

ILR Specification 2017 to 2018 Appendix A - Data Collection Timetable

Version history: v1 published July 2017: Collection requirements for 19+ apprenticeship frameworks and 19+ apprenticeship standards (FM 35,81) have been combined. The changes affecting 19+ apprenticeship frameworks are highlighted in yellow. Other changes from the previous year are also highlighted in yellow.

Further information about the timetable and definitions can be found in the Individualised Learner Record 2017 to 2018 Provider Support Manual. Definitions of provider types can be found on page 3 below.

Funding Model (FM)	Provider type	Return Number													
		R01	R02	R03	R04	R05	R06	R07	R08	R09	R10	R11	R12	R13	R14
		06/09/2017	05/10/2017	06/11/2017	06/12/2017	05/01/2018	06/02/2018	06/03/2018	06/04/2018	04/05/2018	06/06/2018	05/07/2018	06/08/2018	14/09/2018	18/10/2018
	Reference date				01/11/2017		01/01/2018				01/05/2018			31/07/2018	31/07/2018
All funding models	Main data use				· MI & national statistics		· MI & national statistics				· MI & national statistics			· MI & national statistics (provisional full year)	· MI & national statistics (final full year)
16-19 (excluding apprenticeships) (FM 25, 82)	Grant funded				√		√				√			√	√
	Contract funded				√		√				√			√	√
	Main data use				· In-year performance and monitoring · 2018/19 allocations · Achievement rates		· In-year performance and monitoring · Finalising 2018/19 allocations				· In-year performance and monitoring · DfE 16-18 performance tables			· Year-end performance and monitoring · Baseline modelling for 2019/20 allocations	· Final 2017/18 performance and monitoring data · Informing 2019/20 allocations · Achievement rates
Adult skills (non-apprenticeships) (FM 35, 81)	Grant funded				√		√				√			√	√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Achievement rates	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments	· Year-end performance review	· Final reconciliation · Achievement rates
ESF (FM 70)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	Main data use	· Payments	· Payments · Operational MI	· Payments · November performance management point	· Payments · Operational MI · ESF Claim for Quarter 4 2017	· Payments	· Payments · February performance management point	· Payments · Operational MI · ESF Claim for Quarter 1 2018	· Payments	· Payments · May performance management point	· Payments · Operational MI · ESF Claim for Quarter 2 2018	· Payments	· Payments	· Operational MI · ESF Claim for Quarter 3 2018	· Final reconciliation
Community learning (FM 10, FM 99 SOF 108)	Grant funded				√		√				√			√	√
	Contract funded				√		√				√			√	√
	Main data use				· Learner MI		· Learner MI				· Learner MI			· Year-end performance review	· Final reconciliation

		Return Number													
		R01	R02	R03	R04	R05	R06	R07	R08	R09	R10	R11	R12	R13	R14
Funding Model (FM)	Provider type	06/09/2017	05/10/2017	06/11/2017	06/12/2017	05/01/2018	06/02/2018	06/03/2018	06/04/2018	04/05/2018	06/06/2018	05/07/2018	06/08/2018	14/09/2018	18/10/2018
16-18 Apprenticeships (FM 35, 81)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Achievement rates	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments · Year-end performance review		· Final reconciliation · Achievement rates
19+ Apprenticeships (FM 35, 81)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Achievement rates	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments · Year-end performance review	· Final reconciliation · Achievement rates
Apprenticeships from 1 May 2017 (FM 36)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Achievement rates	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments · Year-end performance review		· Final reconciliation · Achievement rates
Advanced Learner Loan (FM 99 and FAMType ADL)	Grant funded				√		√				√			√	√
	Contract funded or Loans only facility	*	*	*	√	*	√	*	*	*	√	*	*	√	√
	Main data use	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments · Achievement rates	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments · Allocations	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Year-end performance review
Non-funded (FM 99)**	Grant funded				√		√				√				√
	Main data use				· Learner MI		· Learner MI				· Learner MI				· Learner MI

* For Contract funded or Loans only facility providers delivering Advanced Learner Loan funded provision, the following returns are mandatory for loans facility and loans bursary: R04, R06, R10 and R14. For these providers, the other returns are optional but will be required for payment of the loans bursary on actuals.

** Refer to the ILR Provider support manual for further information about the return of data about non-funded learning.

Definition of provider type:

- Grant funded This provider type includes all providers funded by a grant, including:
- Colleges – a further education corporation established under the Further and Higher Education Act 1992. This covered GFEs, Tertiary, Sixth-form, Specialist Colleges, and Academies.
 - Sixth Form Colleges – added to this definition following the new status of Sixth Form Colleges established under the ASCL Act 2009
 - Local authorities (county, borough, district and city councils and unitary authorities in England) – included in this definition for data collection purposes
 - Higher Education Institutions – included in this definition for data collection purposes

- Contract funded This provider type includes all providers funded by a contract, including:
- Training organisations – an organisation whose main area of business is education and/or training but which is not a college or local authority.

Loans only facility **This provider type delivers only Advanced Learner Loan funded provision.**