

CIVIL NUCLEAR CONSTABULARY

Email:

Our Ref: 2016-091

The Executive OfficeCivil Nuclear ConstabularyBuilding F6 Culham Science CentreAbingdonOxonOX14 3DBTel:01235 466428Website:https://www.gov.uk/cnc

Dear

I am writing in response to your request for information regarding the below received on 26 July 2016. Your request has been handled under Section 1(1) of the Freedom of Information Act 2000. In accordance with Section 1(1) (a) of the Act I hereby confirm that the CNC/CNPA does hold information of the type specified. Please see attached information.

Please could you provide under the Freedom of Information Act more information about the table on p27 of this report:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/538844/CN PA_annual_report_2015-16.pdf

I would like to know:

- How man security breaches/incidents involved "assets or Sensitive Nuclear Information, Government Security Classification 'Official Sensitive' and above"?

- The date, location, and a description of the material disclosed for all the security breaches/incidents listed in the table.

- What actions were taken in all these cases after the breaches/incidents were discovered (such as disciplinary measures)?

The Civil Nuclear Constabulary is a specialist armed police service dedicated to the civil nuclear industry, with Operational Policing Units based at 11 civil nuclear sites in England, Scotland and Wales and over 1400 police officers and staff. The Constabulary headquarters is at Culham in Oxfordshire. The civil nuclear industry forms part of the UK's critical national infrastructure and the role of the Constabulary contribute to the overall framework of national security.

The purpose of the Constabulary is to protect licensed civil nuclear sites and to safeguard nuclear material in transit. The Constabulary works in partnership with the appropriate Home Office Police Force or Police Scotland at each site. Policing services required at each site are agreed with nuclear operators in accordance with the Nuclear Industries Security Regulations 2003 and ratified by the UK regulator, the Office for Nuclear Regulation (ONR). Armed policing services are required at most civil nuclear sites in the United Kingdom. The majority of officers in the Constabulary are Authorised Firearms Officers.

The Constabulary is recognised by the National Police Chiefs' Council (NPCC) and the Association of Chief Police Officers in Scotland (ACPOS). Through the National Coordinated

Policing Protocol, the Constabulary has established memorandums of understanding with the local police forces at all 10 Operational Policing Units. Mutual support and assistance enable the Constabulary to maintain focus on its core role.

We take our responsibilities under the Freedom of Information Act seriously but, if you feel your request has not been properly handled or you are otherwise dissatisfied with the outcome of your request, you have the right to complain. We will investigate the matter and endeavour to reply within 3-6 weeks. You should write in the first instance to:

Sarah Shevlin Disclosures Officer CNC Culham Science Centre Abingdon Oxfordshire OX14 3DB

E-mail: FOI@cnc.pnn.police.uk

If you are still dissatisfied following our internal review, you have the right, under section 50 of the Act, to complain directly to the Information Commissioner. Before considering your complaint, the Information Commissioner would normally expect you to have exhausted the complaints procedures provided by the CNPA.

The Information Commissioner can be contacted at:

FOI Compliance Team (complaints) Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

If you require any further assistance in connection with this request please contact us at our address below:

Sarah Shevlin Disclosures Officer CNC Culham Science Centre Abingdon Oxfordshire OX14 3DB

E-mail: FOI@cnc.pnn.police.uk

Yours sincerely

Sarah Shevlin Disclosures Officer

Security Breaches for the Year 2015/2016

Date	Site	Incident	RISK	Action
Apr	HQ Culham	Linked Official Sensitive Document to a meeting invite which led to 6 recipients receiving the document out with the secure network which is a breach of our policy.	LOW*	All recipients required the information for the meeting. Staff member given advice and guidance, IT asked to look at the issue regarding meeting invites and all staff informed of the potential risk in adding documents to such invites.
May	Dungeness	Armoury access code emailed to Control Room across secure network but in breach of our policy of classing armoury codes as a "Secret" asset.	LOW*	The armoury requires a number of steps to access so code on its own does not give access. Email was across our internal secure network. Officer involved was advised of his error and communication circulated to remind others.
June	Dounreay	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
July	Sellafield	Loss of Blackberry	LOW^	BB deactivated. It is an encrypted device. Member of staff given advice & guidance. BB subsequently found.
July	Sellafield	SAP Password shared with admin support officer by manager to achieve business requirement	LOW	Both members of staff reported to senior line management for management action including advice and guidance.
Aug	HQ Culham	Loss of Blackberry	LOW^	BB deactivated. It is an encrypted device. Member of staff given advice & guidance.
Aug	HQ Culham	Member of staff emailed an incorrectly marked document (marked as Official Sensitive but actually only Official) out with the secure network in breach of our policy.	LOW*	Recipient required and was entitled to the information. Advice & guidance given about policy and grading of information.
Sept	HQ Culham	Loss of Blackberry SIM Card. Accidently thrown in disposal shoot at home address.	LOW^	Advice & guidance given.
Oct	HQ Culham	Member of Staff who was forwarding an Official Sensitive email from her Blackberry to her work email accidently sent it to their home account out with the secure network which is in breach of our policy.	LOW*	Self-reported by staff member who immediately deleted email from home account.
Oct	HQ Culham	Due to upgrade in IT equipment	LOW	Full audit of procedures undertaken

