard copy form, a document in respect of a Scottish qualifying partnership certified under section 1091 of the Companies Act 2006 modified by regulation 67 of the Scottish Partnerships PSC Regulations applied for at a CHCC—</p> <p>(i) where that copy or extract is delivered by post other than by same day delivery,</p> <p>(ii) where that copy or extract is delivered by post by same day delivery;</p>	<p>£15.00</p> <p>£50.00</p>
<p>(u) For a copy of or extract from, in hard copy form, a document in respect of a Scottish qualifying partnership certified under section 1091 of the</p>	



Companies Act 2006 modified by regulation 67 of the Scottish Partnerships PSC Regulations, applied for at a CHCC and made available for collection at a CHIC—	
(i) where that copy or extract is made available for collection other than by same day collection,	£15.00
(ii) where that copy or extract is made available for same day collection;	£50.00

### Extranet

4. The following fees are chargeable for inspection of material kept by the registrar, copies of such material or a service provided through Extranet or on an application made through Extranet—

Matter in relation to which the fee is payable	Fee payable
(a) For a copy provided by means of Extranet (without prior inspection) of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership;	£1.00
(b) For the inspection and provision of a copy of a document, statement or application, by means of Extranet, in respect of a limited partnership or Scottish qualifying partnership;	£1.00
(c) For the provision by means of Extranet of a document package of up to 50 documents in respect of a limited partnership.	£4.00

### WebCheck

5. The following fees are chargeable for copies of material kept by the registrar provided through WebCheck or on an application made through WebCheck—

Matter in relation to which the fee is payable	Fee payable
(a) For a copy provided by means of WebCheck (without prior inspection) of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership.	£1.00

### XML

6. The following fees are chargeable for copies of material kept by the registrar provided through XML or on an application made through XML—

Matter in relation to which the fee is payable	Fee payable
(a) For a copy provided by means of XML (without prior inspection) of a document, statement or application in respect of a limited partnership or Scottish qualifying partnership.	£1.00

### Email

7. Subject to paragraph 8 in this Part the following fees are chargeable for copies of material kept by the registrar in respect of Scottish qualifying partnerships and Scottish limited partnerships and delivered by email –

Matter in relation to which the fee is payable	Fee payable
--	-------------

(a) For the URA information of a specified registrable person requested by a specified public authority under regulation 42(2) of the Scottish Partnership PSC Regulations;	£5.00
(b) For the day of the month on which a specified registrable person was born requested by a specified public authority under section 1087B(2) of the Companies Act 2006 modified by regulation 63 of the Scottish Partnership PSC Regulations.	£5.00

8. Only one fee is payable under paragraph 7(a) or (b) in this Part where a specified public authority requests information to which the fee specified in paragraph 7(a) and (b) is payable those requests are made on the same occasion and relate to the same specified registrable person.

## BULK PRODUCTS

### Directory bulk data products

Matter in relation to which the fee is payable	Fee payable
<p>9. For subscribing to the Monthly Snapshot package in Hypertext Markup Language for one year, a snapshot product being receivable monthly each such year on DVD payable by annual subscription:</p> <p>Each monthly snapshot contains the information set out in Annex 3 to this Determination in relation to the entities listed in Annex 2 to this Determination which has been recorded and kept by the registrar at the end of the month for which the snapshot is prepared;</p>	£300.00
<p>10. For one Monthly Snapshot package in Hypertext Markup Language provided on DVD:</p> <p>The package is a monthly snapshot which contains the same information as is provided in the monthly snapshot provided under paragraph 9 above produced for the month prior to the one in which an application is made for the package;</p>	£30.00
<p>11. For subscribing to the Monthly Snapshot package in Hypertext Markup Language for one year, a snapshot being receivable monthly each such year on DVD payable by annual subscription:</p> <p>The package is the same as that provided under paragraph 9 above with an additional software facility to export information from the DVD to a spreadsheet;</p>	£10,000.00
<p>12. For one Monthly Snapshot package in Hypertext Markup Language provided on DVD:</p> <p>The package is the same as that provided under paragraph 10 above with an additional software facility to export information from the DVD to a spreadsheet.</p>	£1,000.00
<p>13. For subscribing to the Monthly Snapshot package in Text Data Language for one year, a snapshot being receivable monthly each such year on DVD payable by annual subscription:</p> <p>The package is the same as that provided under paragraph 9 above.</p>	£10,000.00
<p>14. For subscribing to the Monthly Snapshot package in Text Data Language for one year, a snapshot being receivable monthly each such year by email payable by annual subscription:</p> <p>The package is the same as that provided under paragraph 9 above.</p>	£10,000.00

