

FOI Release
Information released under the Freedom of Information Act

Title: IPO departmental plans and strategies

Date of release: 12 October 2016

Information request:

I wish to submit a new freedom of information request relating to the organisation's internal departmental plans and strategies around the following departments:

1. Corporate Finance 2016-2017
 - a. Annual Report 2015-16 (May not be available as yet but should be towards the end of June)
 - b. Financial Strategy 2016 Update/Version
 - c. Corporate Business Plan 2016 Update/Version
 - d. Budget Book/Strategy 2016 Update/Version
2. Information Technology 2016-2017
 - a. ICT Strategy 2016 Update/Version
 - b. ICT Business/Departmental Plan 2016 Update/Version
 - c. ICT Organogram
3. Estates and Facilities Management 2016-2017
 - a. Estates and Facilities Management Strategy 2016 Update/Version
 - b. Estates and Facilities Business/Departmental Plan 2016 Update/Version
 - c. Estates and Facilities Management Organogram
4. Waste and Environmental Services 2016-2017
 - a. Waste Management Strategy 2016 Update/Version
 - b. Waste and Environmental Services Business/Departmental Plan 2016 Update/Version
 - c. Waste and Environmental Services Organogram

For the documents I have requested above I require the most recent document covering 2016-2017 version/update. If there're documents that have not yet been published, then please provide me with the relevant month of when these documents will be available.

Please do not send us documents that are out of date even if the document state 2012-2016, I require the up to date 2016-2017 version.

Information released:

1. Corporate Finance 2016-2017

- a. This report is published online at:
<https://www.gov.uk/government/publications/ipo-annual-report-and-accounts-2015-to-2016>
- b. This does not exist as a separate document. We refer you to our Annual Report and Accounts.
- c. This Corporate Plan is published online at:
<https://www.gov.uk/government/publications/intellectual-property-office-corporate-plan-2016-2019>
- d. The term 'Budget Book' is not understood.

2. Information Technology 2016-2017

- a. This document is in preparation for publication at a future date so is exempt from disclosure under section 22 of the Freedom of Information Act.

Section 22 is a 'qualified' exemption which means that we are obliged to consider whether the public interest would be best served by disclosure of this document in draft form or by withholding it until it is in order for publication.

Having considered the public interest arguments for and against disclosure we take the view that the public interest would be best served by withholding the document at this time, in order to avoid releasing incomplete and misleading information out of context.

- b. No document of this description is held by the Intellectual Property Office (IPO).
- c. Please see the attachments. Please note that in this organogram and that referred to below all the names of (junior) civil servants have been withheld because personal names and contact details are regarded as exempt personal information, to which section 40(2) of the Freedom of Information Act applies.

Section 40(2) provides that personal data is exempt information if one of the conditions set out in section 40(3) is satisfied. Under the FOI Act disclosure of personal information would breach the fair processing principle contained in the Data Protection Act (DPA) where it would be unfair to that individual, as on this occasion.

3. Estates and Facilities Management 2016-2017

- a. We do not hold a recent version of this document. One is in preparation but I cannot give you a completion date.
- b. No document of this description is held by the IPO.
- c. Please see the attachments.

4. Waste and Environmental Services 2016-2017

- a. Please see the attachments.
- b. No document of this description is held by the IPO.
- c. Please see the attachments.