

MEETING MINUTES

HS2 Colne Valley Regional Park Panel

Meeting Date / Time:	08 June 2016
Meeting Location:	High Speed Two (HS2) Ltd, 5 Floor, Sanctuary Buildings, 20 Great Smith Street, London, SW1P 3BT
Meeting Type:	Panel Meeting #6
Organisations in Attendance:	Buckinghamshire County Council (BCC), Bucks, Berks and Oxfordshire Wildlife Trust (BBOWT), Chiltern District Council (CDC), Department for Transport (DfT), Environment Agency (EA), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), London Borough of Hillingdon (LBH), London Wildlife Trust (LWT), Natural England (NE), South Bucks District Council (SBDC), Three Rivers District Council (TRDC) & HS2 Ltd

Attendees:	Title, Organisation
Billy Ahluwalia	Senior Project Manager, HS2
Charles Crawford (CC)	LDA Design
Charlie Mitchell (CM)	LDA Design
Daniela Eigner (DE)	Groundwork
David A. Smith (DAS)	HS2 Civil Structures Lead
Gennaro Sica (GS)	Acoustics Advisor, HS2
Ian Thynne (IT)	London Borough of Hillingdon
Jackie Copcutt (JC)	Buckinghamshire County Council (BCC)
James Gasson-Hargreaves (JGH)	Senior Interface Manager, HS2
Jane Griffin (JG)	Principal Planner, SBDC and CDC
Jenny Foster (JF)	Senior Planning Officer, HCC
Jerry Unsworth (JU)	Planning Consultant to SBDC and CDC
Jim Barclay (JB)	Independent Chair
Josie Allen (JA)	Natural England
Katrina White (KW)	Panel Advisor, HS2 Ltd
Mathew Frith (MF)	Director of Conservation, LWT
Martin Knight (MK)	Independent Design Panel Representative, Knight Architects
Peter Shepherd	LDA Design
Peter Simons (PS)	Senior Planning Officer (Transport and Policy), TRDC
Phil King (PK)	Senior Town Planning Manager, HS2 Ltd
Robin Jones (RJ)	Consultant, Colne Valley Park, CIC
Stewart Pomeroy (SP)	Colne Valley Managing Agent, Groundwork / CVP CIC
Tom Day (TD)	Head of Living Landscapes, HMWT
Tomas Garcia (TG)	TBC, HS2
Apologies:	Darl Sweetland (BCC), Jales Tippell (LBH), Julie Hughes (TRDC) and Roy Stokes (EA)

Item	Title	Action/ Owner
A.	Welcome and Introductions	
B.	<p>Review minutes and actions of meeting #5 – April 2016</p> <p>1. Minutes from previous meeting agreed, small amendments that were suggested have been applied.</p> <p>Outstanding Actions:</p> <p>2. Circulate presentation from meeting #5. 3. Recirculate letter from Michael Hurn dated 30 March 2016.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Ltd to aim to share action tracker a week ahead of meetings going forward 	HS2 Ltd
C.	<p>HS2 Structure – Construction</p> <p>Presentation given by James Gasson-Hargreaves</p> <p>4. Ella Davies (Interface Manager, HS2) will be working very closely with the Panel and a regular attendee going forward. 5. James Gasson-Hargreaves (Senior Interface Manager) and Ella Davies will be taking over from Phil with the Panel as much as possible. 6. Phil King will continue to attend the Panel in a Technical capacity for HS2 Ltd but will not be the main point of contact. 7. The Construction directorate will be looking after the appointing of the contractors building the scheme. 8. James and Ella intend to make it a seamless process and will work closely with the Panel to ensure their views are heard.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • James Gasson-Hargreaves contact details to be circulated to Panel 	HS2 Ltd
D.	<p>Noise – Broad Overview</p> <p>Presentation given by Gennaro Sica from HS2 Ltd, following which a useful discussion took place. The Chair noted that given the technical nature of the discussion this presentation would need to be revisited again by the Panel.</p> <p>9. A noise reduction device – similar to shown in diagram at the top of the noise barrier - is an option and could allow for the same level of noise reduction as a heightened barrier with less visual impacts. 10. HS2 clarified that the Design aims for mitigation do not have any order of hierarchy, all are as important as the other. 11. Weighing up of noise impacts, visual impacts and cost are all things the Panel will need to consider when considering design options for the viaduct. 12. HS2 Ltd offered to provide a sound demonstration for a scenario similar to that at the Colne Valley. 13. The Panel observed that the recreational and natural enjoyment of the area are just as important as the residential impacts.</p>	

