

<b>Members</b>	<b>Others Present</b>
Julia Drown (JD) - Chair David Corner (DC) Andrew Coulson (AC)	Pete Borriello (PB) – VMD Marie-Odile Hendrickx (MOH) – VMD Linda Simmons (LS) – VMD Mike Griffiths (MG) – VMD Sue Rawlinson (SR) – VMD – Secretary
<b>Observers</b>	

**MANAGEMENT BOARD ONLY ITEMS**

1. **Apologies for absence**  
Received from Paul Green
  
2. **Declarations of interest in the matters to be discussed**  
None.
  
3. **Minutes of the meeting held on 8 March 2016** **VMDMB 16/15**  
Members agreed the minutes.
  
4. **Matters Arising** **VMDMB 16/17**  
MG informed the NED’s that their congratulations had been passed onto staff regarding the excellent results of the biennial customer survey. All staff were invited for a free breakfast at the APHA canteen.
  
5. **Focus Topic**  
PB talked about post-EU Exit VMD and invited discussion/questions from the board. The VMD will have an EU Exit co-ordinator and would like an international office. AC gave a presentation on his views for VMD post-EU Exit.  
PB will keep the board informed of latest developments by having the EU Exit as a standing agenda item and between meetings by sending on any appropriate VMD papers developed on the subject, the first having already been commissioned on residues.
  
6. **CEO’s Report** **VMDMB 16/18a &18b**  
  
The CEO gave a brief overview of his report. The board noted the annexes.  
  
**Report On Delivery Against the Business Plan** **VMDMB 16/19**  
  
The board noted the 2 amber KPIs.
  
7. **Finance Reports** **VMDMB 16/20**  
The board noted the accounts pack for July.  
The forecasts are in line with expectations. There will be some capital and revenue spend on a new finance system that wasn’t forecast or in

the budget. A bid for the capital was put in with Defra and it has not been agreed at the moment, however, it was agreed that VMD can borrow the capital from our revenue budget. Later in the year Defra will confirm if any capital will be made available to VMD or if we have to firm up the move from the revenue to capital budgets.

**8. MB Work plan**

**VMDMB 16/21**

The Defra Director for Transformational Change, Alison Pritchard, will present the focus topic for December's meeting on the Target Operating Model and it was requested that a speaker can also present the Defra Business Operating Model.

DC asked whether the CVO could give a talk at the March 2017 meeting.

**9. Any other business**

None.

**Veterinary Medicines Directorate  
September 2016**