

**Form** 



## Register your lasting power of attorney

Registering an LPA costs

This fee is means-tested: see the application Guide part B

Use this form if the LPA you want to register was made using an LPA114, LPA117, LP PA or LP PW.

#### How to complete this form

#### PLEASE WRITE IN CAPITAL LETTERS USING A BLACK PEN



| Mark your choice with an X



If you make a mistake, fill in the box and then mark the correct choice with an X

This form is also available in Welsh. Call the helpline on 0300 456 0300.

### Before you start

Helpline 0300 456 0300

Before the lasting power of attorney (LPA) can be used, it **must** be registered by the Office of the Public Guardian (OPG). Fill in this form to register the LPA. See the Registration guide, part B.

#### People to notify

If there are any 'people to notify' (also called 'people to be told' or 'named people') listed in the LPA, you must notify them that you are registering the LPA now. See the Registration guide, part C.

Fill in and send each of them a copy of the form to notify people – form LP3.

When you sign section 5 of this form, you confirm that you've sent them the forms to the 'people to notify'.

#### Two lasting powers of attorney

If you are applying to register two LPAs, you must complete a copy of this form for each LPA.

Check your registration
When you've filled in this form you can use this checklist to help you make sure you have completed it correctly.
I am either the donor or an attorney on the enclosed LPA form.
I've completed sections 1 to 5 of this form.
I used form LP3 to notify the 'people to notify' (also called 'people to be told' or 'named people'), if any were named on the LPA form.
If the attorneys are applying to register the LPA and were appointed 'jointly' in the attached LPA, they have all signed section 5 of this form.
(Optional) I've paid the application fee or applied for a reduced fee.  If I've applied for a reduced fee, I've included form LPA120A and the required evidence.
I've included all the pages of the LPA form in the envelope, even the ones where I didn't write anything or there were no boxes to fill in.

### When completed send to:

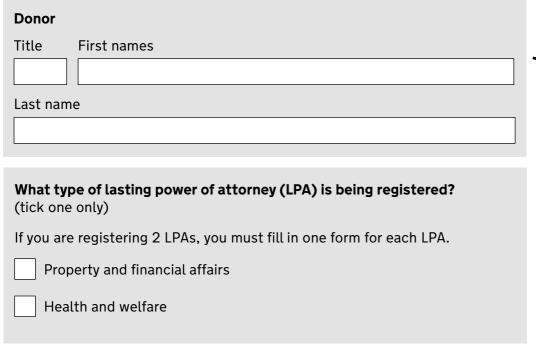
## Office of the Public Guardian PO Box 16185 Birmingham B2 2WH



# Register your lasting power of attorney

#### Section 1

## About the lasting power of attorney





Help?

For help with this section, see the Guide, part B1.

Day

Month

Year

## The applicant





You can only apply to register if you are either the donor or attorney(s) for this lasting power of attorney (LPA). The donor and attorneys should not apply together.

Who is applying to register the LPA? (tick one only)

<b>Donor</b> – the donor needs to sign section 5 of th	is form.   Help?
Attorney(s) – If the attorneys were appointed they all need to sign section 5 of this form. Other attorneys needs to sign.	
Write the name and date of birth for each attorney the LPA. Don't include any attorneys who are not app	
Title First names  Last name  Date of birth	Title First names  Last name  Date of birth
Day Month Year	Day Month Year
Title First names  Last name	Title First names  Last name
Date of birth	Date of birth

Day

Month

Year

## Who do you want to receive the LPA?



We need to know who to send the LPA to once it is registered. We might also need to contact someone with questions about the application.

We already have the addresses of the donor and attorneys on the LPA form, so you don't have to repeat any of these here unless they have changed.

Who would you like to receive the LPA and any correspondence?
The donor
An attorney (write name below)
Other (write name and address below)
Title First names
Last name
Company (optional)
Address
Postcode
How would the person above prefer to be contacted?
You can choose more than one.
Post
Phone Phone
<b>Email</b>
Welsh (We will write to the person in Welsh)

For help with this section, see the

Guide, part B3.

If you need to update anyone else's address, use section 6.

## **Application fee**





There's a fee for registering a lasting power of attorney – the amount is shown on the cover sheet of this form and on form LPA120.

The fee changes from time to time. You can check you are paying the correct amount at www.gov.uk/power-of-attorney/how-much-it-costs or call 0300 456 0300. The Office of the Public Guardian can't register your LPA until you have paid the fee.

How would y	ou like to pay?	$\checkmark$
Card	For security, don't write your credit or debit card details here. We'll contact you to process the payment.	∫ Help?
	Your phone number	For help with this
		section, see the Guide, part B4.
Cheque	Enclose a cheque with your application.	
Reduced app	lication fee	
If the donor h	as a low income, you may not have to pay the full amount.	
See the Guide	e, Part B4 for details.	
I want to	apply to pay a reduced fee	
	ed to fill in form LPA120 and include it with your application. o need to send proof that the donor is eligible to pay a fee.	

#### For OPG office use only

Payment reference	
Payment date	Amount
Day Month Year	i

## **Signature**





The person applying to register the lasting power of attorney (LPA) (see section 2) must sign and date this section. This is either the donor or attorney(s) but not both together.

If the **attorneys** are applying to register the LPA and they were appointed to act **jointly** they must all sign.

#### By signing this section I confirm the following:

- I apply to register the LPA that accompanies this application
- I have informed 'people to notify' named in the LPA (if any) of my intention to register the LPA
- I certify that the information in this form is correct to the best of my knowledge and belief



For help with this section, see the Guide, part B5.

Signature or mark	Signature or mark
Date signed	Date signed
Day Month Year	Day Month Year
Signature or mark	Signature or mark
Date signed	Date signed
Day Month Year	Day Month Year

If more than 4 attorneys need to sign, make copies of this page.

### **Addresses**



#### Use this page:

- if the LPA was made before 1 October 2009, to tell us **all** the attorneys' addresses
- if the LPA was made since 1 October 2009 and the donor or any attorney has changed address

Title First names  Last name	Title First names  Last name
Address	Address
Postcode	Postcode
Email address	Email address
Title First names  Last name	Title First names  Last name
Last name	Last name