<p><b>15.</b> For subscribing to the Monthly Snapshot package in Text Data Language for one year, a snapshot being receivable monthly each such year by a FTP service payable by annual subscription:</p> <p>The package is the same as that provided under paragraph 9 above.</p>	£10,000.00
<p><b>16.</b> For one Monthly Snapshot package in Text Data Language provided on DVD:</p> <p>The package is the same as that provided under paragraph 10 above.</p>	£1,000.00
<p><b>17.</b> For one Monthly Snapshot package in Text Data Language provided by email:</p> <p>The package is the same as that provided under paragraph 10 above.</p>	£1,000.00
<p><b>18.</b> For one Monthly Snapshot package in Text Data Language provided by FTP service:</p> <p>The package is the same as that provided under paragraph 10 above.</p>	£1,000.00

### Other bulk data products

<b>Matter in relation to which the fee is payable</b>	<b>Fee payable</b>
<p><b>19.</b> For a Change of Name and Dissolution Snapshot Index package in Hypertext Markup Language provided on DVD:</p> <p>The package is produced every calendar year after the end of the year and contains–</p> <p>(a) particulars relating to all changes of name in relation to the entities listed in Annex 4 in a calendar year comprising the old and new names of the entities, the date of change, the registered numbers of the entities, the type of entity, its status and address, and</p> <p>(b) particulars relating to all companies, LLPs and EEIGs dissolved in a calendar year including the name and registered number of the company, LLP or EEIG, the type of company, LLP or EEIG, its status and registered office address,</p> <p>and includes, in addition, all such information recorded and kept by the registrar from a date 23 years prior to the date on which the current year for which the package is requested ends;</p>	£30.00
<p><b>20.</b> For a Change of Name and Dissolution Snapshot Index package in Hypertext Markup Language provided on DVD:</p> <p>The package is the same as that provided under paragraph 19 above with the additional software facility to export the particulars from the DVD to a spreadsheet.</p>	£1,000.00
<p><b>21.</b> For a Change of Name and Dissolution Snapshot Index package in Text Data Language provided on DVD:</p> <p>The package is the same as that provided under paragraph 19 above.</p>	£1,000.00
<p><b>22.</b> For a Change of Name and Dissolution Snapshot Index package in Text Data Language provided by email:</p> <p>The package is the same as that provided under paragraph 19 above.</p>	£1,000.00
<p><b>23.</b> For a Change of Name and Dissolution Snapshot Index package in Text Data Language provided by a FTP service:</p> <p>The package is the same as that provided under paragraph 19 above.</p>	£1,000.00

### Other bulk products

<b>Matter in relation to which the fee is payable</b>	<b>Fee payable</b>
<p><b>24.</b> For subscribing for one year to the Paper Disqualified Directors package provided weekly by post payable by annual subscription:</p> <p>The package contains a set of images in hard copy form of particulars required to be furnished by officers of courts under the Companies (Disqualification Orders) Regulations 2009 which are received by the Secretary of State in the week prior to the production of the package.</p>	£235.00

## ANNEX 1

### Document package for limited partnerships

Notification of changes in limited partnerships or changes in sums contributed by limited partners (form LP6)

