



## Welcome

Update is our weekly round-up of business-critical or useful information to Skills Funding Agency colleges and training organisations.

Please forward and share Update with your colleagues, who might also like to register for [web alerts](#). This will notify them by email when we add new issues of Update to the Agency's [website](#); you can also connect with us on [Twitter](#).

If you have any feedback, please email [Update](#).

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## 1. Individualised Learner Record R05 for 2014 to 2015: Opens 16 December

### Action

The Individualised Learner Record (ILR) R05 collection for the funding year 2014 to 2015 opens on **Tuesday, 16 December** and closes at 6.00pm on **Wednesday, 7 January 2015**.

Colleges and training organisations due to make a return for R05 must submit data to [the Hub](#).

(NOTE: The [Service Desk](#) will close at 1.00pm on **Wednesday, 24 December** and will reopen at 8.30am on **Monday, 5 January 2015**.)

For further information, please refer to the [Payments and Data](#) section of our website on [GOV.UK](#).

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## 2. Apprenticeship Grant for Employers: New Learning Delivery Monitoring Codes

### Action

Colleges and training organisations that submit Apprenticeship Grant for Employers (AGE) claims for apprentices starting from 1 January 2015 must use the following Learning Delivery Monitoring (LDM) codes:

- **333** AGE Provider Payment Trigger
- **334** AGE Strategic Partners

These replace the existing LDM codes 132 and 133, which you can only use for starts up to 31 December 2014.

For further information, please contact your Central Delivery Service adviser.

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### **3. London European Social Fund Apprenticeship Grant for Employers for 16- to 24-year-olds**

#### **Information**

The Agency has been working in partnership with the London Enterprise Panel to support apprenticeships' employer engagement in London.

From January 2015, employers with a London borough postcode employing up to 249 staff fulfilling standard Apprenticeship Grant for Employers (AGE) eligibility criteria may be entitled to £3,000 for eligible learners who begin Agency-funded apprenticeships.

This funding is co-financed by the European Social Fund (ESF) and therefore will require compliance with ESF funding rules.

We will shortly publish further guidance for colleges, training organisations and employers. For further information, please contact your Central Delivery Service adviser.

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### **4. FE Choices: Learner Satisfaction Survey Data**

#### **Information**

Shortly, we will publish the Learner Satisfaction Performance Indicator data for the academic year 2013 to 2014 on the [FE Choices comparison site](#).

We shared indicative results with colleges and training organisations on the [Provider Extranet](#) earlier this year.

For further information or related queries, please email the [Service Desk](#) or telephone **0370 267 0001**.

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## 5. Community Learning and Mental Health

### Information

In the 2014 Autumn Statement, the Chancellor announced a [commitment of £20 million](#) over two years, for courses to help adults in England with mild to moderate mental illness, such as depression, anxiety and sleep disorders.

We are working with the Department for Business, Innovation and Skills on the distribution arrangements, with £5 million available for the financial year 2015 to 2016.

We will invite proposals from directly funded Community Learning training organisations that work with local mental health partners.

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## 6. Apprenticeship Reforms: New Apprenticeship Standards

### Information

On Tuesday, 9 December, 22 new, employer-designed apprenticeships were published, in professions ranging from data analysis to civil engineering and health and social care.

Over 1,000 employers, large and small, are now part of the Trailblazers' scheme designing employer-led, top-quality apprenticeships.

For further information, please refer to the [Apprenticeship Standards](#) and [Apprenticeship Standards In Development](#) section of our website on [GOV.UK](#) or email [trailblazers@aoc.co.uk](mailto:trailblazers@aoc.co.uk).

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## 7. Finance Record 2013 to 2014

### Information

We have updated the [Finance Record 2013 to 2014](#) and the latest version is available on the [Financial Management](#) section of our website on [GOV.UK](#) and on the [Association of Colleges](#) website. We have listed the details of the amendments in the version change record on the guidance worksheet.

Colleges must use this latest version of the finance record when submitting accounts information, which we must receive by **Wednesday, 31 December**. Those colleges that have already submitted their finance record, or have completed their finance record and are ready to submit this, do not need to use the latest version, unless an error message is triggered in schedule 4.

For further information or related queries, please email [pfm@sfa.bis.gov.uk](mailto:pfm@sfa.bis.gov.uk).

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## 8. List of Declared Subcontractors: First Publication 2014 to 2015

### Information

Shortly, we will publish the first version of the 2014 to 2015 List of Declared Subcontractors. It is based on information from forms submitted as part of the first collection in 2014 to 2015.

The List of Declared Subcontractors lists subcontractors with contracts worth at least £100,000 in total, with one or more colleges, training organisations or businesses that have a direct contract with us. The list also indicates the individual values of these subcontracts.

For further information, please refer to the [List of Declared Subcontractors](#) section of our website on [GOV.UK](#).

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## 9. Register of Training Organisations: Reopens on Thursday, 11 December

### Information

The Register of Training Organisations (the Register) reopens on **Thursday, 11 December** at 5.00pm and will close on **Friday, 23 January 2015** at 5.00pm.

Please note this opening is not a refresh and organisations currently listed on the Register do not need to take any action.

For further information, please refer to the [Register of Training Organisations](#) section of our website on [GOV.UK](#) or email [registerhelp@sfa.bis.gov.uk](mailto:registerhelp@sfa.bis.gov.uk).

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## 10. Qualification Success Rates 2013 to 2014: Provisional Release

### Information

We will release provisional end-of-year Qualification Success Rates and Minimum Standards reports for the funding year 2013 to 2014 for apprenticeships, classroom learning and workplace learning on the [Provider Gateway](#) on **Thursday, 18 December**.

These reports break down success rates into sections so that learning aims that contribute to your performance can be analysed in different ways. You can use the accompanying data file to interpret your results further.

For further information, please email the [Service Desk](#) or telephone on **0370 267 0001**.

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