

# RECORD OF MEETING

## South-East England and South London Headteacher Board

4<sup>th</sup> September 2014

### Members of Board (and RSC) in attendance

Dominic Herrington (RSC, Chair)

Ian Bauckham (HTB)

Rhona Barnfield (HTB)

Angela Barry (HTB)

Denise Shepherd (HTB)

Andrew Carter (HTB)

### Apologies

Nikki King (HTB)

### Discussion

The board met and discussed:

- RSC plan of work
- Open academies and Free Schools performance
- The Kemnal Academies Trust
- Academies Enterprise Trust
- EFA update and significant change

### Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Pre-Warning Notice</b> Tangmere Primary Academy, Kent	Approve	
<b>Pre-Warning Notice</b> Temple Grove Academy, Kent	Approve	

<b>Pre-Warning Notice</b> Horizon Academy, Kent	Approve	
<b>Significant Change</b> Fulston Manor Academies Trust, Kent. Allow to amalgamate.	Approve	

# RECORD OF MEETING

## South-East England and South London Headteacher Board

18th September 2014

### Members of Board (and RSC) in attendance

Dominic Herrington (RSC, Chair)

Ian Bauckham (HTB)

Rhona Barnfield (HTB)

Angela Barry (HTB)

Denise Shepherd (HTB)

Nikki King (HTB)

### Apologies

Andrew Carter (HTB)

### Discussion

The board met and discussed:

- The RSC plan of work
- Open Academies and Free Schools Performance
- Academy Orders
- EFA national concerns
- Free School Openers
- Future Board meetings

### Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Warning Notice</b> Frogmore Junior School, Surrey	Approve	
<b>Pre-Warning Notice</b> Heron Park, East Sussex	Approve	

<b>Warning Notice</b> Marlowe Academy, Kent	Approve	
<b>Warning Notice</b> Bridgemary School, Hampshire	Approve	
<b>Pre-Warning Notice</b> Strood Academy, Kent	Approve	
<b>Pre-Warning Notice</b> Thomas Bennett Community College, West Sussex	Approve	
<b>Pre-Warning Notice</b> Spires Academy, Kent	Approve	
<b>Pre-Warning Notice</b> Brompton Academy, Kent	Approve	
<b>Pre-Warning Notice</b> Littlehampton Academy, West Sussex	Approve	
<b>Academy Order</b> Furzefield Primary School, Surrey	Defer- awaiting further information.	
<b>Academy Order</b> Combined 4 Primary Schools in Bromley, Marion Vian, Oak Lodge, Unicorn and Wickham Common	Approve	
<b>Academy Order</b> Danecourt Community School, Kent	Approve- subject to more information.	
<b>Funding Agreement</b> Pond Meadow School, Surrey	Approve	
<b>Funding Agreement</b> Queen Eleanor's CofE Junior School, Surrey	Approve	
<b>Funding Agreement</b> Cuddington Community Primary School, Surrey	Approve	
<b>Funding Agreement</b> Wordsworth Primary School, Southampton	Approve	
<b>Funding Agreement</b>		

Brompton Westbrook Primary School, Medway	Approve	
<b>Funding Agreement</b> St Richard's Catholic Primary School, West Sussex	Defer- awaiting further information.	
<b>Funding Agreement</b> More Park Catholic Primary School, Kent	Approve	
<b>Funding Agreement</b> Blackfield Primary School, Hampshire	Approve	
<b>Funding Agreement</b> Saxon Mount School, East Sussex	Approve	
<b>Funding Agreement</b> Torfield School, East Sussex	Approve	
<b>Funding Agreement</b> St Vincent's Catholic Primary, Bromley	Approve	
<b>Funding Agreement</b> Miltoncross School, Portsmouth	Defer- awaiting further information	

# **RECORD OF MEETING**

## **South-East England and South London Headteacher Board**

2nd October 2014

### **Members of Board (and RSC) in attendance**

Dominic Herrington (RSC, Chair)

Ian Bauckham (HTB)

Angela Barry (HTB)

Denise Shepherd (HTB)

Nikki King (HTB)

### **Apologies**

Andrew Carter (HTB)

Rhona Barnfield (HTB)

### **Discussion**

The board met and discussed:

- Sponsor Approval
- Sponsor capacity
- Significant Change
- Open Academies and Free Schools Performance
- Open Academies intervention
- Free Schools
- Derogation submission
- November Opening
- Sponsorship Application
- Funding Agreements

## Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Pre-Warning Notice</b> St Columba CofE Primary School, Hants	Approve	
<b>Sponsor Approval</b> AEF to sponsor Bexhill High School, East Sussex	Approve	
<b>Significant Change</b> The Hundred of Hoo Academy, Medway, to add primary and become an all-through academy	Defer- awaiting further information.	
<b>Significant Change</b> St Mark's CofE, Mitcham, Surrey. Approve single to multi Trust	Approve	
<b>Academy Order</b> St Thomas More RC Comprehensive, Greenwich	Approve	
<b>Academy Order</b> Castle Hil Primary, Kingston-upon-Thames	Approve	
<b>Academy Order</b> St Cecilia's Wandsworth School, Wandsworth	Approve	
<b>Academy Order</b> Grovelands Primary, Surrey	Approve	
<b>Derogation Submission</b> Crystal Palace Primary School, Crystal Palace	Approve	
<b>Sponsorship Proposal</b> Maiden Erlegh to sponsor Cove and Guillemont Schools, Hampshire	Approve	
<b>November Opening</b> Ursuline College, Kent	Defer- more information required.	
<b>November Opening</b> Lansdowne Primary School, Kent	Approve	

<b>November Opening</b> Town Farm Primary School, Surrey	Approve	
<b>November Opening</b> Isambard Brunel Junior School, Portsmouth	Approve	Denise Shepherd was not present for this item.
<b>November Opening</b> Newbridge Junior School, Portsmouth	Approve	Denise Shepherd was not present for this item.
<b>Sponsorship Application</b> Castle Academy Trust (Delce Academy)	Approve	Denise Shepherd was not present for this item.
<b>Funding Agreement</b> Cudham CofE Primary, Bromley	Approve	
<b>Funding Agreement</b> St Mary Cray Primary, Bromley	Approve	
<b>Funding Agreement</b> St Mary's Catholic Primary School, Bromley	Approve	
<b>Funding Agreement</b> Stoke Community School, Medway	Defer- more information required	
<b>Funding Agreement</b> Miltoncross School, Portsmouth	Defer- more information required	
<b>Funding Agreement</b> The Globe Primary, West Sussex	Defer- more information required	
<b>Funding Agreement</b> Kennington CofE Junior School, Kent	Approve	
<b>Funding Agreement</b> Our Lady of Hartley Catholic Primary School, Kent	Approve	
<b>Funding Agreement</b> St Lawrence Primary School, Surrey	Approve	
<b>Funding Agreement</b> St Albans Road Infant School, Kent	Approve	
<b>Funding Agreement</b>	Defer- further	



Miltoncross School, Portsmouth	information required	
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**Decisions dealt with by correspondence between 18th September 2014 and 2nd October 2014:**

<b>Item for decision</b>	<b>Decision</b>	<b>Conflicts of interest</b>
<b>Warning Notice</b> Marlowe Academy, Kent	Do not issue	
<b>Academy Order</b> Furzeffield Primary School, Surrey	Decline	

# **RECORD OF MEETING**

## **South-East England and South London Headteacher Board**

16th October 2014

### **Members of Board (and RSC) in attendance**

Dominic Herrington (RSC, Chair)

Ian Bauckham (HTB)

Angela Barry (HTB)

Nikki King (HTB)

Rhona Barnfield (HTB)

### **Apologies**

Andrew Carter (HTB)

Denise Shepherd (HTB)

### **Discussion**

The board met and discussed:

- The Kemnal Academies Trust
- Kent Catholic School Partnership
- Open Academies
- EFA national concerns and significant changes
- Academy Orders
- Sponsor approvals
- Free Schools in Pre-Opening. (Ian Bauckham left during the discussion of Wave 8 applications)
- Brokerage
- Sponsor capacity

## Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Significant Change</b> Hundred of Hoo, Medway, to add primary and become an all-through academy	Approve	
<b>Significant Change</b> Carew Academy, Surrey. Adding a 6 <sup>th</sup> form	Approve	
<b>Significant Change</b> Saxon Way Primary, Medway. Physical expansion	Approve	
<b>Academy Order with MAT structure</b> Tenterden Schools Trust: 4 converter projects to form a new MAT (Homewood School, Tenterden Infant School, Tenterden CE Junior School, St Michael's CofE Primary School)	Decline	
<b>Sponsor Application</b> Pelham Primary School, Bexleyheath, Kent	Approve	Angela Barry was not present for this item.

