

RECORD OF MEETING

East of England and North East London Headteacher Board

11th September 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)
Roy Blatchford (HTB)
Rachel de Souza (HTB)
Caroline Haynes (HTB)
Steve Lancashire (HTB)
Stephen Munday (HTB)
Debbie Rogan (HTB)
Margaret Wilson (HTB)

Apologies

Mark Jeffries (HTB)

Discussion

The board met and discussed:

- Funding Agreements
- Education across the region
- Protocols for decision-making
- The role of the HTB and ways of working

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Funding Agreement St Andrew's CoE Primary, Cambridgeshire	Defer– awaiting more information	
Funding Agreement Filby Primary School, Norfolk	Defer– awaiting more information	
Funding Agreement Castle View School, Essex	Defer– awaiting more information	
Funding Agreement Antingham and Southrepps Community Primary School, Norfolk	Approve	
Funding Agreement Clenchwarton Community Primary School, Norfolk	Approve	
Funding Agreement Ely St Mary's CofE Junior School, Cambridgeshire	Approve	
Funding Agreement Marham Junior School, Norfolk	Approve	
Funding Agreement Mepal and Witcham CofE VC Primary School, Cambridgeshire	Approve	
Funding Agreement Northwick Park Primary School, Essex	Approve	
Funding Agreement Runcton Holme Church of England Primary School, Norfolk	Approve	

Funding Agreement St Peter's CofE Aided Junior School, Cambridgeshire	Approve	
Funding Agreement The James Bradfield Church of England Community Primary School, Norfolk	Approve	
Funding Agreement The William de Yaxley CofE Aided Junior School, Cambridgeshire	Approve	
Funding Agreement Woodlands School, Essex	Approve	
Funding Agreement Wormegay Church of England Primary School, Norfolk	Approve	

RECORD OF MEETING

East of England and North East London Headteacher Board

26th September 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)
Roy Blatchford (HTB)
Rachel de Souza (HTB)
Caroline Haynes (HTB)
Steve Lancashire (HTB)
Stephen Munday (HTB)
Debbie Rogan (HTB)
Margaret Wilson (HTB)

Apologies

Mark Jeffries (HTB)

Discussion

The board met and discussed:

- Free Schools in the region
- Events
- Open academy interventions
- A significant change
- Academy Orders
- New provision
- New sponsors
- Funding Agreements

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Significant change Brookfield House School, William Morris School, school merger, Waltham Forest	Approve	
Academy Order Anthony Curton CofE Primary School, Norfolk	Approve	
Academy Order Tilney All Saints CofE Primary School, Norfolk	Approved	
Academy Order Larkwood Primary School, Waltham Forest	Approve	
Academy Order Katherine Semar Infant School, Essex	Approve	Stephen Munday was not present for this item
Academy Order Katherine Semar Junior School, Essex	Approve	Stephen Munday was not present for this item
Academy Order Castledon School, Essex	Defer – awaiting more information	Debbie Rogan was not present for this item
Academy Order The FitzWimarc School, Essex	Defer– awaiting more information	
New provision New school in Chelmsford, Essex	Defer – awaiting more information	
Sponsor Application Godmanchester Community Primary School Academy Trust	Approve	

Funding Agreement St Andrew's CoE Primary, Cambridgeshire	Approve	
Funding Agreement Filby Primary School, Norfolk	Approve	
Funding Agreement Castle View School, Essex	Approve	

RECORD OF MEETING

East of England and North East London Headteacher Board

9th October 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)
Roy Blatchford (HTB)
Rachel de Souza (HTB)
Mark Jeffries (HTB)
Steve Lancashire (HTB)
Stephen Munday (HTB)
Debbie Rogan (HTB)
Margaret Wilson (HTB)

Apologies

Caroline Haynes (HTB)

Discussion

The board met and discussed:

- Events
- Open academy visits
- Free School admission codes
- Free School pupil numbers
- The role of the HTB
- Academy Orders
- New provision
- Sponsor approvals

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Academy Order Gillingham Primary School, Norfolk	Approve	
Academy Order Northumberland Park Community School, Haringey	Decline	
Academy Order Pakefield Primary, Suffolk	Approve	
New Provision New school in Chelmsford, Essex Lilac Sky	Approve	
New Provision New school in Godmanchester, Cambridgeshire	Defer – awaiting further information.	
Sponsor Application The Seax Trust	Approve – subject to approval of finalised governance arrangements	
New Provision New school in Langham, Essex The Seax Trust	Approve – subject to sponsor approval	

