

**Public Sector Information Domain
Meeting**

Date / Time	19 November 2010	10:30 – 13:45
Location	Room KH1.27, 22 Whitehall	Access via 22 Whitehall entrance

Attendees	Apologies
(Chair) Department of Health (DoH)	Foreign and Commonwealth Office (FCO)
Sedgemoor District Council (SDC)	DWP
Department of Education (DfE)	IBM
Meteorological Office (Met Office)	British Library (BL)
Office of National Statistics (ONS)	National Health Service (NHS)
Ministry of Justice (MoJ)	Welsh Assembly Government (Wales)
Identity and Passport Service (IPS)	The National Archives (TNA)
Fujitsu via telephone	Communities and Local Government (CLG)
Department for Work and Pensions (DWP)	Business, Innovation and Skills (BIS)
Ordnance Survey (OS)	Directgov
Department of Transport (DfT)	
Home Office (HO)	
Ministry of Defence (MoD)	
National Policing Improvement Agency (NPIA)	
Scottish Government (Scotland)	
(Secretariat) Cabinet Office (CO)	

1. Welcome and introductions – DoH

2. Workplan 2010/11 updates–DfE, SDC

- **Toolkit** – DfE presented a draft report entitled Infrastructure Requirements for UK Public Sector Information Architecture to the group for comments. **ACTION: Domain members to provide comments to DfE by 14 December. SDC to create surveymonkey questionnaire for domain members to establish current position, gap analysis. DfE to present to Infrastructure and Integration domains (invite Integration to Infrastructure presentation). DfE to present to Chief Technology Officer Council (CTOC) at next available meeting (currently January 25).**
- **Metadata and Semantics** – no TNA representation present. **ACTION: TNA to be aware that TNA engagement will be raised at CTO Council meeting as part of deliverables agenda item.**
- **Information Architecture** – SDC had met with the DWP “Tell Us Once” (TUO) team, who were keen to produce an exemplar of how they had established an information architecture data sharing standard. **ACTION: SDC to use TUO as example scenario.** Discussion around DfE being likely to use education.gov.uk as their top level domain name and as their sectoral descriptor for URI purposes. Need to work with data.gov.uk as they may have related vocabularies, but currently there is no link between the domain, data.gov.uk or TNA. **ACTION: DoH (as temporary Chair) to invite data.gov.uk to join the domain. DfE to provide a note explaining what DfE are doing re website rationalisation and establishing education.gov.uk as their domain name and URI sectoral descriptor, which will be used as the basis of a note to data.gov.uk explaining that this is what we will advise departments to do unless data.gov.uk have an alternative to offer as we have no sectoral standards in place.**
- SDC to present on Open Document Format (ODF) at CTOC. Wants to capture headline issues from the group to build into a presentation. Scotland suggested practicalities to

consider included balancing cost against risk against features. **ACTION: All to provide headline thoughts on ODF to SDC by Wednesday 23 November.**

3. Information Management Strategy – DoH

Presentation of principles to be included in part 1 of the information management strategy. Discussion around each of the principles, particularly the need to include reference to the Transparency Principles. **ACTION: DoH to update and bring back to January meeting**

4. Group updates – DWP, OS

- Data Standards Working Group (DSWG) – DWP noted there will be a DSWG meeting on 25 November. A smaller core of people attending. Will revisit work programme and drive person standards through to conclusion. DSWG will also progress the ethnicity standard.
 - XML Schemas - Scotland noted that representing data standards as XML schemas was no longer flexible enough for linked data requirements and certain software engineering aspects, could get more reuse from the standards if they were in a different format. Suggested possibly using OWL or UML instead, something from which you could then develop XML schemas or other artifacts. **ACTION: DSWG to use person standard as straw-man to establish alternative method to XML schema.**
 - SEMIC.EU were also developing things which we should bear in mind. DSWG to consider European developments when developing standards. **ACTION: Seek an update from CO on European developments.**
- Location and Addressing Working Group (LAWG) – presentation from OS, the INSPIRE directive was now UK law, with 5 regulations and a set of guidelines coming in. DSWG need to look at location standards. **ACTION: DWP to speak with Fujitsu. ONS will report back from the Linked Data Workshop on British Geological Survey meeting at next Information Domain meeting.**

5. CHAPTER exemplar – DfT

DfT informed the group that this would be his last Information Domain meeting as he was moving on to a new post. The Chair took the opportunity to thank the DfT member for all of his hard work over the past.

- DfT are using the CHAPTER exemplar, DfID are keen to see how the DfT implementation goes, then DfID may be able to update the document. **ACTION: Invite DfID to the next Information Domain meeting.**

6. Information governance – CO

Was a bit optimistic tabling this item for the meeting. Expect clarification from the CTO Council Forum meeting on 26 November.

7. Action log – DoH

See action log

8. AoB

- The MoJ member informed the group that this would be his last meeting as he was leaving MoJ at the end of the year. The group thanked the member for all of his hard work for the group.
- MoD published their ICT Strategy
www.mod.uk/DefenceInternet/AboutDefence/CorporatePublications/PolicyStrategyandPlanning/DefenceIctStrategy.htm

10. Close