

MEETING MINUTES

HS2 Colne Valley Regional Park Panel

Meeting Date / Time:	2 February 2017
Meeting Location:	South Bucks District Council Office Capswood, Oxford Road, Denham
Meeting Type:	Panel Meeting #11
Organisations in Attendance:	Buckinghamshire County Council (BCC), Canal River Trust (CRT), Chiltern District Council (CDC), Department for Transport (DfT), Environment Agency (EA), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), London Borough of Hillingdon (LBH), London Wildlife Trust (LWT), Natural England (NE), South Bucks District Council (SBDC), Three Rivers District Council (TRDC) & HS2 Ltd

Attendees:	Title, Organisation
Ben Robinson (BR)	Principal Planner, CDC
Chris Mansfield (CM)	Deputy Director, LBH
Claire Gregory (CG)	Environment Lead, DfT
Daniela Eigner (DE)	Programme Manager, Groundwork South
Ella Davies (ED)	Interface Manager, HS2 Ltd
Ian Thynne (IT)	Principal Environmental Officer, LBH
Ifath Nawaz (IN)	Project Solicitor and Manager, SBDC and CDC
Jackie Copcutt (JC)	Senior Project Manager, BCC
James Gasson-Hargreaves (JGH)	Senior Interface Manager, HS2 Ltd
Jane Griffin (JG)	Principal Planner, SBDC and CDC
Jenny Foster (JF)	Senior Planning Officer, HCC
Jim Barclay (JB)	Independent Chair
John Woodhouse (JW)	Town Planner, HS2 Ltd
John Skinner (JS)	Consents Manager, Fusion
Josie Allen (JA)	Land Management, NE
Julie Hughes (JH)	Landscape Officer, TRDC
Liz Newman (LN)	Biodiversity Lead, NE
Mathew Frith (MF)	Director of Conservation, LWT
Peter Simons (PS)	Senior Planning Officer, TRDC
Ricardo Arroyo (RA)	Environment Manager, HS2 Ltd
Sarah-Jane Scott (SS)	Environment Agency
Simon Gray (SG)	Landscape Officer, CDC and SBDC
Stewart Pomeroy (SP)	Colne Valley Managing Agent, Groundwork / CVP CIC
Tom Day (TD)	Head of Living Landscapes, HMWT
Apologies:	None

Item	Title	Action/ Owner
A.	<p>Welcome and Introductions</p> <p>1. John Skinner made an introduction to Fusion, the Enabling Works Contractor for the Central area, including the Colne Valley. He gave a brief outline of the works and the work package structure.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 to send Terms of Reference to Fusion for background of the Panel • HS2 to circulate contact details as required to Panel members 	<p>HS2 HS2</p>
B.	<p>Review minutes and actions of meeting #10 – Dec 2016</p> <p>2. No comments on the minutes of previous meeting.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • None 	
C.	<p>Public engagement events</p> <p><i>Review materials</i></p> <p>3. The public engagement event materials were reviewed page by page with the Panel and agreed subject to minor changes.</p> <p>4. DE outlined the next steps:</p> <ul style="list-style-type: none"> • Events complete 12 February • Online feedback forms are live until 17 February • During half term (12-17 February) the banners will be on display in Denham Country Park • Feedback from the events agenda item for March Panel meeting • Next step for LDA is to cost proposals <p>5. The Panel noted their appreciation for the work done by DE on producing the Additional Mitigation Plan (AMP).</p> <p><i>Panel member attendance</i></p> <p>6. DE noted those who had offered to attend events.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • None 	
D.	<p>Sub-group updates</p> <p><i>Broadwater / Harefield Moor Lakes</i></p> <p>7. ED acknowledged the need to look at these areas in detail, which will happen in line with HS2's programme. HS2 to keep Panel up to date on any developments.</p>	

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	<p>8. TD stated that he had met with Tarmac and discussed the AMP proposals in this area. It was agreed that a future meeting between TD, JA, HS2 and Tarmac would be positive to discuss the options on Tarmac's land.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • None 	
<p>E.</p>	<p>HS2 Ltd updates</p> <p><i>No net loss</i></p> <p>9. RA gave an update on HS2's no net loss. The Enabling and Main Works Contractors will deliver to an established baseline by identifying opportunities for no net loss and take input from external sources, e.g. the Panel. The report will be constantly reviewed and updated and is not a finalised document.</p> <p><i>Programme/Schedule 17 pre-applications</i></p> <p>10. JW gave a short presentation on the present assurances and processes regarding the timing for comments on design and mitigation of the HS2 railway and a potential process by which the panel could be engaged.</p> <p>11. The Panel raised concerns, including attendance from specialists, cost reimbursement, the need for separate meetings, etc.</p> <p>12. HS2 to address these questions and recirculate the presentation for comment from the Panel.</p> <p>13. SP noted that the Panel provides a landscape-scale view across four local authorities.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 to circulate slides on engagement process. • Panel members to provide comment on process by end February. 	<p>HS2 Panel</p>
<p>F.</p>	<p>AOB</p> <p><i>Ecology Review Group update</i></p> <p>14. SG stated that the Group was in place to review how HS2's habitat monitoring policies would be achieved. The Group is seeking an independent chair and will meet twice a year.</p> <p>15. JF raised the fund for woodland planting agreed through the House of Lords with the Woodland Trust and proposed that the Panel consider how this could augment the Panel's fund. CG confirmed that the Panel could do so.</p> <p>16. It was agreed to keep this as an agenda item for future updates.</p> <p><i>Other</i></p>	

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	<p>17. ED asked Panel members who have not yet invoiced to send through invoices or cost estimates of time so far, this will allow HS2 to budget for the remaining time under the Panel's terms of reference and thus look at the potential for extension.</p> <p>18. JA asked if the Panel minutes would be put on the website. JW stated that the minutes needed to be checked for confidential information. HS2 to upload minutes to September 2016.</p> <p>19. JB proposed that future meetings run 10.30 to 13.00. Panel agreed. HS2 to resend invites.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • Panel members to send through invoice or estimate of invoice to date • HS2 to upload minutes to September 2016 • HS2 to resend invites for new start time of 10.30am <p>Items to be added to agenda for next meeting:</p> <ul style="list-style-type: none"> • Feedback from public events 	<p>Panel HS2 HS2</p>

Next meeting: 15 March 2017, from 10.30am. Venue: South Bucks District Council Office, Capswood, Oxford Road, Denham