		it was identified that there		and security profile increased.
		needed to be an increase in the Data Room security procedures.		
Oct	Bisley	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Oct	Harwell	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Oct	Sellafield	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Oct	External Contractor	Incorrect handling of CNC Data. 3 rd party contractor emailed data sheet with minimal personal information out with the secure network against our policy.	LOW*	Information was sent to correct recipient but to their wrong email account. Contractor reporting incident to appropriate authorities.
Dec	Hunterston	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Jan	HQ Culham	Loss of laptop login token.	LOW^	Will not function without passwords and appropriate encrypted laptop.
Jan	Dounreay	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Jan	HQ Culham	Theft of Blackberry as part of domestic burglary.	LOW^	Advice and guidance given.
March	Contractor	CSC emailed PSN/CJX IP Addresses to us via non secure network. NPIRMT Informed. Assessed by the accreditor as LOW.	LOW*	Accreditor informed immediately, contractor Security Team responded immediately and measure put in place to prevent in the future.
March	Dungeness	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Card clearly states not to be used as id. Officer received advice & guidance from supervisor.
March	Hartlepool	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated

	to all sites and reported to local police.
	Card clearly states not to be used as id. Officer received advice & guidance
	from supervisor.

* represents loss or theft of protectively marked electronic equipment, devices or paper documents from outside secured CNC premises.

^ represents unauthorised disclosure through insecure transmission of protectively marked documents.

Security Breaches for the Year 2014/2015

Date	Site	Incident	RISK	Action
Apr	HQ Culham	Restricted document left on printer. Printer located in secure area but still at breach of policy.	LOW	Document Owner identified and words of advice & guidance given.
May	HQ Culham	Restricted email sent out with the secure network. Sent to appropriate recipient but still in breach of policy.	LOW^	Words of advice & guidance given
July	HQ Culham	Loss of Blackberry	LOW*	BB deactivated. It is an encrypted device. Member of staff given advice & guidance.
Sept	Dungeness	Armoury secured with keys inside.	LOW	Access prevent until spare keys obtain, no response issues as all firearms issued. Armoury procedures reviewed an updated.
Sept.	HQ Culham	HQ Glass corridor doors faulty allowing access. Door system checked to define timeframe and CCTV reviewed to identify no unauthorised access gained.	LOW	Doors repaired as a priority.
Sept	Dounreay	Official Sensitive email sent to wrong recipient, remained on secure network	LOW^	Identified that a shared address book with other members of the IT framework allows for the potential to add the incorrect address. IT looking for a solution. Staff member given advice & guidance recipient contacted and email deleted.
Oct	Sellafield	Loss of Airwave radio by Sellafield Guard-force.	LOW	Radio stunned. Search subsequently found handset behind cabinet.
Oct	HQ Culham	Access doors from site coffee lounge faulty.	LOW	CCTV reviewed no unauthorised access. Doors repaired.
Nov	HQ Culham	Official Sensitive email sent out with secure network but to correct recipient. Still a breach of our policy.	LOW^	Advice & Guidance given
Nov	HQ Culham	Official Sensitive email sent out with secure network but to correct recipient. Still a breach of our policy.	LOW^	Advice & Guidance given. Corporate Communication issued to advise all staff of the requirement to be vigilant when email OS emails.
Nov	Hinkley Point	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Nov	Dounreay	USB stick introduced to secure network computer	LOW	Officer received advice & guidance from supervisor. System software blocked access and produce alert.

Jan	Contractor	Official sensitive email sent out	LOW^	Advice & Guidance given.
		with secure network by		
		contractor but to correct		
		recipient. Still a breach of our		
		policy.		

