

## **Draft Terms of Reference for the Anti-Muslim Hatred Working Group**

The Working Group has been established to consider and take forward proposals to tackle Anti-Muslim Hatred. The Group will:

- Report to MHCLG Ministers
- Take forward key priorities identified in collaboration between the Group and the Government by ensuring:
  - each recommendation is taken fully to implementation stage with the support of the secretariat and other Government departments as required
  - that any difficulty in delivery of the recommendations is examined with the secretariat and a counter-strategy is agreed to ensure each recommendation is achieved
- Review trends in anti-Muslim sentiment and hatred and suggest appropriate action(s) to be taken by communities and the Government
- Build partnerships with key partners and other Government Departments to progress the work of the Group
- Engage with Muslim communities to:
  - invite input on key priorities as required
  - facilitate meetings and initiatives with communities and local service providers, police, interfaith groups etc. to progress the groups priorities
  - respond to local, national and international events that impact the communities
- Communicate key messages on Anti-Muslim Hatred and respond to national issues in the media as a Group - liaising with MHCLG on any communication.
- Government Departments will provide regular updates at meetings about relevant developments in their areas of work.

### **The Secretariat - MHCLG**

The secretariat will

- Report to the Working Group on all activities in a regular and structured way, ensuring all developments are reported in a timely and accurate manner and will consider relevant reports and recommendations made by other bodies/organisations of interest to the group.
- Provide progress reports on recommendations and any background information as and when required.

- Establish, where necessary, sub-groups or other mechanisms to undertake detailed work on specific recommendations or related issues. These groups and mechanisms will report to the Working Group and include key officials from it.

The mechanism for reporting any concerns will be via the Secretariat that is based at MHCLG.

The Working Group will meet quarterly to update members about progress against these terms and annually via a report to MHCLG Ministers.

## **Membership**

- The Working Group is chaired by the Director of Integration and Communities at MHCLG
- The Independent Members elect their own Chair and Vice-Chair who act as the primary spokespeople for the Independent Members
- Independent members are appointed by MHCLG Ministers following an open application process for candidates.
- The independent Members should not exceed a maximum of 16
- Independent Members are appointed for a one to two year fixed term with a review at the end of the first year. After one year, Ministers will decide whether to reappoint Members up for renewal.
- Each member is expected to attend all quarterly meetings and allocate approximately 5 hours each month to engaging with Muslim communities/organisations on the priorities and activities of the Working Group.
- Independent members can be drawn from:
  - **Representatives from the Muslim community**
  - **Independent experts/academics;**
  - **Professionals**
  - **Grass roots civil society organisations**

Representatives from the following Government departments/offices:

Attorney General's Office (AGO)

Cabinet Office (CO)

Crown Prosecution Service (CPS)

Department for Business, Energy and Industrial Strategy (BEIS)

Ministry of Housing, Communities and Local Government (MHCLG)

Department for Digital, Culture, Media and Sport (DCMS)

Department for Education (DfE)

Foreign and Commonwealth Office (FCO)

Home Office (HO)

Ministry of Justice (MoJ)

Department for Transport (DfT)