

Crime Contracts 2017: CRM12 Process Update

12 January 2017

As set out in our 'Crime Contracts 2017 Number of Duty Solicitors and Verification Update' published on 23 December on gov.uk we confirmed that:

For those CRM12s received by noon on Monday 9th January 2017, the LAA will perform the following checks and will contact organisations if there is any missing information:

- that duty solicitor information is complete
- that organisations' duty solicitor volumes do not exceed those specified in their tender

The LAA will not be able to perform checks on CRM12s received after the 9th January.

To date we have received and processed approximately 700 complete CRM12s and these organisations have been notified as such.

We have also received over 100 CRM12s that are incomplete.

Examples of CRM12s being incomplete include:

- The COLP declaration has not been completed.
- Contact details for Offices are missing.
- The number of duty solicitors submitted exceeds the figure permitted for the organisation.
- Details of the same duty solicitor have been submitted for more than one Office.
- A PDF of the CRM12 has been submitted instead of the Excel version of this document.
- The CRM12 has been saved in 'protected view' on Excel and cannot be read by the LAA.
- An old version of the CRM12 has been submitted.
- Applicable to London providers only: Applicant has not selected any court duty schemes for its Duty Solicitors.

Applicants who have submitted CRM12s after 9 January are strongly encouraged to review their CRM12 and ensure that the form has been correctly completed as the LAA will not undertake any checks on their behalf and only compliant CRM12s received by 23:59 hours on 13 January will be used to generate the Duty Rotas.