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Security Breaches for the Year 2013/2014

Date	Site	Incident	RISK	Action
Apr	Dounreay	Contractor introduce USB to our network	LOW	Network software blocked access and raised alert. Advice & Guidance given.
May	HQ Culham	Loss of Staff Pass	LOW	Card de-activated Words of advice & guidance given
May	Sellafield	Officer entered USB stick in to network computer	LOW	Network software blocked access and raised alert. Advice & Guidance given.
May	CNPF	Federation Executive entered USB stick in to network computer	LOW	Network software blocked access and raised alert. Advice & Guidance given.
June.	HQ Culham	PM PROTECT Document taken in part of a domestic theft where a coat and document folder was stolen from a café.	LOW*	Police investigation launched, folder recovered, all documentation still in tack. Information assessed by relevant parties and deemed not to be of concern if published.
June	Sellafield	Staff member set auto-forward on their personal email to their work email in relation to their eBay account, in breach of our policy.	LOW	Advice & Guidance given, auto-forward removed.
July	HQ Culham	Loss of Visitors Pass	LOW	Site noticed circulated. Pass gives no access and requires an escort to be used.
July	HQ Culham	Contractor given access to HQ via site coffee lounge door without issuing appropriate visitors pass.	LOW	Pass issued, advice & guidance given.
July	HQ Culham	Loss of Visitors Pass	LOW	Site noticed circulated. Pass gives no access and requires an escort to be used.
Aug	HQ Culham	IT Key-press Combinations stored on secure network drive, without appropriate access rights set.	LOW	Access only available to cleared staff, issued rectified, advice given.
Aug	Sellafield	Staff member introduce USB device in secure network desktop.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Sept	HQ Culham	Loss of Staff Card	LOW	Card de-activated from access control system. Card gives access to building but not site, different pass required for site access.
Sept	HQ Culham	Loss of Blackberry	LOW*	BB deactivated. It is an encrypted device. Member of staff given advice & guidance.
Sept	HQ Culham	Office Window left insecure	LOW	Window secure. Office staff given advice & guidance the next day.
Sept	HQ Culham	Office Window left insecure	LOW	Window secure. Office staff given advice & guidance the next day.

Sept	Dounreay	Unauthorised printer attached to	LOW	Network software blocked access and
		network computer.		raised alert. Advice & Guidance given.
Sept	Sellafield	Airwave radio not returned at end of shift.	LOW	Radio found in Officer Locker.
Oct	HQ Culham	Officer sent emailed at PM Restricted to EDF. Sent to appropriate recipient but out with the secure network against our Policy.	LOW^	Advice & Guidance given. Security Bulletin sent out.
Oct	HQ Culham	Staff Pass stolen	LOW	Pass de-activated. Pass only gave access to building not site.
Oct	HQ Culham	Student Fleece and epaulettes reported as stolen.	LOW	Investigation conduct, negative results. Students given advice on secure police equipment appropriately.
Oct	Hartlepool	Officer introduce USB device in secure network desktop.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Oct	Sellafield	Sharing of email password between two officers, in breach of policy.	LOW	Husband accessed wife's email account while she was on maternity leave. Account suspended. Verbal reprimand by Line Management and advice given about future conduct.
Nov	HQ Culham	Security tamperproof tag on the fire door from the HR corridor giving access to none CNC area of the building was found to be broken.	LOW	CCTV reviewed, no issues identified. Tag replaced.
Nov	HQ Culham	IT manager identified that two files on secure network drive had not been given appropriate access controls.	LOW	Access to drive only available to cleared staff but not specific department. Settings corrected.
Nov	HQ Culham	Officer introduce USB device in secure network desktop.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Nov	Hinkley Point	Loss of gate access keys on site.	Medium	All locks replaced, all relevant bodies notified. Keys subsequently found on site.
Nov	Sellafield	PM Restricted email sent to wrong recipient but stayed within secure network.	LOW*	Recipient contacted and removed email. Officer given words of advice.
Dec	HQ Culham	Officer introduce USB device in secure network desktop.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Dec	Harwell	Airwave vehicle base unit not removed from vehicle prior to collection from another Unit, in breach of policy.	LOW	Set removed, Officer responsible spoken too and words of advice given.
Jan	HQ Culham	Payroll spreadsheet emailed to DECC out with secure network. Sent to correct recipient but in breach of policy. No personal data divulged.	LOW	Advice & Guidance given to staff member.
Jan	HQ Culham	Report of police kit theft (baton &	LOW	Investigated negative results. Not

		cuffs).		proven whether lost or stolen.
Feb	Hartlepool	Kit returned to HQ with password attached in breach of policy.	LOW	No information on unit, site Unit Commander informed and requested to investigate. Unit bulletin circulated reiterating policy.
March	Harwell	Medical return sent to wrong CNC address.	LOW	All concerned informed, recipient contact and deleted email. Officer responsible given words of advice.
March	Hartlepool	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
March	Heysham	Unauthorised access of personal data by admin staff.	LOW¬	Genuine mistake whilst searching for a file. Process improved to prevent reoccurrence.
March	Torness	Two shirts missing in clothing delivery to Unit	LOW	Firm contacted. Believed clerical error.
March	HQ Culham	Contractor allowed access to HQ by cleared colleague in breach of policy.	LOW	Both contractors educated in process and requirement to comply.

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^ represents unauthorised disclosure through insecure transmission of protectively marked documents.

¬ represents compromise of personal data.

Security Breaches for the Year 2012/2013

Date	Site	Incident	RISK	Action
Apr	Dounreay	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Apr	Sellafield	Confidential map printed on Restricted printer.	LOW	Words of advice & guidance given, maps removed from desktop computer.
June	HQ Culham	Loss of Staff Pass	LOW	Card de-activated Words of advice & guidance given
July	Firearms Training	Loss of unloaded Handgun from training venue.	HIGH	Reported to Surrey Police, investigated thoroughly by them concluding that it was not possible to identify whether it had been lost or stolen.
July	Harwell	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Aug	Firearms Training - Sellafield	Unauthorised access to training area. Training was taking place in the visitors centre in a controlled environment; however, two visitors to the centre ignored no entry signage and passed an open door where weapons training was taking place.	LOW	Training regime and location altered to prevent any repeat.
Aug	Sellafield	Restricted email sent out with secure network but to correct recipient. Still a breach of our policy.	LOW^	Advice & Guidance given
Sept	Sellafield	Restricted email sent out with secure network but to correct recipient. Still a breach of our policy.	LOW^	Advice & Guidance given
Oct	HQ Culham	Loss of Visitors Pass	LOW	Site noticed circulated. Pass gives no access and requires an escort to be used.
Oct	HQ Culham	Officer connected an external hard drive to a network computer	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Oct	Sellafield	Confidential information texted via mobile phone to another officer	HIGH	Disciplinary action taken against officer, further training delivered to relevant department. ONR informed.
Oct	Hunterston	Loss of visual aid equipment.	LOW	Full search of CNC premises conducted, negative results.
Oct	Contractor	Contractor entered USB stick in	LOW	Network software blocked access and

		to network computer.		raised alert. Advice & Guidance given.
Nov	HQ Culham	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
Nov	HQ Culham	Officer sent emailed at PM Restricted to NDA. Sent to appropriate recipient but out with the secure network against our Policy.	LOW^	Advice & Guidance given.
Nov	Sellafield	Officer entered USB stick in to network computer.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Jan	HQ Culham	Staff member entered USB stick in to network computer.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Jan	HQ Culham	Auto-forward to home email set by staff member.	LOW	Advice & Guidance given auto-forward removed.
Feb	HQ Culham	Confidential document photocopied on restricted only photocopier.	LOW	Self-reported, advice given.
Feb	HQ Culham	Officer entered USB stick in to network computer.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Feb	HQ Culham	Confidential document held in folder on the restricted network, found as part of routine security audit.	LOW	Folder was access protected, document removed, person responsible spoken too by line management.
Feb	HQ Culham	Officer entered USB stick in to network computer.	LOW	Network software blocked access and raised alert. Advice & Guidance given.
Feb	HQ Culham	Staff member emailed list of warrant numbers and surnames out of the secure network	LOW	Assessed by DPA Officer as low, staff member given advice and guidance.
March	HQ Culham	Officer sent emailed at PM Restricted to Wylfa Security manager. Sent to appropriate recipient but out with the secure network against our Policy.	LOW^	Advice & Guidance given.
March	HQ Culham	Administrative error showed missing Restricted document.	LOW	Investigation identified document destroyed.

