

CABINET OFFICE

1 JANUARY - 31 MARCH 2011

GIFTS RECEIVED¹

MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL

Nil return for: Laura Trott

MINISTER OF STATE, CABINET OFFICE

Nil return for: Martha Varney

MINISTER WITHOUT PORTFOLIO

Nil return for: Naweed Khan

¹ Staff should not accept a gift unless it is a trivial item (an inexpensive pen, calendar, diary etc) or refusing it would cause embarrassment or offence to the donor (eg a gift offered as part of an inter-governmental visit). Staff may keep a trivial gift but may not keep any other gift without the agreement of their SCS line manager. Their SCS line manager may allow them to keep a gift provided its retail value is not more than £25 for general items, £50 for gifts to a team, to be kept by the team as a whole, £75 for gifts from an overseas government or international organisation. Staff must record all offers of gifts (some Heads of Management Unit may allow staff not to record offers of trivial items or other items with a value of less than £25).

HOSPITALITY²

MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL

Date of hospitality	Name of organisation	Type of hospitality received
Laura Trott		
20 January 2011	Institute for Government	Lunch
27 January 2011	The Sun	Lunch
1 March 2011	BBC	Lunch
3 March 2011	News of the World	Lunch
18 March 2011	Google	Lunch
22 March 2011	City Hall	Lunch

MINISTER OF STATE, CABINET OFFICE

Date of hospitality	Name of organisation	Type of hospitality received
Martha Varney		
Nil return		

MINISTER WITHOUT PORTFOLIO

Date of hospitality	Name of organisation	Type of hospitality received
Naweed Khan		
25 February 2011	Pakistan International Airlines	Flight Upgrade
17 March 2011	Lord Laird	Dinner

² Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined