

**CABINET OFFICE**

**1 OCTOBER - 31 DECEMBER 2010**

**GIFTS RECEIVED<sup>1</sup>**

**MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL**

Nil return for: Laura Trott

**MINISTER OF STATE, CABINET OFFICE**

Nil return for: Martha Varney

**MINISTER WITHOUT PORTFOLIO**

Nil return for: Naweed Khan

**HOSPITALITY<sup>2</sup>**

**MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL**

<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
<b>Laura Trott</b>		
3 November 2010	BBC	Lunch
24 November 2010	The Sun	Lunch

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<sup>1</sup> Staff should not accept a gift unless it is a trivial item (an inexpensive pen, calendar, diary etc) or refusing it would cause embarrassment or offence to the donor (eg a gift offered as part of an inter-governmental visit). Staff may keep a trivial gift but may not keep any other gift without the agreement of their SCS line manager. Their SCS line manager may allow them to keep a gift provided its retail value is not more than £25 for general items, £50 for gifts to a team, to be kept by the team as a whole, £75 for gifts from an overseas government or international organisation. Staff must record all offers of gifts (some Heads of Management Unit may allow staff not to record offers of trivial items or other items with a value of less than £25).

<sup>2</sup> Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined

**MINISTER OF STATE, CABINET OFFICE**

<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
<b>Martha Varney</b>		
13 October 2010	Heathcroft Communciations	Dinner
26 October 2010	The Financial Times	Dinner

**MINISTER WITHOUT PORTFOLIO**

<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
<b>Naweed Khan</b>		
16 October 2010	British Pakistan Foundation	Dinner
22 October 2010	London Jewish Forum and the Jewish Leadership Council	Breakfast