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Security Breaches for the Year 2011/2012

Date	Site	Incident	RISK	Action
12/04	HQ Culham	Loss of Staff Pass	LOW	De-activated. Advice & guidance given. This is a staff card that gives access to HQ building which is on a secure site that requires a different site pass to gain access. Once card is deactivated it does not function.
06/05	HQ Culham	Loss of Work issued Encrypted Blackberry	LOW	Immediately disabled. Line Management informed. Advice & guidance given
13/05	HQ Culham	Tailgating by new staff member through controlled access door to HQ Corridor prior to pass being issued. Another member of staff spot the person and directed them accordingly and reported the incident.	LOW	CCTV footage reviewed, person responsible for allowing tailgating spoken to by Security Dept. New Staff member given advice and guidance
23/05	HQ Culham	Loss of Staff Pass	LOW	De-activated advice & guidance given
01/06	Dounreay	IT account sharing. Member of staff allowed colleague access to their IT account. This was to achieve a business requirement but breach IT Security Policy.	LOW	Both members of staff reported to line management for management action.
21/07	Harwell	Officer emailed a Restricted Document to the wrong recipient. The email did not leave the secure network.	LOW	Recipient contacted and directed to delete email and content which they did. Officer given advice and guidance.
01/08	Capenhurst	Restricted document sent to correct recipients but not sent across the secure network	LOW	Advice & guidance given.
04/08	Springfields	CD with .exe introduce to a network computer	LOW	IT System protective software blocked the CD. Advice & guidance given.
10/08	Dounreay	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
10/08	HQ Culham	HR Officer sent letter to police officer with the title of PC and collar number on the address, this is in breach of policy	LOW	Advice & guidance given.
18/08	HQ Culham	Officer introduce camera into secure network	LOW	IT System protective software blocked camera access. Advice & guidance given.
25/08	HQ Culham	Office window left insecure at the end of the day.	LOW	This is a secure site with random patrols and the building is occupied 24/7. Office occupants given advice &

				guidance.
31/08	Sellafield	Loss of Airwave Radio.	LOW	Radio stunned, incident reported as required. Auditing processes reviewed and improved.
01/09	HQ Culham	HR left filing room window insecure at end of day.	LOW	This is a secure site with random patrols and the building is occupied 24/7. Office occupants given advice & guidance.
07/09	HQ Culham	Procurement emailed "Restricted" document to correct recipient outwith the secure network.	LOW	Advice & guidance given.
27/09	Sellafield	Protectively Marked "PROTECT" Document sent to wrong recipient, email did not leave the secure network.	LOW	Advice and Guidance given
19/10	HQ Culham	Training laptop returned to IT with username/password details attached.	LOW	Sender contacted, line management informed and appropriate guidance given.
20/10	HQ Culham	Staff member mailed letter to home address of officer with rank/number details on it. Breach of policy.	LOW	Advice and guidance given.
22/11	HQ Culham	Staff member introduced unauthorised USB to network computer.	LOW	Software blocked it. Advice & Guidance given.
23/11	Sellafield	Lost Staff Pass, later found on in site car park	LOW	Advice & Guidance given.
06/12	HQ Culham	Loss of two visitors passes.	LOW	Passes give no access and require escort.
21/12	Sellafield	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
23/12	HQ Culham	Loss of laptop login token.	LOW	Will not function without passwords and appropriate encrypted laptop.
06/01	Sellafield	Using non encrypted IT to process Protectively Marked Restricted material.	LOW	No compromise of information. Equipment sanitised. Officer and Line Management given advice.
09/01	HQ Culham	HR Officer emailed PM Restricted via internet to Hotmail account.	LOW	The information was sent to appropriate recipient it was sent out with the secure ntwork in breach of policy. Advice given.
17/01	HQ Culham	Tailgating Officer exited by double doors to site coffee area and an unauthorised male gained entry to the HQ corridor.	LOW	Male approach by member of staff, and escorted to correct location in conference area and reported the incident appropriately. CCTV reviewed and Officer involved spoken too and advised of responsibility etc.

24/01	Dungeness	Loss of Airwave Radio	LOW	Radio stunned, incident reported as required. Officer received verbal warning, including advice & guidance. advice
06/02	HQ Culham	Loss of Staff Pass	LOW	Found later in nearby village and handed to local police. Advice & Guidance given.
06/02	Sellafield	Theft of AFO card and police issue baton from car parked outside house amongst other items.	LOW	Reported to local police. Officer advised on appropriate handling of police issue items.
06/02	Hartlepool	Loss of Airwave Radio	LOW	Radio stunned, incident reported as required
08/02	HQ Culham	Security Cabinet found insecure.	LOW	Cabinet held in secure office area, cabinet audited nothing missing, CCTV reviewed no incident noted.
23/02	Sellafield	Airwave Radio Locker found to be insecure.	LOW	Full audit of radios conducted, all present and correct. Locker located in secure area.
27/02	HQ Culham	Loss of Warrant Card	LOW	Card de-activated from access control system. Information of loss circulated to all sites and reported to local police. Officer received advice & guidance from supervisor.
02/03	Sizewell	Theft of CNC Camera	Medium	Full investigation conducted camera not recovered.