

MEETING MINUTES

HS2 Colne Valley Regional Park Panel

Meeting Date / Time:	21 September 2016
Meeting Location:	South Bucks District Council Office Capswood, Oxford Road, Denham
Meeting Type:	Panel Meeting #8
Organisations in Attendance:	Buckinghamshire County Council (BCC), Canal River Trust (CRT), Chiltern District Council (CDC), Department for Transport (DfT), Environment Agency (EA), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), Natural England (NE), South Bucks District Council (SBDC), Three Rivers District Council (TRDC) & HS2 Ltd

Attendees:	Title, Organisation
Billy Ahluwalia (BA)	Senior Project Manager, HS2 Ltd
Claire Gregory (CG)	Environment Lead, DfT
Daniela Eigner (DE)	Programme Manager, Groundwork South
Gennaro Sica (GS)	Acoustical Engineer, HS2 Ltd
Jackie Copcutt (JC)	Senior Project Manager, BCC
James Gasson-Hargreaves (JGH)	Senior Interface Manager, HS2 Ltd
Jane Griffin (JG)	Principal Planner, SBDC and CDC
Jenny Foster	Senior Planning Officer, HCC
Jerry Unsworth (JU)	Planning Consultant to SBDC and CDC
Jim Barclay (JB)	Independent Chair
John Woodhouse (JW)	Town Planner, HS2 Ltd
Josie Allen (JA)	Land Management, Natural England
Katrina White (KW)	Panel Advisor, HS2 Ltd
Peter Simons (PS)	Senior Planning Officer (Transport and Policy), TRDC
Richard Bennett	TBC, Canal & River Trust
Simon Gray (SG)	Landscape Officer, SBDC and CDC
Steve Braund (SB)	Environmental Health, SBDC and CDC
Steve Fancourt (SF)	Rural Landscape Manager, HS2 Ltd
Stewart Pomeroy (SP)	Colne Valley Managing Agent, Groundwork / CVP CIC
Tom Day (TD)	Head of Living Landscapes, HMWT
Apologies:	Ella Davies, Martin Knight, Mathew Frith (LWT), Phil King (HS2) and Ian Thynne (LBH)

Item	Title	Action/Owner
A.	Welcome and Introductions	
B.	Review minutes and actions of meeting #7 – July 2016	
	<ul style="list-style-type: none"> No comments received on the minutes of meeting #7. 	

Item	Title	Action/ Owner
	<p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Westminster Office address to be circulated 	HS2 Ltd
C.	<p>Additional Mitigation Plan</p> <ol style="list-style-type: none"> 1. LDA Design will be attending the workshop on 05 October 2016 which will be held at the HS2 Westminster offices. 2. The Steering Group meeting held on 02 August 2016 had discussed the vision for Additional Mitigation Plan (AMP) and existing CIC vision for CVRP. 3. LDA Design have been working on gathering data and working through the GIS information and requirements. 4. LDA Design have visited the local park and met with Stakeholders but do not have the budget to attend all site visits. For that reason, Daniela has been meeting with local landowners and businesses to grasp what is going on in the area, have a better understanding of the main issues and discuss no net loss and has been feeding back the information learnt. 5. Whilst reviewing the 'Longlist' at the workshop, Panel members can highlight any issues or note any items they feel may be excluded. 6. It is noted that No Net Loss is for HS2 to action and is not within the Panels remit. 7. Panel members debate over the 'Longlist' and whether the members priorities should be declared and understood by fellow members, along with weightings, before addressing the list so as to ensure everyone remains focussed. 8. Suggested that the Workshop's first agenda item is to look at the 'Overarching Principles'; with representative organisations highlighting key priorities and hierarchy. 9. SP stated that mitigation measures should be reviewed against the vision and objectives for Colne Valley Park and that this should provide the initial test for additional mitigation measures. 10. Panel to collaborate and workout shared objectives/vision. 11. Chair explains that it was intended LDA Design had been given/commissioned work to produce a 'Longlist' and ideas without constraint and restrictions so that they have more flexibility to provide options. Panel to then work together as a collective to produce a criteria to apply to it. 12. The Panel agree that they need to ensure they keep within their remit as directed/commissioned by the Select Committee. 13. It is agreed that there needs to be a clear separation of the AMP, its role and where the allocated funding will be spent and that of HS2's own mitigation. Panel are of the understanding that not keeping a clear division of these is likely to confuse the Public. 14. Avoiding public confusion and ensuring the Public are aware that the Panel is independent of HS2 Ltd. 15. Clarity of what falls under HS2's mitigation and what falls under the AMP 16. The exhibitions that are to be held should not be addressing HS2's mitigation as it is for HS2 to consult on – not the CVRPP. <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Westminster Office address to be circulated 	HS2 Ltd

Item	Title	Action/ Owner
	<ul style="list-style-type: none"> • Email to be sent to Panel confirming date and time of the workshop • Daniela to ensure all Panel members have received an invite • Panel members who are scheduled to meet with David Collins (HS2) to feedback to the Panel the result of conversations • Jim and Daniela to meet and try to tease out a solution regarding the need to review the individual representative organisations of the Panel's priorities before the Longlist proposals • HS2 to circulate the document provided LDA Design outlining the mitigation to be carried out by HS2 • Panel members to send suggestions for the Longlist to Daniela and Jim by next week 	<p>HS2 Ltd DE ALL</p> <p>JB/DE</p> <p>HS2</p> <p>ALL</p>
D.	<p>Additional Mitigation Plan Communications Strategy</p> <p>17. Any feedback on the document is welcome.</p> <p>18. Will be holding Exhibitions rather than Consultations as the word can be misleading.</p> <p>19. Quarterly newsletter article on CVRPP's purpose and the current progress.</p> <p>20. Suggestion made that 'pop up' exhibitions are held at the Parks main access points for ease of access and to ensure it attracts the right audience.</p> <p>21. Panel agrees that exhibitions need to be easily accessible and not just for car users.</p> <p>22. Venue suggestions for exhibitions welcome.</p> <p>23. Suggestion made for the Panel to avoid any venues that had hosted HS2 consultations previously so as to avoid public thinking they are linked.</p> <p>24. Panel members have offered their assistance in getting the word spread by using their usual communications i.e. radio, local newspapers, websites, twitter, email distribution lists.</p> <p>25. Local Authority Panel members suggested Daniela discuss strategy with their Comms teams as these teams have the best knowledge of the area and the local communities; the best approach and if certain items are of a sensitive nature.</p> <p>26. Suggestion that a list is made of main bodies of which the message should be clearly communicated to first before the general public e.g. Parish Councils, District Councils, County Councils and elected members.</p> <p>27. Panel feel the objectives on the document are not an accurate reflection on the main aims.</p> <p>28. Longlist and Stage 1 report would need to be signed off by 02 November 2016.</p> <p>29. Some of the Panel believe November would be too ambitious to have all of the AMP agreed, with Royal Assent planned for December it is suggested that dates are pushed back to January 2017.</p> <p>30. A budget has been allowed for LDA Design to take forward ideas on the shortlist.</p> <p>31. Concerns raised over the cost of consultations processes and what they are estimated at.</p> <p>32. With the detailed design planned mid-2017 it would be useful to have the document before the design commences so it is referred to by the Main Works contractor.</p>	

Item	Title	Action/ Owner
	<p>Action/s:</p> <ul style="list-style-type: none"> • Daniela to circulate the newsletter article she had drafted • Feedback on document to be sent to Daniela and Jim by COB Monday 26 September 2016 latest • Strategy Document to be reviewed: <ul style="list-style-type: none"> - Objectives in the document to be reviewed - Public engagement to be added as an objective - Items relating to ‘funding’ to be reworded - Long term and short term issues to be addressed - Inclusion of long term vision - Inclusion of list of key Stakeholders 	<p>DE ALL DE/JB</p>
E.	<p>Noise & Vibration</p> <p>33. With the solid viaduct structure a lot of the vibrations would be dissipated through the stands/struts/legs.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • No actions 	
F.	<p>HS2 Ltd Updates</p> <p><i>HS1 Portal Design</i></p> <p>SF reported HS2 have not received response from HS1 yet, but still pushing for lessons learnt with respect to integrated design marrying landscape/ecology/geotechnics/portal design. Jane Griffin asked if portals will be different to those used in HS1. HS2 confirmed the design is yet to be confirmed and would need to consider the train the design of which will also be different.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • No actions 	
G.	<p>AOB</p> <p>34. Landscape Design Approach document has been significantly reduced, LDA Design are informed of this and have been a part of the process.</p> <p>Items to be added to agenda for next meeting:</p> <ul style="list-style-type: none"> • HS1 Portal Design to remain on agenda for next meeting <p>Dates of note:</p> <ul style="list-style-type: none"> • Additional Mitigation Plan Workshop: 05 October 2016, HS2 Westminster Offices 	<p>HS2 Ltd</p>

Next meeting: 02 November 2016, from 10.00am. Venue: South Bucks District Council Office, Capswood, Oxford Road, Denham