RECORD OF MEETING

East of England and North East London Headteacher Board

23rd October 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)

Roy Blatchford (HTB)

Caroline Haynes (HTB)

Stephen Munday (HTB)

Debbie Rogan (HTB)

Margaret Wilson (HTB)

Apologies

Rachel de Souza (HTB)

Steve Lancashire (HTB)

Mark Jeffries (HTB)

Discussion

The board met and discussed:

- Academy Orders
- Sponsor approvals
- Working with the Teaching Schools Council
- Open academy visits
- Events
- Research into effective sponsors
- Free School applications
- Funding Agreements

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Academy Order St Helen's Primary School, Suffolk	Approve	
Academy Order The Oaks Community School, Suffolk	Approve	
Academy Order Whitton Community Primary School, Suffolk	Approve	
Academy Order Hatfield Heath Community Primary School, Essex	Approve	
Sponsor Approval South Tendring Education Partnership Academy Trust (STEP)	Defer – awaiting further information	
Funding Agreement Burton End Community Primary School, Suffolk	Approve	
Funding Agreement Easton Community Primary School, Suffolk	Approve	
Funding Agreement Wickham Market Community Primary School, Suffolk	Approve	
Funding Agreement Leiston Primary School, Suffolk	Approve	
Funding Agreement Northwold Primary School, Hackney	Approve	

Funding Agreement Thomas Bullock Primary School, Norfolk, Cambridgeshire	Approve	
---	---------	--

RECORD OF MEETING

East of England and North East London Headteacher Board

6th November 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)

Rachel de Souza (HTB)

Mark Jeffries (HTB)

Caroline Haynes (HTB)

Steve Lancashire (HTB)

Stephen Munday (HTB)

Debbie Rogan (HTB)

Apologies

Roy Blatchford (HTB)

Margaret Wilson (HTB)

Discussion

The board met and discussed:

- Academy Orders
- Sponsor approvals
- New provision
- Sponsor development
- Events
- Open academy visits
- Free School applications. (Steve Lancashire and Rachel de Souza were not present for the discussion on Free School applications).

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Academy Order The Sydney Russell School, Barking & Dagenham	Approve	
Academy Order Waterman Primary School, Essex	Approve	Debbie Rogan was not present for this item
Sponsor Approval The Partnership Learning Trust	Approve – subject to approval of finalised application	
New Provision New school in Godmanchester, Cambridgeshire Godmanchester Community Education Trust	Approve	
Sponsor Approval The FennWood Academy Trust	Defer – awaiting further information	

RECORD OF MEETING

East of England and North East London Headteacher Board

20th November 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)

Roy Blatchford (HTB)

Rachel de Souza (HTB)

Caroline Haynes (HTB)

Steve Lancashire (HTB)

Stephen Munday (HTB)

Debbie Rogan (HTB)

Margaret Wilson (HTB)

Apologies

Mark Jeffries (HTB)

Discussion

The board met and discussed:

- Sponsor approvals
- Funding Agreements
- Free School applications (Steve Lancashire and Rachel de Souza were not present for the discussion on Free School applications).
- Schools in Norfolk Local Authority
- Themes for future HTB meetings
- Progress since September

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Sponsor approval The Seax Trust	Approve	
Funding Agreement St Michael's Primary, Colchester, Essex	Decline	
Funding Agreement Melbourne Park Primary and Nursery School, Essex	Approve	
Funding Agreement Katherine Semar Junior School, Essex	Approve	Stephen Munday was not present for this item
Funding Agreement Katherine Semar Infant School, Essex	Approve	Stephen Munday was not present for this item
Funding Agreement Mildmay Junior School, Essex	Approve	
Funding Agreement The Howard Junior School, King's Lynn, Norfolk	Approve	
Funding Agreement Mundford Church of England Primary School, Norfolk	Approve	
Funding Agreement Stradbroke Primary School, Norfolk	Approve	Rachel de Souza was not present for this item
Funding Agreement Cobholm Primary School, Norfolk	Approve	Rachel de Souza was not present for this item

Funding Agreement Castle Hill Infant School, Suffolk	Approve	
Funding Agreement Castle Hill Junior School, Suffolk	Approve	
Funding Agreement Cliff Lane Primary School, Suffolk	Approve	
Funding Agreement Northwold Primary School, Hackney	Approve	

RECORD OF MEETING

East of England and North East London Headteacher Board

4th December 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)

Roy Blatchford (HTB)

Caroline Haynes (HTB)

Mark Jeffries (HTB)

Steve Lancashire (HTB)

Margaret Wilson (HTB)

Apologies

Rachel De Souza (HTB)

Stephen Munday (HTB)

Debbie Rogan (HTB)

Discussion

The board met and discussed:

- Academy Orders
- Sponsor approvals
- New Provision
- Sponsor Capacity Fund
- Visits to open academies
- Free School applications
- Free School capital budgets
- Sponsor development
- Schools in Norfolk Local Authority.

