



**CabinetOffice**

**Government Response to the Public  
Consultation on the Revised Glossary to the  
Statutory Guidance under the  
Civil Contingencies Act 2004**

## Introduction

1. *Emergency Preparedness* is the statutory guidance relating to Part I of the Civil Contingencies Act and its supporting regulations. The guidance is being updated to introduce greater clarity and to reflect new practices and arrangements. In the summer of 2011, we undertook a public consultation, which ran from Wednesday 6<sup>th</sup> July 2011 to Tuesday 27<sup>th</sup> September 2011, on a series of revised drafts of chapters of this guidance, including consultation on revisions to the Glossary.
2. The updates to the glossary have been made in order to bring it into line with the Civil Protection Lexicon which is co-ordinated by the Cabinet Office, Civil Contingencies Secretariat. The Lexicon aims to introduce a common 'dictionary' of resilience terms across the responder community.
3. The consultation was announced on the CCS Gateway and made available on the CCS website. Of the 86 responses to the consultation, 56 respondents made a comment or answered specific questions on this area (the Glossary).

**Table 1: Organisations who responded to the consultation by CCA category**

CCA Category	Class	Number
Category 1 responders	Environment Agency	1
	Fire and Rescue Services	7
	Local Authority	19
	NHS	4
	Police Forces	2
Category 2 responders	Transport organisations	2
	Utilities	7
Voluntary Sector		2
Individual		1
Government Department		0
Other	Associations	3
	Regulators	0
	Local Resilience Forums	8

The detailed list of organisations is shown in Annex A.

**Table 2: Responses to the Consultation**

No.	Question	Yes % (number)	No % (number)	No opinion/Don't Know % (number)
1	Are there any explanations not clear or in need of expansion?	19.6 (11)	64.3 (36)	16.1 (9)
2	Are there any other terms relating specifically to Emergency Preparedness that you think should be included?	16.4 (9)	56.4 (31)	27.3 (15)

### Summary

#### **Are there any explanations not clear or in need of expansion?**

The vast majority of respondents (64 per cent) indicated that there were no explanations that were unclear or needed further expansion. 11 per cent indicated that there were some explanations within the chapter that were not clear or in need of expansion and 9 per cent did not know or had no opinion.

The Glossary has been amended further to take account of the comments received from respondents, such as rewording certain definitions.

Comments received from respondents indicated that the glossary/lexicon was welcomed as it encouraged consistency however there needs to be more emphasis on ensuring all agencies adopt the language in the lexicon/glossary.

There was a comment that, where definitions referenced legal duties for Category 1 and 2 responders, further explanation should be given, particularly where the delivery of duties is shared. The ultimate ownership of the duties is down to the individual responders even where multiple responders may be involved in the overall delivery of a duty.

Several responders felt that the Lexicon was a comprehensive list and should therefore replace the Glossary to avoid duplication. The Glossary, however, is a simple quick reference guide to the definition of terms used within the statutory guidance.

#### **Are there any other terms relating specifically to Emergency Preparedness that you think should be included?**

56 per cent of respondents indicated that there were no other terms relating specifically to Emergency Preparedness that should be included and 27 per cent had no opinion or did not know.

No further comments were given.

## ANNEX A

### List of Respondents

London Borough of Hillingdon  
Southern Water Services Ltd  
London Borough of Barnet  
North Yorkshire County Council Emergency Planning Unit. Also on behalf of:  
NYCC Health and Adult Services and City of York Council EPU  
London Fire Brigade  
West Yorkshire Resilience Forum  
Lancashire County Council  
United Utilities  
Water UK  
Network Rail Infrastructure Ltd  
Metropolitan Police Service  
Lancashire Fire and Rescue Service (LFRS)  
Anglian Water Services Ltd  
NHS Sussex (Sussex PCT Cluster)  
City of London Police  
Oxfordshire County Council  
Birmingham City Council  
ATOC Ltd. (Association of Train Operating Companies)  
Hereford & Worcester Fire and Rescue Service  
East Sussex Fire and Rescue Service  
International Association of Emergency Managers (IAEM)  
County Durham and Darlington Local Resilience Forum  
Private individual  
Bradford Council  
Cheshire local resilience forum  
Bristol Water plc  
Plymouth City Council  
Sussex Resilience Forum  
Cornwall Council  
Hertfordshire County Council  
Emergency Planning Shared Service Rotherham and Sheffield  
Worcestershire County Council  
Heathrow Travel Care  
Merseyside Fire & Rescue Service  
Great Ormond Street Hospital  
Northumbrian Water Limited  
Continuity Forum  
Thurrock Council  
Health Protection Agency  
Surrey County Council

**NHS Sussex**

**North Yorkshire Fire and Rescue Service**

**Staffordshire Civil Contingencies Unit (CCU)**

**East Staffordshire Borough Council**

**Highways Agency**

**Bedfordshire & Luton Local Resilience Forum (BLLRF)**

**Suffolk Resilience Forum**

**Humber Emergency Planning Service (North Lincolnshire Council, North East Lincolnshire Council, Hull City Council, East Riding of Yorkshire Council)**

**South Yorkshire Local Resilience Forum**

**Southampton City Council Emergency Planning Unit**

**West Yorkshire Fire & Rescue Service**

**National Grid**

**Cleveland Emergency Planning Unit and LRF**

**Emergency Planning Society - West Midlands Branch**

**Environment Agency**