## Decisions dealt with by correspondence between 2nd October 2014 and 16th October 2014:

Item for decision	Decision	Conflicts of interest
<b>Funding Agreement</b> Miltoncross School, Portsmouth	Approve	

# RECORD OF MEETING

## South-East England and South London Headteacher Board

6th November 2014

### Members of Board (and RSC) in attendance

Dominic Herrington (RSC, Chair)

Ian Bauckham (HTB)

Angela Barry (HTB)

Rhona Barnfield (HTB)

Andrew Carter (HTB)

### Apologies

Denise Shepherd (HTB)

Nikki King (HTB)

### Discussion

The board met and discussed:

- The RSC plan of work - progress
- HTB composition
- Open Academies update, including national headline data
- Overview of the free school assessment process
- Sponsor capacity
- Significant changes
- Academy Orders

### Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Pre-Termination Warning Notice</b> Weston Primary Academy, Isle of Wight	Approve	
<b>Pre-Warning Notice</b> Chantry Community Primary Academy, Kent	Approve	

<b>Warning Notice</b> Bishop of Rochester Academy, Medway	Approve	Ian Bauckham was not present during this item.
<b>Significant Change</b> Merger of St Albans Road Infant School, Kent and York Road Primary, Medway	Approve	
<b>Academy Order</b> Christ College, Guildford, Surrey	Approve	

# RECORD OF MEETING

## South-East England and South London Headteacher Board

20th November 2014

### Members of Board (and RSC) in attendance

Dominic Herrington (RSC, Chair)

Ian Bauckham (HTB)

Angela Barry (HTB)

Rhona Barnfield (HTB)

Denise Shepherd (HTB)

### Apologies

Nikki King (HTB)

Andrew Carter (HTB)

### Discussion

The board met and discussed:

- Academy Converter plan
- Open Academies update
- Free schools application progress update (Ian Bauckham was not present for this discussion)
- Brokerage activity
- Sponsor capacity review
- Academy Orders
- Funding Agreements

### Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Pre-Warning Notice</b> Astor College, Kent	Approve	
<b>Warning Notice</b> Ringmer Community College, East Sussex	Approve	

<b>Academy Order</b> MAT in Medway; St John's CofE VC Infant School, All Saints CoE VC Primary School, St Margaret's CoE VC Junior School	Approve	
<b>Academy Order</b> Godinton Primary, Kent	Approve	
<b>Academy Order</b> St Paul's Catholic College, Surrey	Approve	
<b>Funding Agreement</b> St Mark's CofE Primary School, Bromley	Approve	
<b>Funding Agreement</b> Princes Plan Primary School, Bromley	Approve	
<b>Funding Agreement</b> St Joseph's Catholic Primary School, Bromley	Approve	
<b>Funding Agreement</b> Shorne CoE VC Primary School, Kent	Approve	
<b>Funding Agreement</b> St Boltoph's CoE VA Primary School, Kent	Approve	
<b>Funding Agreement</b> Ravenscote Community Junior School, Surrey	Approve	
<b>Funding Agreement</b> Whyteleafe Primary School, Surrey	Approve	
<b>Funding Agreement</b> Rose Green Junior School, West Sussex	Approve	
<b>Funding Agreement</b> St Joseph's Catholic Primary School, Kent	Approve	

# **RECORD OF MEETING**

## **South-East England and South London Headteacher Board**

11th December 2014

### **Members of Board (and RSC) in attendance**

Dominic Herrington (RSC, Chair)

Angela Barry (HTB)

Rhona Barnfield (HTB)

Denise Shepherd (HTB)

Nikki King (HTB)

Andrew Carter (HTB)

### **Apologies**

Ian Bauckham (HTB)

### **Discussion**

The board met and discussed:

- The RSC plan of work – November progress
- The Kemnal Academies Trust
- Approach to Academy Improvement
- Wave 8 Free School Applications
- Pre-opening academies
- Significant Changes
- Academy Orders
- Sponsor Capacity Fund (Nikki King was not present during this discussion)
- Funding Agreements



## Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Significant Change</b> Cavendish and Ratton Schools, East Sussex – adding a Primary and Nursery	Defer- awaiting further information.	
<b>Significant Change</b> Cavendish and Ratton Schools, East Sussex – joint 6 <sup>th</sup> form and forming a MAT	Decline	
<b>Significant Change</b> Hillcroft Primary, Surrey – Fast-track physical expansion	Approve	
<b>Significant Change</b> Gonville Academy, Surrey – Fast-track physical expansion	Approve	
<b>Significant Change</b> St Michael’s Catholic College, Southwark – Fast-track physical expansion	Approve	
<b>Significant Change</b> All Hallows Primary, Medway – Adding nursery	Approve	Denise Shepherd was not present for this item.
<b>Pre-Warning Notice</b> Weyfield Primary Academy, Surrey	Defer – awaiting on further information.	
<b>Academy Orders</b> Blackthorne, Holmbush and Lindfield Primaries, West Sussex	Approve	
<b>Academy Order</b> St John’s Catholic Primary School, Kent	Approve	
<b>Academy Order</b> The SABDEN Academy Trust, East Sussex	Approve	
<b>Academy Order</b> Wallace Fields Infant School, Surrey	Approve	
<b>Academy Order</b>		

Chilton Primary School, Kent	Approve	
<b>Sponsor Capacity Fund</b> Surrey Heath Education Trust, Surrey	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Pelham Primary, Bexley	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Portswood Primary, Southampton	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> The Stour Academy Trust, Kent	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> The Arnewood School, Hampshire	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Greenacre Academy Trust, Medway	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Castle Academy Trust, Medway	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Greenshaw Learning Trust, Sutton	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Nonsuch High School, Sutton	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Parallel Learning Trust, Lambeth	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> The Skinner's School Foundation, Kent	Approve	Nikki King was not present for this item.
<b>Sponsor Capacity Fund</b> Attwood Educational Foundation, Kent	Decline	Nikki King was not present for this item.
<b>Funding Agreement</b> Midfield Primary, Bromley	Approve	
<b>Funding Agreement</b> Ursuline College, Kent	Approve	
<b>Funding Agreement</b> Stella Maris Catholic Primary, Kent	Approve	

# **RECORD OF MEETING**

## **South-East England and South London Headteacher Board**

15<sup>th</sup> January 2015

### **Members of Board (and RSC) in attendance**

Ian Bauckham (HTB, Chair)

Rhona Barnfield (HTB)

Mark Ducker (HTB)

Nikki King (HTB)

Denise Shepherd (HTB)

Angela Barry (HTB)

### **Apologies**

Dominic Herrington (HTB)

Andrew Carter (HTB)

### **Discussion**

The board met and discussed:

- HTB meetings in 2015.
- Sponsor approval.
- Significant Changes.
- Funding Agreements.
- New Provision.
- Academy Orders.
- Castle Community College, Deal.

## Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
<b>Significant change</b> Tiffin Girls, Kingston Upon Thames - expansion	Approve	
<b>New Provision</b> Finberry Primary , Kent	Defer- awaiting further information	
<b>Academy Order</b> College Central PRU, East Sussex	Approve - with conditions	
<b>Academy Order</b> Pathway Academy Trust MAT Culverstone Green Primary School, Kent Riverview Infant School, Kent	Defer- awaiting further information	
<b>Academy Order</b> Fleetdown Community Primary School, Kent	Approve - with conditions	
<b>Academy Order</b> St Thomas More's Primary, Havant	Approve	
<b>Funding Agreement</b> St Thomas More RC Comprehensive School, Greenwich	Approve	
<b>Funding Agreement</b> Gatcombe Park Primary School, Portsmouth	Approve	
<b>Funding Agreement</b> Silverdale Primary, East Sussex	Approve	
<b>Funding Agreement</b> Charlton CoE Primary, Kent	Approve	

<b>Item for decision</b>	<b>Decision</b>	<b>Conflicts of interest</b>
<b>Funding Agreement</b> Reculver, Kent	Approve	
<b>Funding Agreement</b> Gloucester School, Southwark	Approve	
<b>Funding Agreement</b> The Pilgrim's Way, Surrey	Approve	
<b>Funding Agreement</b> Esher CoE Aided Primary School, Surrey	Approve	
<b>Funding Agreement</b> South Borough Primary School, Kent	Approve	

**Decisions dealt with by correspondence 11 December 2014  
HTB meeting and this HTB meeting:**

<b>Item for decision</b>	<b>Decision</b>	<b>Conflicts of interest</b>
<b>Significant Change</b> Cavendish Nursery and Primary, East Sussex. Expansion – adding a primary and a nursery	Approve	