(Steve Lancashire and Rachel de Souza were not present for the discussion on Free School applications).

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Academy Order St Helen's Catholic Primary, Newham	Approve	
Academy Order St Joachim's RC Primary School, Newham	Approve	
Academy Order West Raynham CE VA Primary School, Norfolk	Approve	
Academy Order Sculthorpe CE VA Primary School, Norfolk	Approve	
Academy Order Colkirk CE VA Primary School, Norfolk	Approve	
Sponsor application The Short Stay School Co-operative Academy Trust	Approve	
Sponsor application The Learning Partnership Trust	Approve	
New provision New school in Takeley, Essex The Learning Partnership Trust	Approve	
Sponsor Capacity Funding The Seckford Foundation Free Schools Trust	Approve	
Sponsor Capacity Funding Bottisham Vilage College Academy	Approve— subject to being approved as a sponsor.	
Sponsor Capacity Funding The Billericay School Academy Trust (TBSAT)	Approve	

Sponsor Capacity Funding Lee Chapel Primary School	Approve	
Sponsor Capacity Funding HEARTS Academy Trust	Approve	Debbie Rogan was not present for this item.
Sponsor Capacity Funding Short Stay School Co-operative Academy Trust	Approve	
Sponsor Capacity Funding South Tendring Education Partnership (STEP)	Approve— subject to being approved as a sponsor.	
Sponsor Capacity Funding St Edmundsbury and Ipswich Diocesan Academies Trust	Approve— subject to being approved as a sponsor.	
Sponsor Capacity Funding Loxford School Trust LTD	Approve	
Sponsor Capacity Funding The FennWood Academy Trust	Approve— subject to being approved as a sponsor.	
Sponsor Capacity Funding The Learning Partnership Trust	Approve	
Sponsor Capacity Funding Learning in Harmony Trust	Approve	
Sponsor Capacity Funding The Seax Trust	Approve	

RECORD OF MEETING

East of England and North East London Headteacher Board

18th December 2014

Members of Board (and RSC) in attendance

Tim Coulson (RSC, chair)
Roy Blatchford (HTB)
Rachel De Souza (HTB)
Caroline Haynes (HTB)
Stephen Munday (HTB)
Debbie Rogan (HTB)
Margaret Wilson (HTB)

Apologies

Mark Jeffries (HTB)
Steve Lancashire (HTB)

Discussion

The board met and discussed:

- Academy Orders.
- Sponsor approvals and sponsor matches.
- Significant changes and Funding Agreements.
- Ofsted's 2014 regional report.
- North East London academies.
- Special and alternative provision.
- The HTB's statement of ambition for the region.
- Tabor Academy, Essex and Maltese Grove, new primary provision in Chelmsford, Essex.

Note of decisions made by RSC with advice from HTB:

Item for decision	Decision	Conflicts of interest
Academy Order Deneholm Primary School, Thurrock	Approve	
Sponsor application St Edmundsbury and Ipswich Diocesan Multi Academy Trust	Approve – subject to agreement with the Trust on final details of its application	
Sponsor application South Tendring Education Partnership Academy Trust (STEP)	Approve – subject to agreement with the Trust on final details of its application	
Significant change Merger of Costessey Infant School and Costessey Junior School, Norfolk	Approve	
Funding Agreement Latton Green Primary School, Essex	Approve	Roy Blatchford was not present for this item.
Funding Agreement Longwood Primary School, Essex	Approve	
Funding Agreement Abbotsweld Primary School, Essex	Approve	
Funding Agreement Woodham Ley Primary School, Essex	Approve	
Funding Agreement Thundersley Primary School, Essex	Approve	
Funding Agreement Forest Hall School, Essex	Approve	

Item for decision	Decision	Conflicts of interest
Funding Agreement Stalham High School, Norfolk	Approve	
Funding Agreement Thomas Gainsborough School Suffolk	Approve	
Funding Agreement Coupals Community Primary School, Suffolk	Approve	
Funding Agreement Glemsford Community Primary School, Suffolk	Approve	
Funding Agreement Pakefield Primary School, Suffolk	Approve	
Funding Agreement Alde Valley School, Suffolk	Approve	