



Department  
for Work &  
Pensions



Cabinet Office

Date: 21 July 2016

To: Neil Couling, DG and SRO for Universal Credit

From: Sir Robert Devereux, Permanent Secretary, DWP  
& Tony Meggs, Chief Executive, Infrastructure and Projects Authority

### **Amended terms of appointment as SRO for the Universal Credit Programme**

On the 24<sup>th</sup> March 2015 you were issued with an appointment letter detailing your responsibilities as Senior Responsible Owner for the Universal Credit Programme. For the most part the terms of that appointment letter remain unchanged, in respect to tenure, objectives and performance criteria (a copy is attached). The latest assessment of the Project Status has improved from Amber Red to Amber.

However, since the issue of your letter the scope of the Programme has changed markedly, through the passage of the Work and Welfare Act 2016, the Scotland Act 2016 and the Northern Ireland Welfare Reform Act 2015. Following your advice as SRO, on 20 July 2016 Ministers set out for Parliament the changes necessary to the plan for Universal Credit to accommodate the changes to scope and build in contingency.

Your direct responsibility to Parliament for the delivery of Universal Credit now incorporates this revised timetable.

Yours sincerely,

Sir Robert Devereux  
Permanent Secretary  
Department for Work & Pensions

Tony Meggs  
Chief Executive  
Infrastructure and Projects Authority

I confirm that I accept the revised terms of my appointment including my personal accountability for implementation of the project detailed in the letter above and that of the 24 March 2015.

Name of SRO: Neil Couling

Signature of SRO: