



Defence Awarding
Organisation

Qualification Handbook

DAO Level 4 Award for the
Management of Procurement and
Supply Chain Operations

QN: 603/1358/4

The Qualification

Overall Objective for the Qualifications

This handbook relates to the following qualification:

- Level 4 Award for the Management of Procurement & Supply Chain Operations

This Level 4 Award provides the standards that must be achieved by the Warrant Officer Logistics Specialist.

Pre-entry Requirements

Learners who are taking this qualification will have been selected for promotion to WO2 and have been working in the role of Engineer Logistics Specialist.

Unit Content and Rules of Combination

This qualification is made up of a total of 5 mandatory units. To be awarded this qualification the candidate must achieve a total of 9 credits as shown in the table below.

Mandatory Units					
Unit Reference Number	Unit Title	Level	GLH	TQT	Credit Value
A/615/6535	Recover the Engineer Logistics Node	4	1	10	1
F/615/6536	Sustaining Engineer Logistics	4	14	23	3
J/615/6537	Project the Logistics Node	4	1	10	1
L/615/6538	Prepare the Engineer Logistics Node	4	10	15	2
R/615/6539	Command an Engineer Logistics Node	4	6	13	2

Age Restriction

This qualification is available to learners aged 18 years and over.

Opportunities for Progression

This qualification creates a number of opportunities for progression to Level 4 Certificate in Facilities Management and Logistic Operations

Exemption

No exemptions have been identified.

Credit Transfer

Credits from identical RQF units that have already been achieved by the learner may be transferred.

Qualification Units

URN:	A/615/6535	
Title:	Recover the Engineer Logistics Node	
Level:	4	
Credit Value:	1	
GLH:	1	
TQT:	10	
Learning outcomes	Assessment criteria	
<i>The learner will:</i>	<i>The learner can:</i>	
1. Be able to oversee the planning to meet Engineer Logistics recovery to include the closure of accounts	1.1 Explain the Defence Supply Chain plan 1.2 Interpret how and when to close accounts	
2. Be able to Log input Programme of Record (POR) and Post exercise Report (PER) systems	2.1 Describe how to apply the equipment and personnel Force Generation process 2.2 Advise on the construct of contingency stocks / Special Purpose Operational Stock (SPOS) 2.3 Explain how to access Loan Pools assets when required	
Additional information about the unit		
Unit purpose and aim(s)	This unit is about managing the recovery of a logistics operation, recruiting staff and the correct equipment using the established selection process.	
Unit expiry date	30/04/2022	
Assessment requirements specified by a sector or regulatory body (if appropriate)	Formative assessment of the assessment criteria to be carried out using theory/practical progress tests. Summative assessment using practical and theory examinations	

Name of the organisation submitting the unit	Defence Awarding Organisation
Availability for use	Restricted

URN:	F/615/6536	
Title:	Sustaining Engineer Logistics	
Level:	4	
Credit value:	3	
GLH	14	
TQT:	23	
Learning outcomes	Assessment criteria	
<i>The learner will:</i>	<i>The learner can:</i>	
1. Understand how to apply the principles of the End to End Joint Supply Chain process	1.1 Explain the purpose of the Joint Supply Chain (JSC)	
2. Understand and advise on the maintenance of the Sustainability Statement (SUSTAT) & provisioning	2.1 List the three design elements of the Joint Supply Chain configuration	
3. Understand how to utilise the Joint Supply Chain Process and the organisations that are contained within it	3.1 Describe how to utilise the Joint Supply Chain Process 3.2 Explain the organisations that are contained within it	
4. Understand and Apply Inventory Management system	4.1 Explain the powers of delegation 4.2 Describe the stocktaking process 4.3 Explain how to deal with a discrepancy 4.4 Explain how to deal with a Write-off 4.5 Interpret the maintenance of both the Inspectorate Engineer Resources (IER) and Mandatory Equipment Inspection (MEI) 4.6 Describe the governance including Army Reporting Management Suite	
5. Understand how to utilise in-service Logistics Information System	5.1 Explain the principles of an account 5.2 Explain the Management of the Joint Deployed Inventory (MJDI) 5.3 Describe the accounting and reporting software (SEESUPS) system 5.4 Explain Visibility In Transit Asset Logging (VITAL)	

	5.5 Explain Total Asset Visibility (TAV)
6. Understand how to exploit Sources of Supply	6.1 Describe contractor support 6.2 Describe the Host Nations support 6.3 Explain the Operational Infrastructure Program (OIP) 6.4 Describe Low Value Purchase (LVP) 6.5 Describe the Additional Resource Bid (ARB) 6.6 Explain the Urgent Operational Requirement (UOR) process
Additional information about the unit	
Unit purpose and aim(s)	This unit is about managing and sustaining the logistic operations in line with Operational Planning. It covers reviewing current strategic planning and the Procurement of Materials and machinery.
Unit expiry date	30/04/2022
Assessment requirements specified by a sector or regulatory body (if appropriate)	Formative assessment of the assessment criteria to be carried out using theory/practical progress tests. Summative assessment using practical and theory examinations
Name of the organisation submitting the unit	Defence Awarding Organisation
Availability for use	Restricted

URN:	J/615/6537	
Title:	Project the Logistics Node	
Level:	4	
Credit value:	1	
GLH	1	
TQT:	10	
Learning outcomes	Assessment criteria	
<i>The learner will:</i>	<i>The learner can:</i>	
1. Understand how to advise on the Engineer Log input to the Joint Force Element Table (JFET) and Desired Order of Arrival Staff Table (DOAST)	1.1 Explain the Annual Budgetary Cycle (ABC) 1.2 Explain how to manage and communicate risk 1.3 Describe the Powers of delegation 1.4 Describe the meaning of Construction material	
2. Be able to oversee the Movement Control Checkpoint (MCCP) Process	2.1 Oversee the Movement Control Checkpoint (MCCP) Process	
3. Be able to oversee the development of the Engineer Logistics planning	3.1 Apply Logistics Planning Tools 3.2 Explain how to Safeguard Engineer material	
4. Understand how to advise on the Formation plans to ensure it is sustainable	4.1 Describe how to advise on the Engineer input to the Sustainability Statement (SUSTAT) 4.2 Explain how to Integrate the Formation plans via sync matrix, Movement Support Table (MST) & Desired Order of Arrival Staff Table (DOAST)	
5. Be able to oversee planning of shipping and transport requirements	5.1 Describe the difference between the A. Whole Fleet Management (WFM) B. Basic Unit Fleet (BUF) C. Collective Training Fleet (CTF) D. Controlled Humidity Environment (CHE) 5.2 Explain the Equipment Statement of Requirement (ESOR) 5.3 Explain the Generation of Equipment Matrix (GEM) 5.4 Explain the Unit Manning and Equipment List (UMEL) 5.5 Explain the Priming Equipment Pack (PEP)	
Additional information about the unit		

Unit purpose and aim(s)	This unit is about managing the processes in a supply chain or a logistics operation. Dealing with the effective processes, sustainable measures and costs.
Unit expiry date	30/04/2022
Assessment requirements specified by a sector or regulatory body (if appropriate)	Formative assessment of the assessment criteria to be carried out using theory/practical progress tests. Summative assessment using practical and theory examinations
Name of the organisation submitting the unit	Defence Awarding Organisation
Availability for use	Restricted

URN:	L/615/6538	
Title:	Prepare the Engineer Logistics Node	
Level:	4	
Credit value:	2	
GLH	10	
TQT:	15	
Learning outcomes	Assessment criteria	
<i>The learner will:</i>	<i>The learner can:</i>	
1. Understand how to apply the estimate process within an Engineer log context	1.1 Explain the reasons for preparing estimates using the Minimum Information Set (MIS) 1.2 Identify the 6 Steps in Operational estimate 1.3 Explain the purpose of Log Estimate	
2. Be able to advise on the Engineer input to the Sustainability Statement (SUSTAT)	2.1 Explain the purpose of the Deployable Engineering Workshop (DEW) 2.2 Demonstrate Inputting Engineer Logistics Force Protection requirements 2.3 Demonstrate executing the Engineer Logistics plan 2.4 Analyse the management of Engineer Logistics Node 2.5 Oversee the conduct of Engineer Logistics operations 2.6 Manage the RE Logistics Spec individual and collective training requirements	
3. Understand how to apply the Equipment and personnel Force Generation process	3.1 Explain the purpose of the Equipment Statement of Requirement (ESOR)	
4. Understand how to apply Log Planning Tools	4.1 Describe the management Information System (MIS) 4.2 Explain the Joint Automated Message Editing System(JAMES) 4.3 Explain the Critical Outstanding Spares List (COSL)	
Additional information about the unit		
Unit purpose and aim(s)	This unit is about managing and identifying the requirements of your organisation and how these will be satisfied. It involves considering the strategic objectives and plans of the organisation and training requirements.	
Unit expiry date		
Assessment requirements	Formative assessment of the assessment criteria to be carried out using theory/practical progress tests.	

specified by a sector or regulatory body (if appropriate)	Summative assessment using practical and theory examinations
Name of the organisation submitting the unit	Defence Awarding Organisation
Availability for use	Restricted

URN:	R/615/6539	
Title:	Command an Engineer Logistics Node	
Level:	4	
Credit value:	2	
GLH	6	
TQT:	13	
Learning outcomes	Assessment criteria	
<i>The learner will:</i>	<i>The learner can:</i>	
1. Be able to manage Engineer Logistics Node	1.1 Apply the principles of logistics 1.2 Manage the classes of supply 1.3 Exploit the Deployable Engineer Workshop (DEW) 1.4 Demonstrate Inputting Engineer Logistics FP requirements 1.5 Manage the Annual Budgetary Cycle (ABC) 1.6 Oversee the Executing of the Engineer Logistics plan 1.7 Manage the Safeguarding of Engineer material 1.8 Oversee the management of Engineer Logistics Node 1.9 Oversee the conduct of Engineer Logistics operations	
Additional information about the unit		
Unit purpose and aim(s)	This unit is about managing a network of transport links and storage nodes within an engineering logistics supply chain.	
Unit expiry date	30/04/2022	
Assessment requirements specified by a sector or regulatory body (if appropriate)	Formative assessment of the assessment criteria to be carried out using theory/practical progress tests. Summative assessment using practical and theory examinations	
Name of the organisation submitting the unit	Defence Awarding Organisation	
Availability for use	Restricted	