## ANNEX 2

### Directory products list of corporate body types

Prefix	Description
	England Wales Company
AC	Assurance Company E/W
ES	European Company Scot
FC	Oversea Company E/W
GE	European Economic Interest Grouping (EEIG) E/W
GN	EEIG NI
GS	EEIG Scot
IC	Investment Company with Variable Capital (ICVC) E/W
IP	Industrial / Provident E/W
LP	Limited Partnership
NA	Assurance Company NI
NC	Limited Liability Partnership NI
NF	Oversea Company NI (Legacy data)
NI	Northern Ireland Company (post partition companies and all newly incorporated companies)
NL	Limited Partnership NI
NO	Industrial / Provident NI (for companies that formerly began with CU)
NP	Industrial/Provident NI (for companies that formerly began with IP, and for all newly incorporated Industrial/Provident companies)
NR	Royal Charter NI
NV	Investment Company with Variable Capital (ICVC) NI
NZ	Not Companies Act NI
OC	Limited Liability Partnership E/W
R0	Northern Ireland Company (pre partition). NB this prefix is an 'R' followed by a <b>zero</b> .
RS	Registered Society
RC	Royal Charter E/W
SA	Assurance Company Scot
SC	Scottish Company
SE	European Company E/W
SF	Oversea Company Scot
SG	Scottish Partnership
SI	Investment Company with Variable Capital (ICVC) Scot
SL	Limited Partnership Scot
SO	Limited Liability Partnership Scot
SP	Industrial / Provident Scot
SR	Royal Charter Scot

SZ	Not Companies Act Scot
ZC	Not Companies Act E/W

## ANNEX 3

### Companies House Directory File Layout (from 1 October 2009)

Field	Description	Size Fixed	Type	Representation /values	Index /Adj
CN	Company Number	8	Char		Yes
DI	Date of Incorporation	10	Date	DD-MM-CCYY	Yes
AC	Annual Accounts MUD	10	Date	DD-MM-CCYY	No
AR	Annual Returns MUD	10	Date	DD-MM-CCYY	No
AM	Accounts Ref. Date	5	Char	DD-MM	No
CT	Company Type	2	Char	See list of Company Types	Yes
ST	Company Status	1	Char	C, D, L, R or space (default)	Yes
AT	Accounts Type	1	Char	See list of Account Types	Yes
NA	Company Name	160	Char		Yes/ Adj
CO	Care Of	100	Char		Yes
PB	PO Box	10	Char		Yes
A1	Address Line 1*	250	Char	House_Name_Number + St	Yes
A2	Address Line 2*	50	Char		Yes
A3	Address Line 3*	50	Char		Yes
A4	Address Line 4*	50	Char		Yes
A5	Address Line 5*	50	Char		Yes
PC	Postcode*	20	Char		Yes
MF	Mortgage Flag	1	Char	N (default) or Y	No
S1	SIC (92) Code 1	4	Char		Yes
S2	SIC (92) Code 2	4	Char		Yes
S3	SIC (92) Code 3	4	Char		Yes
S4	SIC (92) Code 4	4	Char		Yes
		Variable			
		Start tag	End tag		
D1	SIC Description Code 1	<SD1>	</SD1>		
D2	SIC Description Code 2	<SD2>	</SD2>		
D3	SIC Description Code 3	<SD3>	</SD3>		
D4	SIC Description Code 4	<SD4>	</SD4>		
ZZ	Dummy	2	>	Char	

## ANNEX 4

Assurance Company
European Economic Interest Grouping
Investment Company with Variable Capital
Investment Company with Variable Capital (Securities)
Investment Company with Variable Capital (Umbrella)
Industrial And Provident Society
Limited Partnership
Limited Liability Partnership
Old Public company
Other Comp Type
Overseas Company
Private Limited by guarantee/No share capital (Section 60 Companies Act 2006)
Private Limited by Guarantee (No share capital)
Private Unlimited – No share capital
Private Limited (Section 60 Companies Act 2006)
Private Limited
Private Unlimited
Public Limited
Royal Charter Company
Unregistered Company