Item	Title	Action/ Owner
	<p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Ltd to cover Vibration Impacts, the adverse effects and relevant Mitigation in presentations to future meetings • HS2 Ltd to confirm if CRT were successful in one of their Petition points which was for the Moors to be classified as residential, if so, this may have an impact on how the Colne Valley viaduct is assessed. • HS2 Ltd to add Noise as a standard item on the agenda for update purposes • Panel to organise amongst themselves some site visits to HS1 to have an idea of what a high speed train might sound • HS2 Ltd to inform the Panel at a later meeting of the scale of noise attenuation improvements made to the high speed trains and tracks since HS1. This should consider what updates have been made and what the differences in technology exist to give Panel better understanding should they choose to visit HS1? 	<p>HS2 Ltd</p> <p>All</p> <p>HS2 Ltd</p>
E.	<p>Additional Mitigation Plan</p> <p>Appointment of Programme Manager</p> <p>14. Daniela was introduced, who has been employed through Groundwork and whose contract begins 20 June.</p> <p>15. Daniela will be looking to meet with Panel members individually and attend site visit and will be working closely with the consultants.</p> <p>16. If Panel members are keen to get an appointment scheduled in now they can do so via Stewart Pomeroy.</p> <p>17. Daniela will lead on the preparation of the Additional Mitigation plan and work with LDA Design.</p> <p>Appointment of LDA Design</p> <p>18. LDA Design, an independent consultancy which consists of landscape architects and design consultants was introduced to the Panel. LDA has been appointed to produce the Additional Mitigation Plan (AMP) for the Colne Valley.</p> <p>19. LDA has vast experience in the introduction of large infrastructure in sensitive environments and so have a better understanding.</p> <p>20. LDA will be seeking a lot of information from Panel members in order to progress work on the AMP.</p> <p>21. Team: Charles Crawford will be leading, Charlie Mitchell will be day to day project manager, Peter Shepherd will be sharing his expertise in Ecology and Ian Holston his expertise in Green Infrastructure.</p> <p>22. LDA will require a better understanding of the scope of works i.e. HS2's mitigation and the Additional Mitigation.</p> <p>23. Suggestion that the members of the Panel who had helped with the hiring of the consultants, along with a HS2 representative, form a steering group for the Panel.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • Stewart will be circulating the most recent draft of the Consultants brief for information 	<p>SP</p>

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F.	<p>Design Aspirations</p> <p>Presentation given by Phil King, Billy Ahluwalia and Steve Fancourt</p> <p>24. Reference to Information Paper D1.</p> <p>25. Significant amount of engagement to occur on key design elements, which include the Colne Valley Viaduct.</p> <p>26. Some panel members highlighted that the people of Denham have not been made aware of the removal of the Heathrow Spur and were of the view that HS2 had not carried out sufficient public engagement on this change.</p> <p>27. Engagement on key design elements likely to be after the appointment of Main Works Contractors (Spring 2017).</p> <p>28. Multi-tiered engagement process to happen with the Design Panel and the CVRPP.</p> <p>29. Introduction to Steve Fancourt, Rural Landscape Manager at HS2 who plans to focus on;</p> <ul style="list-style-type: none"> - ensuring the Landscape Character and Visual Aspects work together - integration of factors such as noise and ecology <p>30. The Design Panel use the 'design vision' to scrutinise ideas/proposals and views it as HS2's key design aspirations.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • A 'Public engagement steer' to be added to agenda for next meeting • Next meeting to have further details from the Construction Team on how it intends to develop design of the viaduct further • HS2 Ltd to check whether able to share the results of the pre-qualifying questionnaire for the Main Works contractors – who have been selected so far? • HS2 Ltd 'Design Vision' document to be uploaded to site • Landscape Design Approach to be shared with Panel (include in Forward Programme) (subject to signing of non-disclosure agreement) 	HS2 Ltd
G.	<p>Communications Approach</p> <p>31. Jim Barclay had recently met with Phil and the HS2 Comms team to ensure we are joined up in communications/messages to the public and to discuss ways to raise local awareness. Jim will continue to take this forward.</p> <p>32. Expertise and knowledge in the Panel that can be used as a resource that can help inform communication with the Public going forward, Jim welcomes Panels input on what should be covered.</p> <p>33. Dialogue wanted with local communication officers of member organisations. This could involve community representatives attending some Panel workshops (interactive workshops).</p> <p>Action/s:</p> <ul style="list-style-type: none"> • HS2 Ltd to ensure the HS2 Communications team know where to find minutes from the meetings to keep up to date 	HS2 Ltd
H.	HS2 Ltd updates	

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	<p>34. Overhead Line Design Competition</p> <ul style="list-style-type: none"> - Progress meeting on 24 June <p>35. House of Lords</p> <ul style="list-style-type: none"> - Locus challenges have started - Hearings until Summer Recess (end of June) and will reconvene after <p>36. No net loss</p> <ul style="list-style-type: none"> - The House of Commons Select Committee report had instructed HS2 to come up with a solution to no net loss in the Colne Valley area - HS2 had responded to this instruction and continue to engage with local Stakeholders to find out how HS2 can do more in the Colne Valley within the Powers already held - HS2, led by David Collins (Lead Ecologist, HS2) will be getting in contact with Stakeholders to try and work through and set out an approach with the hope to report back to Committee late Summertime - No net loss is additional to the additional mitigation funds as it is a separate commitment - Methodology is important – working out how it will fit in with the ‘Mitigation Plan’ and the hierarchy - Habitat creation and enhancement are important aspects of the project delivery. <p>Action/s:</p> <ul style="list-style-type: none"> • Share the ‘No Net Loss Mitigation Plan’ referred to by Satish • Natural England to at some stage provide an update on work it has been doing on No Net Loss • HS2 to set up separate meeting on NNL with members of the Panel 	
I.	<p>AOB</p> <p>37. No items raised</p>	
J.	<p>Date of Next Meeting</p> <p>38. Next meeting:</p> <ul style="list-style-type: none"> - Update on Additional Mitigation Plan - Landscape Design Approach Document - Colne Valley public water suppliers (update re. Environment Agency and Affinity Water) - Colne Valley tunnel working group - LEMP - BDR response 	

Next meeting: Wednesday 20 July, 2016, from 10.00am. South Bucks District Council Office
Capswood, Oxford Road, Denham