

# MEETING MINUTES

## HS2 Colne Valley Regional Park Panel

<b>Meeting Date / Time:</b>	20 July 2016
<b>Meeting Location:</b>	South Bucks District Council Office Capswood, Oxford Road, Denham
<b>Meeting Type:</b>	Panel Meeting #7
<b>Organisations in Attendance:</b>	Buckinghamshire County Council (BCC), Bucks, Berks and Oxfordshire Wildlife Trust (BBOWT), Chiltern District Council (CDC), Department for Transport (DfT), Environment Agency (EA), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), Natural England (NE), South Bucks District Council (SBDC), Three Rivers District Council (TRDC) & HS2 Ltd

<b>Attendees:</b>	<b>Title, Organisation</b>
Billy Ahluwalia (BA)	Senior Project Manager, HS2 Ltd
Claire Gregory (CG)	Environment Lead, DfT
Daniela Eigner (DE)	Programme Manager, Groundwork South
David Collins (DC)	Biodiversity Manager, HS2 Ltd
David Smith (DS)	Civil Structures Lead, HS2 Ltd
Ella Davies (ED)	Interface Manager, HS2 Ltd
Iain Andrews (IA)	Routewide Community Engagement Manager, HS2 Ltd
Jackie Copcutt (JC)	Senior Project Manager, BCC
James Gasson-Hargreaves (JGH)	Senior Interface Manager, HS2 Ltd
Jane Griffin (JG)	Principal Planner, SBDC and CDC
Jerry Unsworth (JU)	Planning Consultant to SBDC and CDC
Jim Barclay (JB)	Independent Chair
Jim Kitchen (JK)	Project Manager, EA
John Woodhouse (JW)	Town Planner, HS2
Julie Hughes (JH)	Principal Landscape Officer, Three Rivers District Council
Josie Allen (JA)	Land Management, Natural England
Luke Nipen (LN)	Community Engagement Manager, HS2 Ltd
Martin Knight (MK)	Independent Design Panel representative, Knight Architects
Simon Gray (SG)	Landscape Officer, SBDC and CDC
Steve Fancourt (SF)	Rural Landscape Manager, HS2 Ltd
Stewart Pomeroy (SP)	Colne Valley Managing Agent, Groundwork / CVP CIC
Tiago Dias (TiD)	Landscape Design Advisor, HS2 Ltd
Tom Day (TD)	Head of Living Landscapes, HMWT
<b>Apologies:</b>	Jenny Foster (HCC), Mathew Frith (LWT), Katrina White (HS2), Phil King (HS2) and Ian Thynne (LBH)

<b>Item</b>	<b>Title</b>	<b>Action/Owner</b>
<b>A.</b>	<b>Welcome and Introductions</b>	

Item	Title	Action/ Owner
B.	<p><b>Review minutes and actions of meeting #6 – June 2016</b></p> <ol style="list-style-type: none"> <li>1. No comments received on the minutes of meeting #6.</li> <li>2. JW outlined the environmental and sustainability specifications that will influence the design of the viaduct and reiterated that they are not specific to Colne Valley. JW to circulate list to Panel. Panel members to request as needed.</li> <li>3. ED confirmed the Canals and Rivers Trust did not take the issue of non-permanent moorings to House of Commons Select Committee and have withdrawn their House of Lords petition. ED confirmed that permanent moorings are treated as residential under HS2 Ltd’s noise policy.</li> </ol> <p><b>Action/s:</b></p> <ul style="list-style-type: none"> <li>• HS2 Ltd to circulate Environmental and Sustainability specs list to Panel</li> <li>• Panel members to request as needed</li> </ul>	<p><b>HS2 Ltd All</b></p>
C.	<p><b>Report back on the Bridge Design Requirements</b></p> <ol style="list-style-type: none"> <li>4. JB confirmed that both Martin Knight and an HS2 Design Panel representative would continue to attend the Colne Valley Regional Park Panel.</li> </ol> <p><b>Action/s:</b></p> <ul style="list-style-type: none"> <li>• HS2 Ltd to produce a paper that further clarifies how engagement will be planned and delivered for the viaduct design process</li> </ul>	<p><b>HS2 Ltd</b></p>
D.	<p><b>Landscape Design Approach</b></p> <ol style="list-style-type: none"> <li>5. TiD and SF presented HS2 Ltd’s Landscape Design Approach to the Panel.</li> <li>6. SF confirmed that when the Main Works Contractor comes on board they will take the LDA Design work into account.</li> <li>7. The Panel discussed the possibility of visiting the HS1 portal shown in SF’s presentation.</li> </ol> <p><b>Action/s:</b></p> <ul style="list-style-type: none"> <li>• SF to prepare background information on portal design including lessons learned from HS1 and other issues relevant to the Colne Valley for Panel to consider before arranging a visit. <i>To be added to the agenda for meeting #8</i></li> </ul>	<p><b>HS2 Ltd</b></p>
E.	<p><b>Additional Mitigation Plan Steering Group</b></p> <ol style="list-style-type: none"> <li>8. DE gave a summary of the work to date and her approach to the AMP: creating a baseline; HS2 impacts; potential additional mitigation.</li> </ol> <p><b>Action/s:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
F.	<p><b>Public Engagement Steer</b></p> <ol style="list-style-type: none"> <li>9. LN and IA gave a presentation on HS2’s community engagement plan.</li> </ol>	

Item	Title	Action/ Owner
	<p>10. JB recommended that community engagement on the role and aims of the Panel to commence once there is something tangible to share – e.g. the AMP.</p> <p><b>Action/s:</b></p> <ul style="list-style-type: none"> <li>CG to follow up on the progress of the Heathrow Spur notification letters</li> <li>HS2 Ltd are holding two community events in Maple Cross on the 11<sup>th</sup> August and the 17<sup>th</sup> September. HS2 to circulate details</li> </ul>	<p>DfT HS2 Ltd</p>
<p><b>G.</b></p>	<p><b>No Net Loss</b></p> <p>11. DC explained the approach to achieving No Net Loss in the environs of the Colne Valley according to the assurance given to Select Committee.</p> <p>12. HS2 will be looking for opportunities for additional habitat creation outside Bill limits.</p> <p>13. DC will be setting up meetings with Wildlife Trusts.</p> <p>14. JC proposed discussions with Denham Country Park.</p> <p><b>Action/s:</b></p> <ul style="list-style-type: none"> <li>DC to attend AMP Steering Group meetings to ensure workstreams are compatible and benefit each other. DE to send invite</li> </ul>	<p>DE / HS2 Ltd</p>
<p><b>H.</b></p>	<p><b>HS2 Ltd Updates</b></p> <p>15. JK confirmed Environment Agency working closely with Affinity Water and HS2 Ltd.</p> <p><b>Action/s:</b></p> <p>16. HS2 Ltd to circulate August GI programme when available</p> <p>17. CG to look into work of Hillingdon Working Group and share with Panel.</p> <p><i>Post-meeting note: Action closed: emails from Ian Thynne (22 July) and Jim Barclay (20 July) to local authority Panel members</i></p>	<p>HS2 Ltd DfT</p>
<p><b>I.</b></p>	<p><b>AOB</b></p> <p><b>Items to be added to agenda for next meeting:</b></p> <ul style="list-style-type: none"> <li>Portal design – Landscape Design Approach</li> </ul>	

**Next meeting:** Wednesday 21 September, 2016, from 10.00am. Venue & address TBC